

GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes
City Hall – Room 208
February 5, 2003
www.nashua-coc.org

1. Call to Order: 8:05 a.m. by Chairperson Lisa Christie.
2. All present introduced themselves.
3. Minutes of January 8, 2003: K. Nijhuis moved to accept; seconded by P. Kelleher; the motion was unanimously approved.
4. TAC Assistance Update: L. Christie reported that HUD approved funding for training assistance until the time of the SuperNOFA (end of March). Nashua scored very well, 88 out of 100, their best score to date. P. Kelleher announced that Marie Herb would be coming to our March meeting to give advice on improving our score especially in the area of “supplemental resources” which was an area where all CoC applicants seemed to have a problem. Peter urged every member of our CoC to please make a special effort to come the March meeting.
5. Conference to End Homelessness: P. Kelleher reported that the last meeting of a small ad-hoc subcommittee looking at putting together a conference was a productive brainstorming session and that after conversations with Steve Berg from the Coalition to End Homelessness in Washington, DC, he invited him to Nashua for a similar State conference (with workshops) sometime after May of this year. Peter asked the CoC board for a vote to support this conference, which would be sponsored jointly with Harbor Homes and the Nashua Soup Kitchen. We would expect about 250 participants to attend from all over the State. Nick Lorang moved to accept; seconded by Bob Mack, the motion was unanimously approved. Volunteers to help with this conference are: Cheryl Rawe, Mary Fisher, Klaas Nijhuis, Bob Mack, Lina Ruiz-Mingote, and Sue Mead.
6. NOFA Collaborative Initiative to Help End Chronic Homelessness: (handout) P. Kelleher reported that after looking into this funding, he felt it would be rather time consuming (it overlaps the SuperNOFA schedule) and very competitive to only obtain a small amount of money for Nashua. He suggested we consider applying for it on behalf of the State of NH and then divide the amount between the three New Hampshire CoCs. The due date is April 14, 2003. Peter will bring more information to the next meeting to enable the board to better consider this source of revenue.
7. CDBG Schedule: (handout) K. Nijhuis reported that this round of applications is for capital projects, mainly of the bricks and mortar variety, which would demonstrate improvements in the area of slum and blight and low-income households. A handout of the schedule for upcoming meetings of the Human Affairs Committee was passed out. Klaas reported that operations funding out of CDBG is handled separately, through the Mayor’s office, integrated with the Review and Comment process. That takes place in December.

8. City's Land Use Plan - Update: K. Nijhuis reported the Committee is still meeting regularly until sometime in March. This plan, put together with the help of consultant Mark White, is a 400-page document. It can be read on the City's web site (gonashua.com). Our gateway into the conversation prior to public hearings is through Bob Keating. Klaas suggested perhaps a subcommittee of the CoC could look at those sections that directly concern the agencies, clients and low-income households before the public hearings start in March. The document modifies and codifies private property rights with the premise that it will protect the private property rights of neighbors, and will protect or develop public goods. D. Lozeau mentioned that she had spent over three hours reading the sections that pertain to inclusionary zoning and other housing development related sections. She spoke to the administration about slowing down the approval process as it is intertwined with a number of other interrelated undertakings within Community Development.
9. Report from Mayor's Task Force: D. Lozeau reported that the sub-committees were meeting monthly and two more members had recently joined the group (Dean Shankle, Town Manager, Merrimack and Andrew Singelakis, Director Nashua Regional Planning Commission). She expressed concern for the need to better co-ordinate the various Community Development undertakings, i.e. Land Use Plan, Master Plan, Downtown Plan, etc. These would all have an affect on affordable housing issues. This whole committee will be meeting again in March to discuss the findings of the sub committees.
10. BOSCOC Meeting: T. Epaphras reported that he attended the last meeting. The discussion was on "prevention funds" which Lance Deplante announced as approved for the CAP Agencies. The next meeting will be on February 20, 2003. Tony will be bringing a handout for next meeting.
11. HMIS Training: (handout) L. Christie announced there will be a training presentation on March 25, 2003, time and place to be announced later. Miles Pendry will be attending and will report back at next meeting. Any members of CoC are welcome to attend as well.
12. Article of Homelessness: Stephanie Hoopers from the Nashua *Telegraph* announced that she will be attending the CoC meetings and talking with several members to gather information for an article in the newspaper about area homelessness.
13. Legislative Bills – SB95 and HB360: (handout) L. Christie referred to the two bills mentioned in the handout having to do with "workforce housing" and a "legal assistance" office in Nashua. She asked if the CoC would support the "legal assistance" bill in the form of a support letter. B. Belton-Jette motioned to accept; L. Piper seconded; the motion was unanimously accepted. L. Christie suggested each agency send a letter as well.

14. Other:

- a. Crisis Beds: Sue Mead mentioned that no new cases will be taken for crisis beds at Community Council starting February 11, 2003. The beds will be phased out by March 1, 2003. The 24-hour hotline will continue.
- b. Are We On Track? L. Christie was gratefully reminded by Mary Auer that it was time to look at how we are doing on the detailed tasks and schedule we laid out for ourselves in the last CoC application. She suggested this task be assigned to the End Homelessness subcommittee. K. Nijhuis agreed to do it this time out of that committee, but suggested a subcommittee on Quality Assurance be formed to handle this in the future. Action steps for membership; please review our goals of our last CoC application on the CoC web site, pages 6,7, and 8.
- c. Data Gathering/Gaps Analysis: K. Nijhuis stated that since W. Buice has left, the duty has fallen on him to re-convene this group but would suggest waiting until the SuperNOFA comes out to determine the kind of data we need to gather. T. Epaphras is coordinating with the Balance of State.
- d. Ending Homelessness Committee: K. Nijhuis reported that this committee would be meeting again today immediately following this meeting. Their meeting last month was focused on doing a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats) on the community, agencies, clients and the system as they relate to ending homelessness. In general, we came to the conclusion that ending homelessness is a likely prospect in Nashua. For now, lacking a QA committee, the Committee on Ending Homelessness agreed to review CoC's progress against Continuum of Care proposals for HUD as part of its business.

