

## GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes  
Room 208, City Hall  
March 2, 2005  
[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 8:00 a.m. by Vice Chairperson Ruth Morrissette.
2. All present introduced themselves and visitors were welcomed.
3. Minutes of February 2, 2005: B. Mack motioned to accept the February minutes with noted typo error corrected in paragraph #5, R. Peterson seconded and the motion carried.
4. Correspondence/Report of the Executive Committee: L. Christie reported that K. Nijhuis sent a letter (handout) to the State Delegation about HUD funding concerns on behalf of the Continuum. She also reported that the results of the SuperNOFA scoring for GNCOC was 83.5%, which was below last year's score. A HUD representative will be invited to the next meeting of the Executive Committee to explain and answer questions about the entire SuperNOFA process, with objective of having an information session for the entire CoC.
5. Ending Homelessness Report: B. Mack reported that this committee is continuing to review the Plan. He has phoned the Landlord Association for their input, but so far has had no response. There has been some forward moving activity with housing in the community and the message is getting out to the community. Financial institutions are beginning to help. It was suggested that Governor Lynch be invited to a meeting. Economic Development and homelessness issues are beginning to work together more. Life skill training is being addressed in new ways by Harbor Homes through the Gathering Place. A home for men is being addressed as a need in the community.
6. Adoption of Operating Guidelines for GNCOC: K. Nijhuis passed out the latest copy of the Operating Guidelines to everyone and asked if a motion could be made to accept them. Sr. S. Walsh stated that since HUD had mandated the GNCOC to be formed in the beginning, it should be so stated in the Guidelines. There was a discussion around postponing the vote meeting until further changes could be discussed by the GNCOC membership. Sr. S. Walsh reminded everyone that getting them approved was a time sensitive issue because of the SuperNOFA coming up soon since the guidelines would be applicable to the voting process. It was the consensus of this committee that the new Guidelines concerning the attendance requirements could not be made retroactive for this year's SuperNOFA because the concept of required percentage attendance had not yet been discussed at the beginning of the program year. R. Morrissette suggested that it may already be too late for this year, but could be used for next year. A. Haettenschwiller suggested we set aside time at next month's meeting to discuss

the Guidelines and that members submit specific amendment changes so members can vote on them at the April meeting. K. Nijhuis asked everyone to study the document and bring their proposed changes to the April meeting. D. Lozeau suggested that e-mails were not always as good as talking to communicate ideas. All ideas and questions are to be sent to K. Nijhuis to be coordinated for the next meeting. W. Furnari reminded all that we need to allow the Executive Committee to make the decisions entrusted to them by the GNCO. P. Kelleher motioned that adoption of the Guidelines be tabled until the April meeting. L. Nault seconded the motion and the motion carried.

7. Current Statistics: K. Nijhuis reported that the Point in Time (GAPS) committee is not quite finished working on the annual homeless count done on January 25<sup>th</sup>. They have a target date of April 1<sup>st</sup> to be finished.
8. CityBus Presentation: J. Reale not being present to make the report so it was tabled until next month.
9. Project/Program Updates/Awareness: K. Nijhuis reminded everyone that this year's CDBG/HOME allocation applications were due in by March 4<sup>th</sup>.
10. Continua Reports:
  - a. Manchester: T. Epaphras reported that this group did not meet this month.
  - b. BOSCO: M. Auer not being in attendance; this report was tabled until next month.
11. Upcoming Meetings:
  - a. Executive Committee – Mar. 16 & 30, 8:00 am HHI Board Room
  - b. Consolidated Plan Meeting and Focus Groups – March 2, City Hall Auditorium
  - c. CDBG Capital Project Funding Applications Due – March 4, 2005
  - d. Ending Homelessness Committee – March 31, 2005, 8:30 am HHI Board Room.
  - e. HUD All Day Training – Logic Model – March 15, 2005
12. Announcements: W. Furnari passed out flyers about the “I Care” clinic for HIV/AIDS patients at Southern New Hampshire Integrated Care located at the Dartmouth-Hitchcock facility in Nashua.
13. Next Meeting: The next meeting will be April 6, 2005 at 8:00 am in Room 208, NashuaCity Hall.
14. Adjournment: The meeting adjourned at 8:45.

Minutes prepared by Linda Jeynes/Urban Programs