

**GNCOC Executive Committee**  
**Minutes**  
January 18, 2006  
Harbor Homes Inc., 45 High Street

PRESENT: Lori Cardin, Nashua Children's Home, Chair  
Ruth Morrissette, Marguerite's Place  
Wendy Furnari, HIV Task Force  
Klaas Nijhuis, Harbor Homes, Inc.  
Linda Jeynes, Urban Programs  
Bob Mack, Nashua City Welfare  
Lisa Christie, Nashua Soup Kitchen and Shelter  
Sandra Hurd, Keystone Hall  
Donnalee Lozeau, Southern NH Services, Inc.  
Mary Ellen Durso, Nashua Area Health Center  
Sr. Sharon Walsh, MP Housing  
Miles Pendry, Harbor Homes, Inc.  
Bridget Belton-Jette, Neighborhood Housing Services, Inc.  
Alphonse Haettenschwiller, Private Citizen

L. Cardin opened the meeting at 8:05 am and asked everyone to read the minutes (handout) from the December 21<sup>st</sup> meeting. W. Furnari motioned to accept the minutes, B. Mack seconded, and the motion carried.

L. Cardin asked for verification of the Executive Committee membership list. It was determined that W. Furnari, Co-Vice Chair and L. Cardin, Chair elect would be added to the list.

Operating Guidelines: L. Cardin opened the discussion around revisions to the guidelines. L. Christie announced that she had a prior commitment and needed to leave, but wanted to express her opinions about the guidelines revisions. She stated that since the GNCOC has consistently received funding through the SuperNOFA and is an example to the other COC's in the State, we must be doing something right and should not be making any major changes. On the subject of "conflict of interest", she felt members who were not applying for funding could easily do the prioritizing of projects. (At this point Christie excused herself from the meeting.)

The committee continued the discussion resulting in the following motions. B. Mack motioned to add to Section 4, A, 3 the words "shall make known on public record any potential conflict of interest and may recuse themselves from voting". Sr. S. Walsh seconded, and the motion carried. D. Lozeau being the only vote against the motion.

K. Nijhuis motioned to include in Section 4, A, 2 the words "Executive Committee may invite participation from the other state CoC's to help in the prioritization process". A discussion followed wherein it was suggested that it would be better at this time to simply invite them to observe our SuperNOFA process rather than to do the prioritizing. The motion was withdrawn.

Sr. S. Walsh and R. Morrissette suggested to change in Section 4, A, 2 the percentage of required meetings attended from 70% to 50%. D. Lozeau so motioned, B. Belton-Jette seconded and the motion carried.

B. Mack motioned to add the words “Shall” and “the” and “(2)” to Section 5, E for clarification purposes. D. Lozeau seconded, and the motion carried.

D. Lozeau motioned that “(Co-)” be added to the Chair and Vice-Chair names. W. Furnari seconded the motion. After a show of hands, the motion failed.

When all discussion was finished, B. Mack motioned to accept the revised Operational Guidelines and propose them for a vote at the next GNCOC general meeting. R. Morrisette seconded the motion and the motion carried.

In the interest of time, L. Cardin suggested referring the other items for discussion on today’s agenda to be taken up at the next meeting under Unfinished Business.

M. Durso updated all on the progress of the Discharge Planning meetings. She stated that these meetings will be a challenge to keep going, both for scheduling reasons and because the hospital staff is feeling overwhelmed at this time and were not totally aware of community resources available. One common need expressed was for a “wet shelter” in the community. They will try to set up another meeting in March.

B. Mack pointed out that the agenda sent out for the next GNCOC meeting needs to be revised. The clerk will revise the agenda and the Operational Guidelines and have ready for Chair to e-mail to the membership ten days or more before the next meeting.

**Next Month’s Meetings:**

The next Executive Committee meeting will be **February 15, 2006, at 8:00 am**, at Harbor Homes Inc., 45 High Street.

The GNCOC will meet February 1, 2006, 8:00 am in the Nashua City Hall Auditorium.

The EHC will meet January 26, 2006 8:30 am at Harbor Homes Inc., 45 High Street and on February 1, 2006, 9:00 am in Room 208, Nashua City Hall.

The meeting adjourned at 9:30 am.