

## GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes  
City Hall – Room 208  
December 3, 2003  
[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 8:00 am by Chairperson Lisa Christie.
2. All present introduced themselves.
3. Minutes of the November Meeting: B. Mack moved to accept the minutes of November 5, 2003; P. Kelleher seconded, the motion passed unanimously.
4. Executive/Strategic Planning Committee (Lead Entity): K. Nijhuis reported that this committee met on November 26<sup>th</sup> and is confirming its work on developing guidelines. They had a discussion about CoC's defined purpose, how best to use CoC's meeting time, and improve data gathering for the Super NOFA. The next meeting date was scheduled for January 6<sup>th</sup>, but now needs to be moved. Notice will be provided to the entire CoC when the new date is set. Minutes of the Lead Entity meetings are available for anyone and will be posted on the CoC website.
5. Update - Ending Homelessness Committee/Statistics Subcommittee: B. Marks reported that they were currently discussing what data to gather and at what frequency the data is to be gathered. They will meet next on December 14<sup>th</sup>, 10:00 am, at Harbor Homes.
6. HMIS Update: (handout from Lawrence, MA CoC) M. Pendry reported that the contract has just recently been accepted and the money has been appropriated to fund the HMIS program. They will be posting two positions to be filled to work on HMIS paid for with this appropriation. This project is running about six months behind at this point; another survey will be sent to all the agencies in January. Their new goal is to be up running and ready for training by the end of September 2004. M. Pendry will be providing information to the entire CoC on the time and location of training.
7. State Interagency Council on the Homeless: (handout) P. Kelleher announced that the Governor has established a Council on Homelessness for New Hampshire. Its membership consists of the Policy Academy members along with Representative Richard Morris of Seabrook.
8. Other:
  - a. Southern NH Services Senior Housing: N. Lorang reported that the senior housing project has been awarded \$4.3 million. The project will provide 43 units of senior housing and is expected to start in about 18 months. They are ready to go and the project should move quickly.

- b. MP Housing – new unit: Sr. Sharon reported that the closing on their new condo unit would be Dec. 12<sup>th</sup>. They have now housed 20 women and children in these “post-transitional” condos. The first family moved out and became homeowners, another married and moved out, and the rest are fully employed. They are hoping to add 5 more units with the assistance of NHCDFR tax credits.
  - c. NH Legal Assistance – January Agenda: M. Auer announced that New Hampshire Legal Assistance will be having a training program for people in housing, tenants and landlords, etc. They will be coming to our next CoC meeting to gather questions from the members to be used in making up the training session.
  - d. UNH Community Leader of the Year-Congratulations to Peter Kelleher: (handout) L. Christie announced that P. Kelleher was chosen Community Leader of the Year by a group of students in the University of New Hampshire’s community development program. He will be presented with the award at a dinner on Dec 4<sup>th</sup>.
  - e. Calendars – Interfaith Hospitality: L. Skibba announced that she is selling calendars as a fundraiser for \$10 each. She also provided copies and spoke of an article from the Milford Cabinet about her program and also about the topic of hunger. The article mentioned bringing questions about hunger to the presidential campaign headquarters to be addressed by the various candidates. L. Christie agreed that this would be a good project to pursue and asked L. Skibba to contact M. Yager at the New Hampshire Housing Forum about implementing this idea.
  - f. Lori Piper: Announced she has changed jobs and is now working for the Merrimack Savings Bank on Broad Street in Nashua. She will still be working with the CoC as an active participant.
  - g. Tavern Hotel: K. Hersh reported that the developer/owner is looking at using this property for mixed income housing. The city will be meeting with the owners again on Dec. 4<sup>th</sup>.
9. Ending Homelessness Committee – Full Committee Follow Up: P. Kelleher said that good things were happening at the sub-committee meetings which will start the process moving in a helpful direction to create a plan to end homelessness. M. Pendry, referring to the “Wheel of Responsibility” chart placed on the wall, passed out small cards and asked everyone to fill out the cards and pin them on the wheel or bring them back to the next meeting to place on wheel. It is important to gather all the information as soon as possible to better identify sources of help in the city for homeless people, and to identify the gaps. This information will be incorporated into the plan for ending homelessness.
10. Next Meeting: January 7, 2004, 8:00 am, Room 208, Nashua City Hall.
11. Adjournment: The meeting adjourned at 9:00 am.