15. Next Meeting: March 5, 2003, 8:00 to 9:00 am *in the City Hall Auditorium – note the change in location.*

16. Adjournment: There being no further business, the meeting adjourned at 9:20 a.m.

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Attendance

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[p]	Lisa Christie	(Chair) Nashua Soup Kitchen & Shelter, Inc.
[p]	Klaas Nijhuis	(Vice-Chair) City of Nashua - Urban Programs
	Diana Owen	Adult Learning Center
	Sandy Pelletier	Area Agency of Greater Nashua, Inc.
	George Barrett	Area Agency of Greater Nashua, Inc.
	Bonnie Jean Butler	Butler Global Consulting
[p]	Lori Piper	Bank of New Hampshire
[p]	Linda Jeynes	City of Nashua - Urban Development
	John Slebodnick	City of Nashua - Urban Programs
	Paul Newman	City of Nashua - Urban Programs
	Heidi Peek	City of Nashua - Environmental Health
	Therese Charest	City of Nashua - Welfare Department
[p]	Bob Mack	City of Nashua - Welfare Department
	Mike Vaccaro	City of Nashua - Fire Marshal's Office
[p]	Anne Brockway	City of Nashua - Nashua Transit
	John Fisher	City of Nashua - Police Department
[p]	Susan Mead	Community Council of Nashua
	Russ Johnson	Community Council of Nashua
	Scott Brennan	Community Council of Nashua
	Sharon Face	Department of Health & Human Services
	Linda Sprague	DHHS - Office of Minority Health
	Cathy Duffy	Girls, Inc.
	Jen Indeglia	Girls, Inc.
	Jenifer Gokey	Granite State Independent Living
[p]	Dave Darling	Greater Nashua Habitat for Humanity
	Jim Allard	Greater Nashua Habitat for Humanity
	Bob Marks	Greater Nashua Interfaith Hospitality Network, Inc.
	Helen Gutekunst	Greater Nashua Interfaith Hospitality Network, Inc.
[p]	Mary Fisher	Half Moon Sober Festival
[p]	Cheryl Rawe	Half Moon Sober Festival
[p]	Peter Kelleher	Harbor Homes, Inc.
[p]	Mary Auer	Harbor Homes, Inc.
[p]	Sue Bultman	Harbor Homes, Inc.
[p]	Joseph Ntengeri	Harbor Homes, Inc.
	Eric Corliss	Harbor Homes, Inc.
	Steve Dooley	Harbor Homes, Inc.
	Miles Pendry	Harbor Homes, Inc.
	Robert Tamposi	Harbor Homes, Inc.
[p]	Cathy Nobora	Harbor Homes, Inc.
	Sr. Sharon Walsh	Marguerite's Place
[p]	Ruth Crosman	Marguerite's Place
	Kathy Card	Mary's Place
	Matt Davis	Merrimack River Medical Services
	Desiree White	Milford High School
[p]	Maria Brown	Milford, Town of - Welfare Department
[p]	Mariellen Durso	Nashua Area Health Center
	Jody Stephens	Nashua Foundation for Mental Health
	David Elliott	Nashua Foundation for Mental Health

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[p]	Sarah R. Gagnon	Nashua Housing Authority
[p]	Betsy Portash	Nashua Pastoral Care
	Maryse Wirbal	Nashua Pastoral Care
	Jade Marco	Nashua Public Health - Street Outreach
	Eileen Brady	Nashua Soup Kitchen & Shelter, Inc.
	Patricia Hayes	Nashua Soup Kitchen & Shelter, Inc.
[p]	Donna Juskiewicz	Nashua Soup Kitchen & Shelter, Inc.
[p]	Bridget Belton-Jette	Neighborhood Housing Services of Greater Nashua
	Lina Ruiz-Mingote	Neighborhood Housing Services of Greater Nashua
	Carol Carberry	New Hampshire Catholic Charities
	Lici Deng	Private Citizen
	Alphonse Haettenschwiller	Private Citizen
	Arlette Stawagz	Private Citizen
	Betty J. Winberg	Private Citizen
[p]	Tara Davis	Bridges (formerly Rape and Assault Services Inc.)
	Mary Moriarty	St John Neumann Church
	Robert Demers	St Joseph Hospital
	David Cull	Soul Purpose Property Management/Nashua Advocacy Group
	Mike Amichetti	Southern New Hampshire HIV Task Force
[p]	Wendy Furnari	Southern New Hampshire HIV Task Force
	Ellen O'Shea	Southern New Hampshire Medical Center
	Deb Gidaracos	Southern New Hampshire Medical Center
[p]	Tony Epaphras	Southern New Hampshire Services
[p]	Gianni Giannetti	Southern New Hampshire Services
[p]	Nick Lorang	Southern New Hampshire Services
[p]	Donnalee Lozeau	Southern New Hampshire Services
[p]	Rae Miller	Southern New Hampshire Services
	Ray Peterson	United Way of Greater Nashua
	Don Casey	Veteran's Administration
	Bruce Bissett	V.A.M.C.
	Utiang Ugbe	Intern at Southern New Hampshire University
	Lori Cardin	Board of Aldermen (Ward 7)
	Matt Leahy	Senator Gregg's Office
	Neil Levesque	Congressman Bass' Office
	Mark Sanborn	Congressman Bass' Office
[p]	Stephanie Hoopers	Nashua Telegraph (visitor)