

## GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes  
City Hall – Room 208  
October 1, 2003  
[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 8:00 AM by Chairperson Lisa Christie.
2. All present introduced themselves. L. Christie welcomed Charlene Brodeur and Richard Hatin from HUD to the meeting.
3. Minutes of the August Meeting: L. Christie moved to accept the minutes of August 6, 2003; N. Lorang seconded, the motion passed unanimously.
4. Executive/Strategic Planning Committee (ESPC): (handout) K. Nijhuis reported that the Executive Committee met on September 17 to go over bylaws, membership and strategy. He said the CoC is required to have a Lead Entity (LE) identified in its Super NOFA response. One of the purposes of the LE is to provide strategic planning for resource allocation addressing homelessness. The Lead Entity has been identified as the Executive Committee of the CoC. As a first step, this committee wanted the membership of the executive committee to confirm their interest in continuing to serve in that capacity. Therefore, letters asking for commitment were sent out to:

*Community Council*

*Marguerite's Place*

*Nashua Advocacy Group*

*Nashua Housing Authority*

*Nashua Soup Kitchen and Shelter*

*Neighborhood Housing Svcs of Greater Nashua*

*Harbor Homes, Inc.*

*Milford Town Welfare*

*Nashua Area Health Center*

*Nashua Pastoral Care Center*

*Nashua Urban Programs Department*

*Southern New Hampshire Services*

A decline or confirmation has been received from most agencies. N. Lorang asked the HUD representatives for a definition of the term “lead entity”. R. Hatin replied that generally they were members of the CoC, grantees, sponsors, but that no exact definition has been formalized since this is an evolving process. Needs and funding change continually and there has been no serious push at the national level as yet. He said that it would be fine for this CoC to form a formal, non-profit entity for this purpose. Discussion followed. M. Moriarty asked what was being done about preventing homelessness through HUD. R. Hatin said that NOFA asks to rank proposals by priority; otherwise there is no money in competition for prevention. Discussion followed.

5. Ending Homelessness Committee: K. Nijhuis announced that this group would be meeting again today and anyone who wants to help with the Plan to End Homelessness is invited to attend. The Strategy Planning Subcommittee will be reporting and each of the other appointed sub-committees within the group (Statistics, History, Resources, Linkages, Cost justification, Evaluation and

Monitoring) will be reporting over the next two months with the hope of completing a draft of the plan by December 2003.

B. Mack reported that the Strategy Planning Subcommittee (handout) has met twice and crafted a vision statement with three goals for the plan to end homelessness. They have been studying plans from other places in the country as well as the draft for Nashua written by B. Keating. Some on the committee are working with John O'Brien from the Council on Homelessness to develop a working plan for Ending Chronic Homelessness in Nashua.

6. Mayor's Task Force Report: In D. Lozeau's absence B. Mack reported that they would be reviewing the final draft and the final report would be made public on October 28<sup>th</sup>.
7. Breast and Cancer Screening Program: (handout) Darcy Tuoti, Outreach Coordinator for "Let No Woman Be Overlooked", described the organization and announced that they would be offering free screenings at two places in Nashua for women between 18 & 64 years of age who reside in NH, whose income level is at or below the poverty level or who have no health insurance, and older women on Medicare.
8. Other:
  - a. B. Mack reported that he and S. Russakow attended the Interagency Council on Homelessness meeting on September 19<sup>th</sup> in Boston, which focused on government agencies involvement with the homelessness problem. This meeting brought together examples of successful plans around the country to help others. More information is available through the HUD website.
  - b. L. Skibba announced that the Greater Nashua Interfaith Hospitality Network has now recruited six churches in the greater Nashua area to be host churches for homeless families this winter. They only need two more host organizations to get started. She asked for names of anyone she could contact for help.
  - c. L. Christie thanked R. Hatin and C. Brodeur for coming and invited them to come again. They will come again to be available to answer questions and to listen.
9. Next Meeting: November 5, 2003, 8:00 am, Room 208, Nashua City Hall.
10. Adjournment: The meeting adjourned at 8:57 am.

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Attendance

October 1, 2003

[www.nashua-coc.org](http://www.nashua-coc.org)