## NASHUA GREATER CONTINUUM OF CARE

Attendance

December 3, 2003

[www.nashua-coc.org](http://www.nashua-coc.org)

|     |                    |   |
|-----|--------------------|---|
| [p] | Lisa Christie      | (Chair) Nashua Soup Kitchen & Shelter, Inc.         |
| [p] | Klaas Nijhuis      | (Vice-Chair) City of Nashua - Urban Programs        |
|     | Diana Owen         | Adult Learning Center                               |
|     | Sandy Pelletier    | Area Agency of Greater Nashua, Inc.                 |
|     | George Barrett     | Area Agency of Greater Nashua, Inc.                 |
|     | Bonnie Jean Butler | Butler Global Consulting                            |
| [p] | Lori Piper         | Merrimack County Savings Bank                       |
| [p] | Linda Jaynes       | City of Nashua - Urban Programs                     |
|     | John Slebodnick    | City of Nashua - Urban Programs                     |
|     | Paul Newman        | City of Nashua - Urban Programs                     |
| [p] | Kathy Hersh        | City of Nashua – Community Development Division     |
|     | Heidi Peek         | City of Nashua - Environmental Health               |
|     | Therese Charest    | City of Nashua – Welfare Department                 |
|     | Stefan Russakow    | City of Nashua - Welfare Department                 |
| [p] | Bob Mack           | City of Nashua – Welfare Department                 |
|     | Jade Marco         | City of Nashua – Welfare Department                 |
|     | Mike Vaccaro       | City of Nashua - Fire Marshal's Office              |
|     | Anne Brockway      | City of Nashua – Nashua Transit                     |
|     | John Fisher        | City of Nashua - Police Department                  |
|     | Susan Mead         | Community Council of Nashua                         |
|     | Russ Johnson       | Community Council of Nashua                         |
|     | Scott Brennan      | Community Council of Nashua                         |
|     | Carol Furlong      | Community Council of Nashua                         |
|     | Kay Golden         | Corpus Christi Food Pantry                          |
|     | Sharon Face        | Department of Health & Human Services               |
|     | Linda Sprague      | DHHS - Office of Minority Health                    |
|     | Cathy Duffy        | Girls, Inc.   |
|     | Jen Indeglia       | Girls, Inc.   |
|     | Jenifer Gokey      | Granite State Independent Living                    |
|     | Dave Darling       | Greater Nashua Habitat for Humanity                 |
|     | Jim Allard         | Greater Nashua Habitat for Humanity                 |
| [p] | Bob Marks          | Greater Nashua Interfaith Hospitality Network, Inc. |
|     | Helen Gutekunst    | Greater Nashua Interfaith Hospitality Network, Inc. |
| [p] | Laurie Skibba      | Greater Nashua Interfaith Hospitality Network, Inc. |
|     | Mary Fisher        | Half Moon Sober Festival                            |
|     | Cheryl Rawe        | Half Moon Sober Festival                            |
| [p] | Peter Kelleher     | Harbor Homes, Inc.                                  |
| [p] | Mary Auer          | Harbor Homes, Inc.                                  |
|     | Susan Bultman      | Harbor Homes, Inc.                                  |
|     | Joseph Ntengeri    | Harbor Homes, Inc.                                  |
|     | Eric Corliss       | Harbor Homes, Inc.                                  |
|     | Steve Dooley       | Harbor Homes, Inc.                                  |
| [p] | Miles Pendry       | Harbor Homes, Inc.                                  |

