

## **GNCOC Executive Committee Meeting**

### Minutes

February 16, 2005

Harbor Homes, 78 Main Street

PRESENT: Klaas Nijhuis, Urban Programs, Chairperson  
Miles Pendry, Harbor Homes, Inc.  
Linda Jeynes, Urban Programs  
Bob Mack, Nashua Welfare  
Bridget Belton-Jette, Neighborhood Housing Services, Inc.  
Alphonse Haettenschwiller, Private Citizen  
Mary Auer, Harbor Homes, Inc.  
Donnalee Lozeau, Southern NH Services, Inc.  
Ray Peterson, United Way of Greater Nashua  
Marys Wirbal, Nashua Pastoral Care Center  
Mariellen Durso, Nashua Area Health Center

The Chairperson provided an agenda and called the meeting to order at 8:05 am. Minutes of the January 26, 2005 meeting were handed out. A. Haettenschwiller moved to accept the minutes, B. Belton-Jette seconded, and the motion carried. The committee also reviewed the minutes of the February 2, 2005 GNCOC meeting. A correction to paragraph #9 was noted. A. Haettenschwiller motioned to accept the amended minutes, B. Belton-Jette seconded, and the motion carried.

Old Business: K. Nijhuis reported that a letter had been drafted to be sent out by R. Morrisette to the Manager of Urban Programs requesting that L. Jeynes be allowed to continue serving as the Clerk of the GNCOC. M. Auer reported that the invoices have been sent out to the agencies for their prorated share of the HMIS expenses paid by Harbor Homes. M. Auer reported that several representatives from the agencies of the GNCOC would be attending the Logic Model Training for HUD's SuperNOFA.

Guidelines: K. Nijhuis called for a motion to accept the GNCOC Guidelines (handout) as they have been further amended by a committee working since the last meeting. A. Haettenschwiller so motioned and B. Belton-Jette seconded the motion. Much discussion ensued around several e-mailed suggestions/changes to the guidelines.

K. Nijhuis motioned to amend the motion and that the Ending Homelessness Committee be added to Article 6 under Standing Committees. B. Mack seconded the motion, and the motion carried.

D. Lozeau motioned to add to Article 6, 1, c be added stating that the Executive Committee present their slate of officers to the GNCOC for adoption at the same time as the slate of officers were presented with the same term limits. M. Wirbal seconded the motion, and the motion carried.

D. Lozeau motioned to amend, add the words "unless already represented by an officer" to Article 6, 2. M. Pendry seconded the motion, and the motion carried.

D. Lozeau motioned to amend, that the first paragraph in Article 3 be moved to the end of Article 3 since it summarized the article. M. Wirbal seconded the motion, and the motion carried.

D. Lozeau motioned to amend, that wherever the word “ranking” appeared in the guidelines it be replaced with the word “prioritizing”. B. Mack seconded the motion, and the motion carried.

B. Belton-Jette motioned to amend, that under Article 4, 2 the wording be changed to 50% rather than 70%. B. Mack seconded the motion. There followed much discussion about the pros and cons of changing this attendance requirement. K. Nijhuis called for a vote, the motioned failed.

D. Lozeau motioned to amend, to add under Article 4, 2 the words “with each member as described in Article 3, B, 1-5 being entitled to one vote”. M. Wirbal seconded the motion, and the motion carried.

M. Wirbal motioned to amend, to add a Section E under Article 5 to state the term of office is for two years and to change the word “off” to “out of office” in the last sentence of B. D. Lozeau seconded the motion, and the motion carried.

M. Wirbal motioned to amend, to add the word “calendar” after the word “ten (10)” in both places that it appears under Section 7. M. Pendry seconded the motion, and the motion carried.

R. Peterson motioned to add a conflict of interest statement under Article 4, A, 3. M. Wirbal seconded the motion. There was discussion. K. Nijhuis called for a vote on the motion, the motion carried with two opposed.

K. Nijhuis called for a vote on the original motion to accept the Guidelines with amendments, the motion carried.

K. Nijhuis stated that accepting the Guidelines would be on the next GNCOG agenda, and that he would send out notice a minimum of 10 calendar days before the vote.

It was decided to defer the remaining business on the agenda to the next meeting.

The next meeting will be at **8:00 am on February 23, 2005** at Harbor Homes, 78 Main Street. Future meetings are scheduled for **March 16 & 30, April 20 & 27, and May 18 & 25, 2005**.

The meeting adjourned at 9:40am.