[p]	Lisa Christie	(Chair) Nashua Soup Kitchen & Shelter, Inc.
[p]	Klaas Nijhuis	(Vice-Chair) City of Nashua - Urban Programs
	Diana Owen	Adult Learning Center
	Sandy Pelletier	Area Agency of Greater Nashua, Inc.
[p]	George Barrett	Area Agency of Greater Nashua, Inc.
	Bonnie Jean Butler	Butler Global Consulting
[p]	Lori Piper	Bank of New Hampshire
[p]	Linda Jaynes	City of Nashua - Urban Programs
	John Slebodnick	City of Nashua - Urban Programs
	Paul Newman	City of Nashua - Urban Programs
[p]	Kathy Hersh	City of Nashua – Community Development Division
	Heidi Peek	City of Nashua - Environmental Health
	Therese Charest	City of Nashua – Welfare Department
	Stefan Russakow	City of Nashua - Welfare Department
[p]	Bob Mack	City of Nashua – Welfare Department
	Jade Marco	City of Nashua – Welfare Department
	Mike Vaccaro	City of Nashua - Fire Marshal's Office
	Anne Brockway	City of Nashua – Nashua Transit
	John Fisher	City of Nashua - Police Department
[p]	Susan Mead	Community Council of Nashua
	Russ Johnson	Community Council of Nashua
	Scott Brennan	Community Council of Nashua
	Carol Furlong	Community Council of Nashua
	Kay Golden	Corpus Christi Food Pantry
	Sharon Face	Department of Health & Human Services
	Linda Sprague	DHHS - Office of Minority Health
	Cathy Duffy	Girls, Inc.
	Jen Indeglia	Girls, Inc.
	Jenifer Gokey	Granite State Independent Living
[p]	Dave Darling	Greater Nashua Habitat for Humanity
	Jim Allard	Greater Nashua Habitat for Humanity
[p]	Bob Marks	Greater Nashua Interfaith Hospitality Network, Inc.
	Helen Gutekunst	Greater Nashua Interfaith Hospitality Network, Inc.
[p]	Laurie Skibba	Greater Nashua Interfaith Hospitality Network, Inc.
	Mary Fisher	Half Moon Sober Festival
	Cheryl Rawe	Half Moon Sober Festival
[p]	Peter Kelleher	Harbor Homes, Inc.
	Mary Auer	Harbor Homes, Inc.
	Susan Bultman	Harbor Homes, Inc.
[p]	Joseph Ntengeri	Harbor Homes, Inc.
	Eric Corliss	Harbor Homes, Inc.
	Steve Dooley	Harbor Homes, Inc.
	Miles Pendry	Harbor Homes, Inc.

	Robert Tamposi	Harbor Homes, Inc.
	Cathy Nobora	Harbor Homes, Inc.
	Jean Russell	Harbor Homes, Inc.
	Caley O'Connell	Harbor Homes, Inc.
[p]	Karen Kelley	Harbor Homes, Inc.
	Jane Allen	Home, Health & Hospice
	Luann Barrs	Luann's House of Hope
[p]	Sr. Sharon Walsh	Marguerite's Place
	Ruth Crosman	Marguerite's Place
	Kathy Card	Mary's Place
	Matt Davis	Merrimack River Medical Services
	Desiree White	Milford High School
[p]	Maria Brown	Milford, Town of - Welfare Department
	Stephanie Gurtin	Milford Welfare Intern
[p]	Laura Nault	Nashua Advocacy Group
	Chaplain Michael Gashey	Nashua Advocacy Group
	Mariellen Durso	Nashua Area Health Center
	Jody Stephens	Nashua Foundation for Mental Health
	David Elliott	Nashua Foundation for Mental Health
[p]	Sarah R. Gagnon	Nashua Housing Authority
[p]	Grace Hicks-Grogan	Nashua Housing Authority
	Betsy Portash	Nashua Pastoral Care
[p]	Maryse Wirbal	Nashua Pastoral Care
	Cheryl Miller	Nashua Pastoral Care
	Jade Marco	Nashua Public Health - Street Outreach
	Eileen Brady	Nashua Soup Kitchen & Shelter, Inc.
	Patricia Hayes	Nashua Soup Kitchen & Shelter, Inc.
[p]	Donna Juskiewicz	Nashua Soup Kitchen & Shelter, Inc.
	Bridget Belton-Jette	Neighborhood Housing Services of Greater Nashua
	Lina Ruiz-Mingote	Neighborhood Housing Services of Greater Nashua
[p]	Linda Gallagher	Neighborhood Housing Services of Greater Nashua
	Lici Deng	Private Citizen
	Alphonse Haettenschwiller	Private Citizen
	Arlette Stawagz	Private Citizen
	Betty J. Winberg	Private Citizen
	Tara Davis	Bridges (formerly Rape and Assault Services Inc.)
	Agnes Han	Bridges (formerly Rape and Assault Services Inc.)
[p]	Mary Moriarty	St John Neumann Church
	Robert Demers	St Joseph Hospital
	Sr. Sandra Morgan	SHARE
	Carolyn Momenee	SHARE
	Mariette Facquec	SHARE
	David Cull	Soul Purpose Property Management/Nashua Advocacy Group
	Mike Amichetti	Southern New Hampshire HIV Task Force
	Wendy Furnari	Southern New Hampshire HIV Task Force
	Ellen O'Shea	Southern New Hampshire Medical Center
	Deb Gidaracos	Southern New Hampshire Medical Center
	Tony Epaphras	Southern New Hampshire Services
[p]	Gianni Giannetti	Southern New Hampshire Services
[p]	Nick Lorang	Southern New Hampshire Services
	Donnalee Lozeau	Southern New Hampshire Services

Rae Miller	Southern New Hampshire Services
Norma Lemire	Southern New Hampshire Services
Pat Gocklin	Southern NH Integrated Care (I Care)
Lynne Wehrauch	Southern NH Integrated Care (I Care)
Ray Peterson	United Way of Greater Nashua
Don Casey	Veteran's Administration
Bruce Bissett	V.A.M.C.
Utiang Ugbe	Intern at Southern New Hampshire University
Lori Cardin	Board of Aldermen (Ward 7)
Matt Leahy	Senator Gregg's Office
Neil Levesque	Congressman Bass' Office
Mark Sanborn	Congressman Bass' Office
Stephanie Hoopers	Nashua Telegraph (visitor)
Marie Herb	TAC (visitor)
Camille Pattison	Nashua Regional planning Commission (visitor)
Bob Keating	Nashua Soup Kitchen & Shelter
Christine Lavalley	NH Legal Assistance
Roy Morrison	NH Coalition to End Homelessness
[p] Charlene Brodeur	HUD
[p] Richard Hatin	HUD