

GNCOC Executive Committee Meeting

Minutes

June 15, 2005

Harbor Homes, 78 Main Street

PRESENT: Klaas Nijhuis, Urban Programs, Chairperson
Ruth Morrissette, Marguerite's Place, Vice Chairperson
Miles Pendry, Harbor Homes, Inc.
Linda Jeynes, Urban Programs
Donnalee Lozeau, Southern NH Services, Inc.
Peter Kelleher, Harbor Homes, Inc.
Grace Hicks-Grogan, Nashua Housing Authority
Bridget Belton-Jette, Neighborhood Housing Services of Gr. Nashua
Bob Mack, Nashua City Welfare
Sr. Sharon Walsh, MP Housing
Mary Auer, Harbor Homes, Inc.
Lisa Christie, Nashua Soup Kitchen & Shelter, Inc.

The Chair provided an agenda and called the meeting to order at 8:10 am. Minutes of the April 20 & 27th & May 18th were distributed. B. Mack motioned to accept the two April meeting minutes, L. Christie seconded and the motion carried. Sr. S. Walsh motioned to accept the May 18th meeting minutes, B. Mack seconded and the motion carried.

New Business

Super NOFA: K. Nijhuis distributed copies of the \$1,000 TAC (Technical Assistance Collaborative) Exhibit #1 Review cost showing the pro-rated amount that each participating agency would be responsible for paying. D. Lozeau motioned to accept the TAC distribution list, P. Kelleher seconded and the motion carried. P. Kelleher offered to have Harbor Homes pay the entire bill and have the agencies pay their share to Harbor Homes to make it easier. He asked in regards to a similar arrangement for HIMIS matched shares, why some of the agencies had not paid their share last year. D. Lozeau stated that her agency had not paid yet because she found it difficult to explain to her financial agent what the bill was for and why it could not be paid with Federal funds. K. Nijhuis suggested a proposal be put presented at a GNCOC meeting explaining what the costs covered. P. Kelleher agreed to put this proposal together.

Auditable Leveraging Letters: D. Lozeau explained that there was a need to verify numbers/services so when audited, it could be done easily. Harbor Homes' staff is in the process of developing a tool. D. Lozeau agreed to develop a narrative regarding leveraging to present at the meeting. K. Nijhuis will put it on the agenda for the next GNCOC meeting.

SuperNOFA: M. Auer said there would be a wrap-up meeting of the SuperNOFA committee today at the Merrimack Savings Bank at 11:30 am. Each committee member will receive their own copy of the finished document and they will be collecting suggestions to give to HUD for next year. They will report the HUD feedback to the GNCOC meeting.

Executive Committee: K. Nijhuis passed out copies of past relevant Executive Committee and GNCOC meeting minutes with a statement explaining why Keystone Hall should not have been omitted from the Executive Committee member's list that was voted on last fall. He further explained that the omission was only due to his clerical error. L. Christie motioned to accept Keystone Hall as a member of the Executive Committee; Sr. S. Walsh seconded the motion. A discussion ensued related to whether Keystone would then have a vote when the SuperNOFA

ranking was done next year. It was decided that this would be determined when the Guidelines were finished being updated. K. Nijhuis called for a vote and the motion was unanimously accepted.

Local Hospitals and Foster Care Discharge Policy: K. Nijhuis explained what he had found from his research about implementations of discharge policies. He said that what the Governor signed onto was a Discharge Planning Policy and that implementation still needed to occur at agencies receiving public funds. He and recommended that it be studied at the State level. P. Kelleher explained how the current Discharge Policy reads and how it was formed. He felt that nothing better could be devised by the State, but that locally we may be able to develop a more specific policy. Discussion followed. P. Kelleher agreed to take the subject up at the next Interagency Meeting.

COC Resources: K. Nijhuis reported that a few members have asked to be removed from the GNCOC general e-mail list because they do not want to receive so much e-mailed information. Discussion ensued about whether or not to have separate e-mail lists for information and meeting notices. The committee will continue to have to work on this.

General COC Meeting: K. Nijhuis announced that J. Campbell would like to make a presentation at the September meeting about the Veterans CHALENG Program and requested we complete a survey at that time.

R. Morrisette will be doing APR Training sometime before July at Harbor Homes for anyone interested.

D. Lozeau agreed to present a discussion on Southern New Hampshire Services activities at an upcoming GNCOC meeting. R. Morrisette suggested it would be good to combine with site visits. She agreed to prepare a proposal for this and present at the next meeting.

Other Information: K. Nijhuis passed out copies of an e-mail he received stating that Comcast was targeting Nashua for a volunteer workday on Saturday, October 1st. They are looking for projects and Mark Sousa, from the Mayor's office will be collecting project suggestions.

K. Nijhuis passed out copies of a postcard from HUD showing the date of the Outcome Performance Measurement Forums across the country and website addresses when more information could be found.

The next homeless count in the Greater Nashua Area will be done on July 25-26.

Old business was postponed until the next meeting.

The next Executive Committee meeting will be **July 20, 2005**, 8:00 am, at Harbor Homes Inc., 78 Main Street. The GNCOC will not have a general meeting in July.

The meeting adjourned at 9:05.