|     |                           |  |
|-----|---------------------------|--|
|     | Robert Tamposi            | Harbor Homes, Inc.                                     |
|     | Cathy Nobora              | Harbor Homes, Inc.                                     |
|     | Jean Russell              | Harbor Homes, Inc.                                     |
|     | Caley O'Connell           | Harbor Homes, Inc.                                     |
|     | Karen Kelley              | Harbor Homes, Inc.                                     |
|     | Jane Allen                | Home, Health & Hospice                                 |
|     | Luann Barrs               | Luann's House of Hope                                  |
| [p] | Sr. Sharon Walsh          | Marguerite's Place                                     |
|     | Ruth Morrisette           | Marguerite's Place                                     |
|     | Kathy Card                | Mary's Place   |
|     | Matt Davis                | Merrimack River Medical Services                       |
|     | Desiree White             | Milford High School                                    |
| [p] | Maria Brown               | Milford, Town of - Welfare Department                  |
| [p] | Laura Nault               | Nashua Advocacy Group                                  |
|     | Chaplain Michael Gashey   | Nashua Advocacy Group                                  |
|     | Mariellen Durso           | Nashua Area Health Center                              |
|     | Jody Stephens             | Nashua Foundation for Mental Health                    |
|     | David Elliott             | Nashua Foundation for Mental Health                    |
| [p] | Sarah R. Gagnon           | Nashua Housing Authority                               |
| [p] | Grace Hicks-Grogan        | Nashua Housing Authority                               |
|     | Betsy Portash             | Nashua Pastoral Care                                   |
| [p] | Maryse Wirbal             | Nashua Pastoral Care                                   |
|     | Cheryl Miller             | Nashua Pastoral Care                                   |
|     | Jade Marco                | Nashua Public Health - Street Outreach                 |
|     | Eileen Brady              | Nashua Soup Kitchen & Shelter, Inc.                    |
|     | Patricia Hayes            | Nashua Soup Kitchen & Shelter, Inc.                    |
| [p] | Donna Juskiewicz          | Nashua Soup Kitchen & Shelter, Inc.                    |
|     | Bridget Belton-Jette      | Neighborhood Housing Services of Greater Nashua        |
|     | Lina Ruiz-Mingote         | Neighborhood Housing Services of Greater Nashua        |
|     | Linda Gallagher           | Neighborhood Housing Services of Greater Nashua        |
|     | Lici Deng                 | Private Citizen  |
| [p] | Alphonse Haettenschwiller | Private Citizen  |
|     | Arlette Stawagz           | Private Citizen  |
|     | Betty J. Winberg          | Private Citizen  |
| [p] | Tara Davis                | Bridges (formerly Rape and Assault Services Inc.)      |
| [p] | Agnes Han                 | Bridges (formerly Rape and Assault Services Inc.)      |
|     | Mary Moriarty             | St John Neumann Church                                 |
|     | Robert Demers             | St Joseph Hospital                                     |
|     | Sr. Sandra Morgan         | SHARE  |
|     | Carolyn Momenee           | SHARE  |
|     | Mariette Facquec          | SHARE  |
|     | David Cull                | Soul Purpose Property Management/Nashua Advocacy Group |
|     | Mike Amichetti            | Southern New Hampshire HIV Task Force                  |
| [p] | Wendy Furnari             | Southern New Hampshire HIV Task Force                  |
|     | Ellen O'Shea              | Southern New Hampshire Medical Center                  |
|     | Deb Gidaracos             | Southern New Hampshire Medical Center                  |
|     | Tony Epaphras             | Southern New Hampshire Services                        |
|     | Gianni Giannetti          | Southern New Hampshire Services                        |
| [p] | Nick Lorang               | Southern New Hampshire Services                        |
|     | Donnalee Lozeau           | Southern New Hampshire Services                        |
|     | Rae Miller                | Southern New Hampshire Services                        |

|                    |   |
|--------------------|---|
| Norma Lemire       | Southern New Hampshire Services               |
| Greg Schneider     | Southern New Hampshire Services               |
| Pat Gocklin        | Southern NH Integrated Care (I Care)          |
| Lynne Weihrauch    | Southern NH Integrated Care (I Care)          |
| [p] Ray Peterson   | United Way of Greater Nashua                  |
| Don Casey          | Veteran's Administration                      |
| Bruce Bissett      | V.A.M.C.                                      |
| Utiang Ugbe        | Intern at Southern New Hampshire University   |
| Lori Cardin        | Board of Aldermen (Ward 7)                    |
| Matt Leahy         | Senator Gregg's Office                        |
| Neil Levesque      | Congressman Bass' Office                      |
| Mark Sanborn       | Congressman Bass' Office                      |
| Stephanie Hoopers  | Nashua Telegraph (visitor)                    |
| Marie Herb         | TAC (visitor)                                 |
| Camille Pattison   | Nashua Regional planning Commission (visitor) |
| Bob Keating        | Nashua Soup Kitchen & Shelter                 |
| Christine Lavalley | NH Legal Assistance                           |
| Roy Morrison       | NH Coalition to End Homelessness              |
| Charlene Brodeur   | HUD   |
| Richard Hatin      | HUD   |
| Fred Robinson      | Manchester CoC (visitor)                      |
| Craig Everett      | Manchester CoC (visitor)                      |