

Lead Agency Meeting  
Minutes  
July 13, 2004  
City Hall  
229 Main Street, Nashua, NH  
Special SuperNOFA Meeting

PRESENT: Lisa Christie, Nashua Soup Kitchen Shelter, Inc., Chairperson  
Klaas Nijhuis, Urban Programs  
Ruth Morrisette, Marguerite's Place Inc.  
Donnalee Lozeau, Southern New Hampshire Services Inc.  
Miles Pendry, Harbor Homes, Inc.  
Mary Auer, Harbor Homes, Inc.  
Linda Jeynes, Urban Programs  
David Cull, Soul Purpose Living  
Grace Hicks-Grogan, Nashua Housing Authority  
Maryse Wirbal, Nashua Pastoral Care Center  
Bob Mack, Nashua Welfare  
Laura Jackson, Harbor Homes, Inc.

The meeting began at 8:00 am. A two-page narrative and complete Annual Progress Report had been requested from each agency/entity submitting a proposal. Handouts included copies of the Agenda, the HUD and rating system/points, and ten project descriptions for review and prioritizing. M. Auer opened the meeting and served as facilitator for the discussion concerning the SuperNOFA scoring and regulations. Only one proposal was presented for the Priority 1 Bonus Project. The applicant was Nashua Housing Authority with Harbor Homes, Inc. as Sponsor. D. Cull, arriving late, had questions about his application and decided not to apply this year. After reviewing the bonus project, M. Wirbal motioned to accept the proposal, L. Christie seconded the motion; the motion was unanimously accepted.

D. Cull suggested that next year the focus be on projects that draw from mainstream resources and not projects that become renewals. Further discussion included that ranking of projects could be made according to the amount of funding they leverage.

M. Auer asked everyone to read the other nine project renewals and then lead a discussion about prioritizing for recommendation to the CoC. It was decided to have a ballot vote to prioritize the projects. There were eight ballots distributed and the results were:

1. Harbor Homes Inc. Permanent Housing III
2. Keystone Hall
3. Marguerite's Place, Inc.
4. Harbor Homes Inc. Permanent Housing II
5. Nashua Soup Kitchen and Shelter, Inc.
6. Southern New Hampshire Services Inc.
7. Harbor Homes Inc. Permanent Housing V
8. Harbor Homes Inc. Permanent Housing IV
9. HMIS

Much discussion followed the tallying of the vote. Because of the wide differences of opinion of where the emphasis should be to serve the community and to get the most points from HUD, the committee could not agree that this was a unified recommendation to give the CoC. It was

decided to include their voting results on the ballot for the CoC and explain why this was not a unified recommendation from the Lead Entity before the general membership voted.

It was also decided to have each agency requesting funds bring 40 copies of their two-page project description to the CoC special meeting on July 14, 2004 to be given out to the voters to read. They were reminded that each Agency present at this meeting would be entitled to two ballots. The bonus project would be voted on first and then the other nine prioritized by vote afterward. M. Auer reminded agencies that they could include 5% for administration.

The meeting was adjourned at 11:00 am.

Minutes taken and transcribed by Linda Jeynes, Urban Programs.