

**GREATER NASHUA CONTINUUM OF CARE  
SPECIAL MEETING**

2003 HUD Homeless Assistance Programs

Meeting Minutes

City Hall – Auditorium

June 25, 2003

[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 9:35 a.m. by Chairperson Lisa Christie.
2. All present introduced themselves.
3. HUD NOFA Bonus Proposal: The bonus proposal is allowed in the CoC NOFA application beyond the base pro rata share but must be a permanent housing project and ranked number one. L. Christie asked if there were any proposals for the bonus project. Sr. S. Walsh/MP Housing Inc. presented a proposal for the bonus project requesting \$173,000 over two years to be used for acquisition of low-income housing. Since MP Housing was the only agency applying for the Bonus proposal, P. Kelleher motioned that we vote to accept it, L. Christie seconded the motion; the motion carried unanimously.
4. Presentation of Proposals: Eight agency proposals for CoC funding were presented for consideration in alphabetical order. M. Auer instructed each of the agency representatives to confine their presentation to 5 minutes with an additional 3 minutes for questions and answers. Guide forms for evaluating each project as it was presented were passed out to all CoC members in attendance. The agencies presented their projects as follows:
  - Greater Nashua Council on Alcoholism, Inc. (Keystone Hall), asking for \$60,083
  - Harbor Homes, Inc. Permanent Housing 2, asking for \$195,285
  - Harbor Homes, Inc. Permanent Housing 3, asking for \$822,121
  - Harbor Homes, Inc. Permanent Housing 4, asking for \$100,929
  - Homeless Management Information Systems (HMIS), asking for \$16,695
  - Marguerites Place, Inc. asking for \$58,481
  - Nashua Soup Kitchen and Shelter, Inc., asking for \$59,546
  - Southern New Hampshire Services, asking for \$30,792
5. Ballot Vote for Prioritizing Renewal Proposals: M. Auer explained the ballot process; ballots were passed out to 24 eligible voters (maximum of two voters per agency/one per individual member) in attendance. After the ballots were collected, a committee of three people not connected with any of the presentations (L. Piper, M. Wirbal, L. Jeynes) tallied the results. One ballot was discarded because it was filled out incorrectly. The results of the remaining 23 are as follows.

#2 - Harbor Homes, Inc. Permanent Housing 3

- #3 – Nashua Soup Kitchen & Shelter Inc.
- #4 – Marguerite’s Place Inc.
- #5 – Greater Nashua Council on Alcoholism, Inc. (Keystone Hall)
- #6 – Harbor Homes, Inc. Permanent Housing 2
- #7 – Harbor Homes, Inc. Permanent Housing 4
- #8 – Southern New Hampshire Services, Inc.
- #9 – Homeless Management Information Services (HMIS)

6. Other:

- a. B. Mack introduced Stefan Russakow, the newly appointed Director of Community Services. Mr. Mack told us that the Mayor had appointed Mr. Russakow to lead the writing of the City’s Plan to End Homelessness. That decision was made during a meeting that he and Mr. Russakow were invited to with Mayor Streeter and John O’Brien, HUD’s regional representative for the Ending Homelessness campaign. K. Nijhuis asked of Mr. Mack, “What of the six months of effort already undertaken by the CoC’s Subcommittee on Ending Homelessness or the two years that the Soup Kitchen has been laboring on the task?” B. Mack replied that the efforts by the CoC sub-committee would continue in their development of the 10-year plan to end homelessness.
- b. M. Auer reminded everyone to please e-mail their NOFA draft section review comments and responses to whomever they received it from. The draft application, Exhibit #1, must go to TAC (Technical Assistance Collaborative) by July 2, 2003. This is worth 60 points on the final score.
- c. D. Cull raised concerns over the likelihood of the State Social service budget not being approved by the Governor and urged everyone to call the governor’s office.

7. Next Meeting: August 6, 2003, 8:00 – 9:00 am, Room 208, Nashua City Hall.

8. Adjournment: The meeting adjourned at 12:10 am.

## NASHUA GREATER CONTINUUM OF CARE

Attendance

June 25, 2003

[www.nashua-coc.org](http://www.nashua-coc.org)

