

GNCOC Executive Committee Meeting

Minutes

August 17, 2005

Harbor Homes, 78 Main Street

PRESENT: Klaas Nijhuis, Urban Programs, Chair
Miles Pendry, Harbor Homes, Inc.
Linda Jeynes, Urban Programs
Bob Mack, Nashua City Welfare
Ruth Morrissette, Maguerite's Place
Sandra Hurd, Keystone Hall
Bridget Belton-Jette, Neighborhood Housing Services, Inc.
Maryse Wirbal, Nashua Pastoral Care Center, Inc.
Donnalee Lozeau, Southern NH Services, Inc. (arrived near end of meeting)

The Chair provided an agenda and started discussions at 8:00 am. He said P. Kelleher and M. Durso would not be able to attend today's meeting and that D. Lozeau would be late. Minutes of the July 20th meeting were distributed. M. Wirbal motioned to except the minutes, S. Hurd seconded, and the motion was passed.

New Business

Ending Homelessness Committee: B. Mack reported that this committee has met with 5 Landlords/property managers and gave them copies of the "Help Book" and "Tool Kit" to tenants for which they were very appreciative. B. Mack will be attending the New Hampshire Property Owners meeting on September 12th to talk about relationships between COC and Landlords. K. Nijhuis said that the next meeting with this committee and the landlords would be at their October 5th meeting. B. Mack said he had talked with D. Juskiewicz about the Homeless count taken on July 25th. They discussed asking agencies to document the length of stay and where people went after leaving the shelters and how to share that information with other agencies. K. Nijhuis added that HMIS would collect this data as well. A discussion ensued about easier ways to collect data on where/why people moved out/back into homelessness.

Project Homeless Connect: B. Mack discussed the possibility of Nashua participating in some small way with the Homeless Project Connect day in December. It was decided that the EHC should look into this further.

M. Wirbal suggested the EHC meet with the Chamber of Commerce (She is on their board) to talk about the Ending Homelessness Plan. She will find out about a date for this meeting.

Form-Based Zoning Presentation Proposal by A. Manoian: (handout) K. Nijhuis said he recently spoke with A. Manoian who would like to talk with the GNCOC (for a fee) in a seminar/conference setting about form-based zoning in Nashua. After a short discussion, M. Wirbal motioned to pass up the offer, R. Morrissette seconded and the motion carried.

Old Business

Guidelines: (handout) K. Nijhuis opened the discussion by saying that HUD wants to see closer collaboration between all the State COCs. Toward that end, he discussed the possibility of the three state COCs ranking each other's projects submitted for the SuperNOFA as presented in a handout containing his proposed language. Discussion ensued about the pros and cons of doing this and it was generally agreed that this COC should and can do their own ranking. B. Mack and M. Wirbal suggested bringing in one person from each of the other two COCs to help with the ranking. B. Belton-Jette suggested if HUD is interested in collaboration between COCs, that they initiate a meeting to bring the COCs together.

M. Pendry suggested language around the conflict of interest statement: “On SuperNOFA funding and other funding recommendations, agencies and volunteers of agencies being reviewed for funding do not need to recuse themselves from voting. However, an individual or agency representative shall recuse themselves from voting if they have a conflict of interest that would result in their inability to decide on an issue in a manner that benefits the GNCOC as a whole rather than personal interest or opinion.”

It was also suggested that prior to any vote the chair should provide an opportunity to those voting to declare their conflict of interest. Such disclosures shall become part of the minutes of the meeting. B. Mack suggested that it should be declared who is voting and which agency they are representing.

Since the committee needed further discussion on the wording for Article IV, sections 2 & 3, K. Nijhuis asked the members to send their proposed language for this section of the Guidelines by e-mail to all the other committee members before the next meeting in September.

COC ListServ: Discussion was postponed.

Auditable Leveraging Letters Guidelines: D. Lozeau arrived and passed out a sheet with suggestions. This will be discussed at the next meeting.

New Business Continued:

Distribution of Information and Executive Committee recommendations to the GNCOC:

D. Lozeau asked that when a written motion from the Executive Committee goes before the GNCOC any written documentation that is not an actual part of the recommendation, should not be attached. K. Nijhuis asked if perhaps a written policy to this effect would be appropriate for the future. She further proposed that agendas for meetings be provided well in advance.

Discharge Planning: Discussion was postponed.

GNCOC Agenda:

It was agreed to add Project Connect, Recommendations for Data Collection, and Notice of Elections in October to the September GNCOC Agenda.

The next Executive Committee meeting will be **September 14, 2005**, 8:00 am, at Harbor Homes Inc., 78 Main Street. The GNCOC will meet September 7, 2005, 8:00 am in the City Hall Auditorium.

The meeting adjourned at 9:45.