

GNCOC Executive Committee Meeting

Minutes

January 26, 2005

Harbor Homes, 78 Main Street

PRESENT: Klaas Nijhuis, Urban Programs, Chairperson
Ruth Morrisette, Marguerite's Place, Inc.
Miles Pendry, Harbor Homes, Inc.
Linda Jeynes, Urban Programs
Bob Mack, Nashua Welfare
Bridget Belton-Jette, Neighborhood Housing Services, Inc.
Alphonse Haettenschwiller, Private Citizen
Mary Auer, Harbor Homes, Inc.

The Chairperson provided an agenda and called the meeting to order at 8:25 am. Minutes of the January 12, 2005 meeting were handed out. Belton-Jette moved to accept the minutes, A. Haettenschwiller seconded, and the motion carried.

Old Business: HMIS Implementation Matching Funds could not be funded through United Way because the GNCOC is not a 501(c) agency. R. Morrisette motioned that this expense then be pro-rated between the agencies for payment. B. Belton-Jette seconded the motion and the motion carried. Discussion about the Clerk vacancy ensued. A. Haettenschwiller motioned that a letter of recommendation to extend L. Jeynes' term as clerk another two years be sent to the Manager of Urban Programs, it was seconded by R. Morrisette, and the motion carried. She will author the letter.

Guidelines: M. Pendry projected the current working edition of the Guidelines for detailed review. B. Mack lead lengthy discussion began on Article 4. Agreed changes to the Guideline were captured by M. Pendry and will be posted to the GNCOC website. There was also discussion about how to keep track of the GNCOC attendance, by individual attendance or agency representative attendance. It was decided that keeping track by individual. We will add the name of the agency after their names on the attendance report.

Plan Next General Meeting Agenda: Strategic Elements: M. Decker will be invited to the next GNCOC meeting to inform members about InfoBank and what it does. W. Furnari will be invited also to tell about her agency's experiences using the Logic Model from HUD. Likewise, E. Burgo will provide input on the progress of the ConPlan and P. Newman will report about the upcoming Board of Alderman's meeting to consider CDBG/HOME allocations and how to apply for the next year.

New Business: At the request of Marguerite's Place, K. Nijhuis prepared a letter (handout) on behalf of the GNCOC identifying the need for support to the Office on Violence Against Woman for Marguerite's Place. B. Belton-Jette motioned to have this letter sent forth, B. Mack seconded and the motion carried.

Information for strategies to prevent drastic cuts to the federal programs that serve homeless and low-income families across the country has and is being e-mailed to the GNCOC membership. B. Mack motioned that this work become the responsibility of the Legislative Committee, K. Nijhuis seconded the motion and the motion carried.

K. Nijhuis asked if there should be any guidelines established for the distribution of informational e-mails to the GNCOC membership. M. Auer explained how this information was helpful communication for many. The committee decided to dismiss the idea.

The next meeting will be at **8:00 am on February 16, 2005** at Harbor Homes, 78 Main Street. Future meetings were scheduled for **February 23, March 16 & 30, April 20 & 27, and May 18 & 25, 2005**. K. Nijhuis asked that everyone review the Guidelines before the next meeting.

The meeting adjourned at 9:40am.

Minutes taken and transcribed by Linda Jeynes, Urban Programs.