

## GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes  
Room 208, City Hall  
January 5, 2005  
[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 8:00 a.m. by Chairperson Klaas Nijhuis.
2. All present introduced themselves.
3. New Meeting Format: K. Nijhuis suggested a new format agenda for future meetings, which included a Consent Agenda approved by the Executive Committee in order to save time at meetings. There followed a discussion. It was concluded that the majority of the membership would like to continue the agenda as it has been.
4. Minutes of December 1, 2004: L. Christie motioned the December minutes be accepted as read, P. Kelleher seconded and the motion carried.
5. Ending Homelessness Committee Report: P. Kelleher presented a short history of what has transpired since the Ending Homelessness Plan was approved last June. He reviewed some of the original objectives of the Plan and invited everyone to give input toward the implementation. B. Mack made a short PowerPoint presentation (posted on GNCOC website) of highlights from the Plan showing current objectives and what progress has been made on them. He asked the members to revisit the Plan to see what items may need to be changed and/or updated, to review them by goal dates and determine what has already been done and what things need immediate attention. K. Nijhuis said that future reports should be in terms of numbers; goals achieved, action steps, etc. P. Kelleher asked that everyone please communicate revisions, updates, ideas, and suggestions to the committee, and to think about whom in the community may have been overlooked for inclusion in the Plan. He invited everyone to attend the Ending Homelessness Committee meetings to share their information.
6. Data Gathering Committee: D. Juskiewicz announced that the point-in-time homeless count would be on January 25<sup>th</sup> this year. The committee has met to update forms and will be meeting again today. All will be receiving a mailing about ten days before the day of the count. Any questions can be directed to D. Juskiewicz at the Nashua Soup Kitchen.
7. Logic Model Presentation: K. Nijhuis presented a PowerPoint presentation (posted on GNCOC website) of the Logic Model, a new requirement from HUD if funded by the SuperNOFA, and explained how this model works. He announced there would be an all day training session tentatively set for March 15, 2005 at the HUD office in Manchester and urged those who expect to go after HUD funding

to attend. Wendy Furnari of the HIV/AIDS Task Force will talk about her agency's experiences with the Logic Model at the February GNCOC meeting.

8. Project/Program Updates/Awareness: K.Nijhuis reported on behalf of H. Vincent/Community Service Council of New Hampshire. He thanked all that reviewed the HMIS policies, procedures and input screens. There is a training session planned for January 13<sup>th</sup> from 9:00 am to 4:00 pm for administrators. Emily Burgo, from the Applied Research Center of the Southern New Hampshire University, explained the process she is working on with the Urban Programs Department in the City to development a new five-year Consolidated Plan. She said that everyone would soon be receiving forms for updating information on their agency's Consolidated Plan. They will be organizing focus groups to talk about needs, achievements, goals and how to meet them, and identify new agencies not addressed before. A general meeting has been scheduled for March 2, 2005. When this was done in 2000, over 70 people attended this meeting.
9. Continua Reports: K. Nijhuis reported that at a September 19, 2005 meeting of BOSCOG, the NH Workforce Housing program was discussed. R. Peterson announced that United Way was focusing on Affordable Housing Initiatives and is putting together a Workforce (committee by invitation only) with a kick-off meeting on January 19<sup>th</sup>. Harold Acres is the temporary chairman of this committee, which is a follow up on the work of the Mayor's Affordable Housing Committee. They plan to approach the entire Greater Nashua Area, including the corporate community since the housing situation in Nashua impacts who they can hire.
10. Upcoming Meetings:
  - a. Executive Committee Meetings – January 12 and 26, 2005, 8:00 am Harbor Homes, 78 Main Street
  - b. “Working Effectively with People Experiencing Homelessness” seminar at the Manchester Health Department, 1528 Elm Street on February 4<sup>th</sup>, 9:30 to 4:30 pm. This will be posted on the CoC website.
  - c. Consolidated Plan Meeting and Focus Groups – March 2, 2005
  - d. CDBG Capital Project Funding Applications Due – March 4, 2005
  - e. HUD Tentative All Day Training – Logic Model, March 15, 2005 in Manchester, NH
11. Announcements:
  - a. S. Mead of Community Council announced that Helen Perrault has recently died of cancer. She was a case manager with Community Council for 16 years and will be greatly missed.
  - b. S. Mead also announced that WMUR has contacted her about doing a story on homeless outreach in the area. She invited any agencies providing such services to contact her about being involved in this story.

- c. L. Skibba of the Interfaith Hospitality Network reminded all that she had brochures available with the new address and telephone number and that GNIHN has room available for homeless families at this time.
- d. D. Cull of Soul Purpose announced that he would be starting a YETSS/Young Enough To Stay Sober program for people under 24 years. He is looking for any suggestions other agencies may have to offer. Please call him with ideas.
- e. M. Durso of the Nashua Area Health Center announced that they have recently hired a nurse practitioner and two part-time physicians to replace one full-time physician who left. The new physicians speak Spanish and are experienced in working with homeless patients. They have also recently received an HIV grant, an Early Development grant, and a community-linking grant.
- f. L. Jeynes called attention to everyone's copy of the new attendance sheet attached to the meeting minutes. This will be the new form to track attendance and shows the percentage of meetings attended starting last September.
- g. A. Haettenschwiller commented that the city re-assessment of two-family housing has been hit hard. The assessor's office will be entering into a process to concede exemptions.

12. Next Meeting: The next meeting will be February 2, 2005 at 8:00 am in Room 208, Nashua City Hall.

13. Adjournment: The meeting adjourned at 9:00 am.