

## GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes

Room 208, Nashua City Hall

August 3, 2005

[www.nashua-coc.org](http://www.nashua-coc.org)

1. Call to Order: 8:00 a.m. by Chairperson Klaas Nijhuis.
2. All present introduced themselves and visitors were welcomed.
3. Minutes of April 6 & June 1, 2005: (handout) P. Kelleher motioned to accept the April 6 minutes, D. Lozeau seconded and the motion carried. D. Lozeau noted a correction to the June 1 minutes. M. Wirbal motioned to accept the minutes of June 1, 2005, as amended, P. Kelleher seconded and the motion carried.
4. Report of Executive Committee: K. Nijhuis reported that this committee met twice since the last GNCOC meeting. They have been working on strengthening the SuperNOFA application and a better accounting of each project. D. Lozeau is drafting guidelines for documenting leveraging letters. P. Kelleher agreed to bring up discharge policy implementation at the New Hampshire Interagency Council. D. Villioti has been asked to convene a discharge implementation committee for the foster care system. K. Nijhuis is still trying to convene a like group for discharge from hospitals. The Executive Committee has also been discussing the use of the GNCOC general mailing list. The subject of the Executive Committee membership was also discussed.
5. Vote to Restore Keystone Hall to Executive Committee: K. Nijhuis explained the Executive Committee's recommendation to restore Keystone Hall's name to their membership list. D. Lozeau motioned their name be added back, R. Morrisette seconded the motion, and the motion carried.
6. Added to the Agenda: K. Nijhuis handed out forms from Jack Campbell for the Veteran's "Challeng Program" to those agencies having any contact with veterans to complete before the next GNCOC meeting in September.
7. Report of the Ending Homelessness Committee: B. Mack reported that this committee has been meeting regularly and has continued to work on the Plan. They are looking at target dates and assigning tasks and forming groups to study specific parts of the Plan. K. Nijhuis said they are using HUD logic model to form objectives and then form projects to reach these objectives. J. Spencer is heading up a sub-committee to work on the Revolving Loan Fund and E. Brady and D. Juskiewicz have put together a "tool kit" for tenants/landlords. The committee meets again today and has invited several landlords/property managers to come and share their problems and ideas. B. Mack invited anyone who was interested to stay for this meeting. Minutes of all these meetings are posted on the

GNCOC website which is being worked on to make it more useful for information.

8. SuperNOFA Wrap-up Report: M. Auer stated that the SuperNOFA team had their wrap-up meeting and discussed improvements for next year's application process. She encouraged everyone to please read their committee's meeting minutes on the website. The suggestions they wrote and sent back to HUD as well as a copy of the application sent will also be posted there. L. Piper agreed to have next year's team hold their meetings at Merrimack County Savings Bank again. M. Auer said the results of this year's application wouldn't be known for a while yet. She read the names of the team members and thanked everyone for all their hard work. Likewise, the entire GNCOC thanked M. Auer for her leadership.
9. Quarterly Homeless Census: D. Juskiewicz and L. Jeynes reported that the quarterly census form has been sent out to 16 selected sampling agencies to do a count on July 25-26<sup>th</sup>. They have most of the forms back and will report on the final count at the next GNCOC meeting.
10. Continua Reports: There were no reports this month because these groups did not meet in July. K. Nijhuis noted that Manchester COC is starting work on their ending chronic homeless plan.
11. Upcoming Meetings:
  - a. Executive Committee – August 17th, 8:00 am – Harbor Homes, 78 Main St.
  - b. Ending Homelessness Committee – August 3, 2005, 9:00 am Room 208, City Hall
  - c. IYD Grant Writing Training – August 18-19, 2005, 8:00-5:00, Exec. Ct. Conference Center, Manchester. (Handout)
  - d. NHCEH Meeting – August 5, 2005, 9:30 am, Salvation Army, Concord
  - e. General Meeting GNCOC – September 7, 2005, 8:00 am, City Hall Auditorium
12. Announcements:

Jaime Andres, of the So. NH Time Exchange (handouts) explained this new program offered by the Area Agency. It is a program where services are exchanged and “service credits” are accumulated, one hour for one hour. Credits can be used to help people who are unable to return the services. G. Martins stated that this was a valuable and helpful program that helped build community spirit and has been proven nationally to work.

K. Nijhuis Congratulated Greater Nashua Interfaith Hospitality Network on its successful move into their Hudson facility.

M. Wirbal asked about United Way housing venture grants. Ray Peterson gave an update.

G. Martins announced there would be a Medicare Part D (medication) training/discussion session in Manchester on August 18, 2005, 2:00-3:30. They may also do it in Nashua at a later date.

P. Kelleher announced he will meet with the planning board next week about the Veteran project and so far it is looking good. D. Lozeau said she talked with the Mayor about suggesting that project become a public/private partnership with City/Harbor Homes use on the ground floor.

D. Cull announced that Soul Purpose has recently lost its woman's house, but has been able to secure another building, which is a little larger.

P. Kelleher said that Maine would be appointing a person to implement their Ending Homelessness Plan.

13. Adjournment: The meeting adjourned at 8:55 am.