

GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes
City Hall – Room 208
June 5, 2002

1. Call to Order - 8:00 a.m. by Chairperson Peter Kelleher.
2. All present introduced themselves. Peter Swenson/Keystone Hall introduced Mark Siegmund who will be working with offenders. Peter Kelleher introduced Jim Treggari, a senior at Boston College who is interning at Harbor Homes, Inc.
3. Gaps Analysis Chart. Report given by Klaas Nijhuis (in absence of Wendy Buice, Chairperson of this committee who is ill). To date, there are 509 homeless on the “point in time” date. Committee is aware that there are some numbers still ‘out’ and requested anyone who has not reported their numbers to call him. Klaas noted that this was still a “work in progress”.
4. Presentation of Proposals. Peter Kelleher spoke of the “Bonus” proposal and asked if there were any other new proposals wishing to apply under this category for the #1 priority. There being none, he described the process and procedure to be followed. Each agency (in alphabetical order with the exception of Category 1) submitting a proposal would have an opportunity to make a formal presentation, noting need and methods used to determine how their projects are performing satisfactorily. This will be followed by a question and answer period. A ranking sheet would be provided on which to cast your vote, prioritizing and ranking proposals. All CoC members present were invited to vote, limiting each agency/entity to two votes. There were no questions.
 - a. Harbor Homes, Inc. was the only agency submitting a new permanent housing proposal for the “Bonus” category (Permanent Housing VI), Michele Martin presented this proposal – 5 units of scattered leased supportive apartments throughout the community. This will be targeted to persons who are dually diagnosed (mental illness and substance abuse and/or HIV/AIDS). This is a 3-year proposal.

As there was only one proposal being presented, members suggested a hand vote be taken. Motion made to do hand vote. Motion unanimously approved. Vote was taken – motion unanimously approved that Harbor Homes, Inc. would be placed as Priority 1. The remaining proposals were then presented in alphabetical order.

- b. Harbor Homes, Inc. Supportive Permanent Housing IV (renewal) was presented by Steve Dooley. This proposal consists of 10 leased units of permanent housing for persons with dual diagnosis (mental illness with a co-occurring illness).
- c. HMIS (Homeless Management Information System) (new) presented by Peter Kelleher. This is a joint project application with the Balance of State and the Manchester Continua. It is a proposed statewide communication system, mandated by HUD. Proposed proposal was reviewed.
- d. Keystone Hall Transitional Living Center (renewal) presented by Peter Swenson. He reviewed the mission and current needs of this transitional housing for drug and alcohol addition center.

- e. Marguerite's Place, Inc. (renewal) presented by Sr. Sharon Walsh. This is a supportive housing project located at 85 Palm Street, consisting of 7 apartments and onsite day care for single mothers with children. The proposal is the same as last year as there is no increase in funding from HUD.
- f. Nashua Soup Kitchen & Shelter, Inc. (renewal) presented by Lisa Christie. This supportive services only proposal offering employment and educational assistance in skills and in getting jobs to homeless individuals and adults in families with children.
- g. Southern New Hampshire Services, Inc. (renewal) presented by Tony Epaphras. This program provides outreach, intervention, and case management to the homeless. Services are provided 24 hour/day. There was a discussion of one community (Manchester) not accepting homeless people from other communities.

All proposals presented and reviewed, the ballot process was discussed. Peter Kelleher explained the "straddle theory" – a method where if the last ranking proposal has 51% within the Pro Rata Need (PRN) share then HUD will provide the remaining 49%. Peter Kelleher spoke of the importance for all projects to be included and suggested this strategy as a way of getting all proposals presented within the PRN. He then recommended that his agency's project (Harbor Homes Permanent Housing IV) as the largest (dollar-wise) project be ranked last. Discussion of all proposals and the small Pro Rata Need allowed for the Nashua area.

5. Lisa Christie spoke of the Section 811 Proposal and Jennifer Gokey described the work of the Granite State Independent Living. (This writer was unavailable as she was assisting in the prioritizing count.)

6. The votes were counted twice, and tallied against the number of ballots in hand. The proposals were ranked as follows:

- 1. Harbor Homes, Inc. Permanent Housing VI – new proposal
- 2. Keystone Hall Transitional Living Center – renewal proposal
- 3. Marguerite's Place, Inc. – renewal proposal
- 4. Nashua Soup Kitchen & Shelter, Inc. – renewal proposal
- 5. Southern New Hampshire Services, Inc. – renewal proposal
- 6. NH Statewide HMIS – new proposal
- 7. Harbor Homes, Inc. Permanent Housing IV – renewal proposal