[p]	Lisa Christie	(Chair) Nashua Soup Kitchen & Shelter, Inc.
[p]	Klaas Nijhuis	(Vice-Chair) City of Nashua - Urban Programs
	Diana Owen	Adult Learning Center
	Sandy Pelletier	Area Agency of Greater Nashua, Inc.
	George Barrett	Area Agency of Greater Nashua, Inc.
	Bonnie Jean Butler	Butler Global Consulting
[p]	Lori Piper	Bank of New Hampshire
[p]	Linda Jeynes	City of Nashua - Urban Development
	John Slebodnick	City of Nashua - Urban Programs
	Paul Newman	City of Nashua - Urban Programs
[p]	Stefen Russakow	City of Nashua – Community Services
	Heidi Peek	City of Nashua - Environmental Health
	Therese Charest	City of Nashua - Welfare Department
[p]	Bob Mack	City of Nashua - Welfare Department
	Jade Marco	City of Nashua – Welfare Department
	Mike Vaccaro	City of Nashua - Fire Marshal's Office
	Anne Brockway	City of Nashua - Nashua Transit
	John Fisher	City of Nashua - Police Department
[p]	Susan Mead	Community Council of Nashua
	Russ Johnson	Community Council of Nashua
[p]	Scott Brennan	Community Council of Nashua
[p]	Carol Furlong	Community Council of Nashua
	Kay Golden	Corpus Christi Food Pantry
	Sharon Face	Department of Health & Human Services
	Linda Sprague	DHHS - Office of Minority Health
	Cathy Duffy	Girls, Inc.
	Jen Indeglia	Girls, Inc.
	Jenifer Gokey	Granite State Independent Living
[p]	Dave Darling	Greater Nashua Habitat for Humanity
	Jim Allard	Greater Nashua Habitat for Humanity
	Bob Marks	Greater Nashua Interfaith Hospitality Network, Inc.
	Helen Gutekunst	Greater Nashua Interfaith Hospitality Network, Inc.
[p]	Sandra Hurd	Greater Nashua Council on Alcoholism, Inc.
	Mary Fisher	Half Moon Sober Festival
	Cheryl Rawe	Half Moon Sober Festival
[p]	Peter Kelleher	Harbor Homes, Inc.
[p]	Mary Auer	Harbor Homes, Inc.
[p]	Susan Bultman	Harbor Homes, Inc.
[p]	Joseph Ntengeri	Harbor Homes, Inc.
	Eric Corliss	Harbor Homes, Inc.
[p]	Steve Dooley	Harbor Homes, Inc.
	Miles Pendry	Harbor Homes, Inc.
	Robert Tamposi	Harbor Homes, Inc.
	Cathy Nobora	Harbor Homes, Inc.

	Jean Russell	Harbor Homes, Inc.
[p]	Caley O'Connell	Harbor Homes, Inc.
[p]	Mathew Churchill	Harbor Homes, Inc.
[p]	Meghan Craig	Harbor Homes, Inc.
[p]	Brian Sousa	Harbor Homes, Inc.
	Luann Barrs	Luann's House of Hope
[p]	Sr. Sharon Walsh	Marguerite's Place
[p]	Ruth Crosman	Marguerite's Place
	Kathy Card	Mary's Place
	Matt Davis	Merrimack River Medical Services
	Desiree White	Milford High School
	Maria Brown	Milford, Town of - Welfare Department
[p]	Laura Nault	Nashua Advocacy Group
	Chaplain Michael Gashey	Nashua Advocacy Group
	Mariellen Durso	Nashua Area Health Center
	Jody Stephens	Nashua Foundation for Mental Health
	David Elliott	Nashua Foundation for Mental Health
	Sarah R. Gagnon	Nashua Housing Authority
	Grace Hicks-Grogan	Nashua Housing Authority
[p]	Lynn M. Lombardi	Nashua Housing Authority
	Betsy Portash	Nashua Pastoral Care
[p]	Maryse Wirbal	Nashua Pastoral Care
	Cheryl Miller	Nashua Pastoral Care
	Jade Marco	Nashua Public Health - Street Outreach
	Eileen Brady	Nashua Soup Kitchen & Shelter, Inc.
[p]	Patricia Hayes	Nashua Soup Kitchen & Shelter, Inc.
[p]	Donna Juskiewicz	Nashua Soup Kitchen & Shelter, Inc.
[p]	Bridget Belton-Jette	Neighborhood Housing Services of Greater Nashua
	Lina Ruiz-Mingote	Neighborhood Housing Services of Greater Nashua
	Lici Deng	Private Citizen
	Alphonse Haettenschwiller	Private Citizen
	Arlette Stawagz	Private Citizen
	Betty J. Winberg	Private Citizen
[p]	Tara Davis	Bridges (formerly Rape and Assault Services Inc.)
[p]	Agnes Han	Bridges (formerly Rape and Assault Services Inc.)
	Mary Moriarty	St John Neumann Church
	Robert Demers	St Joseph Hospital
	Sr. Sandra Morgan	SHARE
	Carolyn Momenee	SHARE
	Mariette Facquec	SHARE
[p]	David Cull	Soul Purpose Property Management/Nashua Advocacy Group
[p]	Mike Amichetti	Southern New Hampshire HIV Task Force
	Wendy Furnari	Southern New Hampshire HIV Task Force
	Ellen O'Shea	Southern New Hampshire Medical Center
	Deb Gidarakos	Southern New Hampshire Medical Center
[p]	Tony Epaphras	Southern New Hampshire Services
[p]	Gianni Giannetti	Southern New Hampshire Services
	Nick Lorang	Southern New Hampshire Services
[p]	Donnalee Lozeau	Southern New Hampshire Services
	Rae Miller	Southern New Hampshire Services
	Norma Lemire	Southern New Hampshire Services

Pat Gocklin	Southern NH Integrated Care (I Care)
Lynne Weihrauch	Southern NH Integrated Care (I Care)
Ray Peterson	United Way of Greater Nashua
Don Casey	Veteran's Administration
Bruce Bissett	V.A.M.C.
Utiang Ugbe	Intern at Southern New Hampshire University
Lori Cardin	Board of Aldermen (Ward 7)
Matt Leahy	Senator Gregg's Office
Neil Levesque	Congressman Bass' Office
Mark Sanborn	Congressman Bass' Office
Stephanie Hoopers	Nashua Telegraph (visitor)
Marie Herb	TAC (visitor)
Camille Pattison	Nashua Regional planning Commission (visitor)
Bob Keating	Nashua Soup Kitchen & Shelter
Christine Lavallee	NH Legal Assistance