

**Committee on Ending Homelessness Meeting**  
**Minutes of the August 4, 2004**  
(Room 208 City Hall)

Present at the meeting were: Eileen Brady, Lisa Christie, Tony Epaphras, Alphonse Haettenschwiller, Grace Hicks-Grogan, Linda Jeynes, Donna Juskiewicz, Peter Kelleher, Bob Mack, Bob Marks, Carolyn McLaughlin, Klaas Nijhuis, Miles Pendry, and Stefan Russakow.

K. Nijhuis called the meeting to order at 8:00. The minutes from the May 5<sup>th</sup>, June 2<sup>nd</sup>, and June 9<sup>th</sup> were reviewed; A. Haettenschwiller motioned to accept, L. Christie seconded and the motion carried.

**Where We Are; What We Have To Do:**

K. Nijhuis gave a brief review of what has transpired since the last meeting in June with reference to the SuperNOFA and work on the Ending Homelessness Plan. He said the commitments made in these documents need to be addressed by this committee including the signing of Good Neighbor Agreements, bringing more municipalities on board, and developing a system for accountability. We need to discuss the specifics of these things and set deadlines. M. Pendry will make sure the latest version of the Plan (dated June 23<sup>rd</sup>.) is posted on the CoC website.

A discussion followed. K. Nijhuis asked if it was appropriate for the CoC alone to announce its adoption of the Plan or if it is more appropriate that the municipalities have adopted it. After a discussion, it was agreed that since the CoC wrote the Plan, they should be the ones to adopt it. S. Russakow and B. Mack felt there would be no problem inviting the Mayor to speak and to ask him to make a proclamation accepting this Plan.

A discussion ensued concerning the signing of the Good Neighbor Agreements (GNA). L. Christie said that she had signed all the ones received so far and that M. Auer, at Harbor Homes, was holding the actual Agreements which number about twenty. They are also listed on the CoC website. There was discussion about reaching more municipalities and religious organizations to sign the GNA.

**Plan for Public Unveiling:**

B. Mack said the dignitaries to be invited are waiting for us to set a date. He will call them as soon as the committee can agree on a date for the unveiling. After a discussion period, it was agreed to try for a date of September 21, 2004 at 8:00 am in Greeley Park for the Public Unveiling/Press Conference. An alternate date of September 28, 2004 was agreed on. Once the dignitaries are invited and the date is set, M. Pendry will announce it on the website.

K. Nijhuis and B. Mack agreed to collect names for a mailing list to send out invitations. B. Mack will write the invitation letter, Urban Programs will enter names and addresses on spreadsheet designed by M. Pendry, and Harbor Homes will be in charge of doing the mailing. E. Brady agreed to write the press release and put together press kits. They agreed to finish these steps within the next week.

The agenda for the event was discussed and it was agreed that the event would open with the Mayor welcoming (and recognizing dignitaries) to the city for this event. He would introduce L. Christie (Chairperson of the CoC) and she would speak about the purpose of this event, the Ending Homelessness Plan and announce the names of organizations and persons who had signed the GNAs so far. She would then introduce the next speaker, etc. until all the invited speakers were finished speaking. Then the Mayor would read his public proclamation and L. Christie would do the final wrap-up.

The next meeting will be September 8, 2004 at 9:00 am in room 208 of the Nashua City Hall.

The meeting was adjourned at 9:35 am.