7. Next Meeting – unless necessary, the group agreed not to meet until September.

8. No further business, the meeting adjourned.

Continuum of Care Attendance

June 6, 2002

[p] Indicates present

Peter Kelleher[p]	(Chair) Harbor Homes, Inc.
Lisa Christie[p]	(Vice Chair) Nashua Soup Kitchen & Shelter
Diana Owen	Adult Learning Center
Mary Allers-Korostynski	Adult Learning Center
Sandy Pelletier	Area Agency of Greater Nashua, Inc.
George Barrett	Area Agency of Greater Nashua, Inc.
Lori Piper	Bank of New Hampshire
Klaas Nijhuis[p]	City of Nashua – Urban Development
Linda Jeynes[p]	City of Nashua – Urban Development
John Slebodnick	City of Nashua – Urban Programs
Paul Newman	City of Nashua – Urban Programs
Alan S. Manoiian	City of Nashua – Community Development Director
Dolly Bellavance	City of Nashua – Community Services
Heidi Peek	City of Nashua – Environmental Health
Therese Charest	City of Nashua – Welfare Department
Bob Mack[p]	City of Nashua – Welfare Department
Mike Vaccaro	City of Nashua – Fire Marshal's Office
Barry Zani	City of Nashua – Outreach
Susan Mead[p]	Community Council of Nashua
Russ Johnson	Community Council of Nashua
Scott Brennan	Community Council of Nashua
Alphonse Haettenschwiller[p]	Community Member
Sharon Face	Department of Health & Human Services
Linda Sprague[p]	DHHS – Office of Minority Health
Cathy Duffy	Girls, Inc.
Jen Indeglia	Girls, Inc.
Jewell Gokey	Granite State Independent Living
Peter Swenson[p]	Greater Nashua Council on Alcoholism
Dave Darling[p]	Greater Nashua Habitat for Humanity
Jim Allard	Greater Nashua Habitat for Humanity
Diana Maisonave	Greater Nashua Housing & Development
Bob Marks	Greater Nashua Interfaith Hospitality Network, Inc.
Helen Gutekunst	Greater Nashua Interfaith Hospitality Network, Inc.
Mary Auer[p]	Harbor Homes, Inc.
Sue Bultman	Harbor Homes, Inc.
Eric Corliss	Harbor Homes, Inc.
Steve Dooley[p]	Harbor Homes, Inc.
Michelle Martin[p]	Harbor Homes, Inc.
Miles Pendry	Harbor Homes, Inc.
Robert Tamposi	Harbor Homes, Inc.
Ruth Tamulonis	Inner City Task Force
Anne Barnette	Inner City Task Force
Derrick Walcott	Inner City Task Force
Peter Swenson[p]	Keystone Hall

Continuum of Care Attendance
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[p] Indicates present (continued)

Mark Siegmund[p]	Keystone Hall
Sharon Walsh[p]	Marguerite's Place
Ruth Crosman[p]	Marguerite's Place
Kathy Card	Mary's Place
Matt Davis	Merrimack River Medical Services
Desiree White	Milford High School
Maria Brown	Milford, Town of – Welfare Department
Jody Stephens	Nashua Foundation for Mental Health
George Robinson	Nashua Housing Authority
Maryse Wirbal	Nashua Pastoral Care
Jade Marco	Nashua Public Health – Street Outreach
Eileen Brady	Nashua Soup Kitchen & Shelter, Inc.
Patricia Hayes	Nashua Soup Kitchen & Shelter, Inc.
Scott Slattery[p]	Nashua Soup Kitchen & Shelter, Inc.
Bridget Belton-Jette	Neighborhood Housing Services of Greater Nashua
Lina Ruiz-Mingote[p]	Neighborhood Housing Services of Greater Nashua
Carol Carberry[p]	New Hampshire Catholic Charities
Betty J. Winberg	Private Citizen
Wendy Buice[p]	Rape and Assault Support Services, Inc.
Mary Moriarty	St John Neumann Church
Robert Demers	St Joseph Hospital
David Picard	Southern New Hampshire HIV Task Force
Mike Amichetti	Southern New Hampshire HIV Task Force
Wendy Furnari[p]	Southern New Hampshire HIV Task Force
Ellen O'Shea	Southern New Hampshire Medical Center
Deb Gidaracos	Southern New Hampshire Medical Center
Donnalee Lozeau[p]	Southern New Hampshire Services
Tony Epaphras[p]	Southern New Hampshire Services
Nick Lorang[p]	Southern New Hampshire Services
Rae Miller[p]	Southern New Hampshire Services
Mary Moriarity	St. John Newman
Jillian Safer	The Telegraph
Corene Bruce	The Telegraph
Andrew Nelson	The Telegraph
Kelly Ordway[p]	The Youth Council
Ray Peterson[p]	United Way of Greater Nashua
Don Casey	Veteran's Administration
Bruce Bissett	V.A.M.C.

VISITOR:

Debbie Menns[p]

Student – Masters Program/Springfield College

Continuum of Care Attendance
June 6, 2002
[p] Indicates present (continued)

Lori Cardin	Board of Aldermen (Ward 7)
Matt Leahy	Senator Gregg's Office
Neil Levesque	Congressman Bass' Office
Mark Sanborn	Congressman Bass' Office
Sharon Drake	New Hampshire Community Loan Fund
Chris LeBrun	New Hampshire Community Loan Fund