



August 26, 2024

## Introduction

The Greater Nashua Continuum of Care (GNCO) is seeking new and renewal project applications from qualified nonprofit agencies to administer housing and supportive services programs for homeless households. Proposals will be included in a CoC-wide application to HUD through the FY 2024 and 2025 Continuum of Care (CoC) Competition. This year, HUD has authorized all CoCs to issue a single 2-year Notice of Funding Opportunity (NOFO) for fiscal years 2024 and 2025. The official amounts available have finally been published, the expected funding amount is \$2,168,914 which is the minimum required to renew existing projects or establish new projects through current funding reallocation. Funds from project reallocation may also be available.

Additionally, there is an opportunity to apply for "bonus funds" to support one or more new projects, or expansion of an existing project, with an amount of \$260,270 expected to be available. Eligible project types for these funds must be one of the following: Permanent Housing - Permanent Supportive Housing (PH-PSH), Permanent Housing - Rapid Re-Housing (PH-RRH), Joint Transitional Housing and PH-RRH (Joint TH and PH-RRH), or Supportive Services Only Coordinated Entry (SSO-CE).

Furthermore, funds for a new Domestic Violence (DV), Dating Violence, Sexual Assault, and Stalking (DV) Bonus Project are available, with an amount of at \$87,041. These funds are designated for providing housing and services to survivors of domestic violence, dating violence, and stalking. New DV Bonus projects must be one of the following: PH-RRH, Joint TH and PH-RRH, or SSO-CE.

Harbor Care is the GNCO's "Collaborative Applicant", and in this role, serves as the lead agency in organizing and managing the process of applying for this COC Competition funding, ensuring a complete and accurate application is submitted to HUD on time through an inclusive community-driven approach. We expect that HUD will release more detailed information, including final funding amounts in the coming weeks. Please keep checking the [Continuum of Care Program Competition](#) page of HUD's website for more information. We will also send out additional information as it is received from HUD.



## Timeline

Below is an anticipated timeline of key dates and milestones that the Greater Nashua Continuum of Care will follow during this COC Competition.

September 4, 2024	Letter of Intent for New and Renewal Projects Returned to GNCOC
September 11, 2024	1:00 Technical Assistance Zoom webinar
September 25, 2024	All project applications due in eSnaps
October 2, 2024	Ranking Committee Meeting
October 8, 2024	GNCOC will notify accepted, rejected, or reduced applications
October 10, 2024	Appeals due to GNCOC in writing
October 14, 2024	GNCOC will publish final project listing
October 17, 2024	Comments due on COC Application
October 23, 2024	GNCOC Target Deadline for Submission

## Eligible Applicants

Eligible project applicants include nonprofit organizations, states, local governments, instrumentalities of state and local governments, and public housing agencies. For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.

## How to Apply (or Application Instructions)

**Any Applicants that wish to submit a NEW PROJECT (to include expansion of existing projects with bonus funding) and/or a RENEWAL PROJECT must submit a Letter of Intent by September 4, 2024, to the GNCoc email at [gncoc\\_info@nashua-coc.org](mailto:gncoc_info@nashua-coc.org). See below for detailed instructions on the content of the Letter of Intent.**

## Letters of Intent

Letters of Intent should be prepared on your organization's letterhead and must include the following:

- 1) The program for which you are applying; (permanent housing, transitional housing and rapid re-housing, supportive services only,);
- 2) The amount of funds requested—
  - a) The amount of CoC Bonus funds requested



b) The amount of DV Bonus funds requested

c) The amount of reallocation funding requested, and name(s) of program(s) being reallocated

3) The number of people you propose to serve annually;

4) Any special target populations for which you are serving, (individuals, families, chronic homeless, veterans, youth, i.e.)

5) Whether the project is new project or a renewal project;

6) The name, email and phone number of the key contact person from your organization.

7) All project applicants seeking funding under this NOFO must have a UEI number and include the number in their letter of intent. All project applicants seeking this funding must also have an active SAM (System for Award Management) registration. (SAM replaces the Central Contractor Registration (CCR). Go to [www.SAM.gov](http://www.SAM.gov) for more information.

A submission of a Letter of Intent also implies consent to the following if your project is selected for funding:

1) All clients served by the project must meet the homeless criteria as established by HUD. For more information see (section reference) below

2) Recipient will enter client data into the GNCOC HMIS system

3) Recipient will spend funding (should it be received) in a timely fashion, drawing project funds on a quarterly basis at the minimum.

4) Recipient will complete all reporting requirements, including Annual Performance Reports (APR) as required by HUD and the GNCOC according to the due dates established.

5) Proposed project's assistance will include assisting program participants to achieve and maintain independent living and establishing a record of success (including but not limited to maintaining permanent housing for more than 6-months, increase of income through employment and connection with mainstream resources etc.)

6) Project will meet the Project Eligibility Requirements of the FY 2024 & 2025 Notice of Funding Opportunities for the CoC Program Competition - General Section:

[https://www.hud.gov/sites/dfiles/CPD/documents/FY2024\\_FY2025\\_CoC\\_and\\_YHDP\\_NOFO\\_FR-6800-N-25.pdf](https://www.hud.gov/sites/dfiles/CPD/documents/FY2024_FY2025_CoC_and_YHDP_NOFO_FR-6800-N-25.pdf) (pages 59-64)

7) Recipient will participate in the annual Point-in-Time count, conducted during the last week in January.

8) Recipient will operate in accordance with Housing First Principles.

9) Recipient will participate in the GNCOC Coordinated Entry process.



10) Successful letters of intent for any new projects will also include agreement to provide a completed Project Application in accordance with the requirements outlined by HUD in accordance with the deadline set forth by the GNCOC.

The GNCOC has established a Prioritization and Evaluation Committee that will review the letters of intent, and notify the applicant as to whether the project:

- Meets the priorities of the GNCOC Strategic Plan, as well as the HUD's priorities and goals noted below; and
- Meets the requirements of HUD for funding.

Upon notification from the Prioritization and Evaluation Committee that a project meets the above criteria, a project applicant must then complete a new or renewal project application(s) in eSnaps and submit applications by the deadline noted in the timeline above. Failure to submit a complete project application in eSnaps will disqualify the applicant from funding. The committee will review and rank the applications for submission as part of the GNCOC Application.

**Applicants who are chosen, or who are not chosen, for submission will be notified in accordance with the timeline above.**

Applicants should follow the technical assistance on HUD's website when completing project applications: [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)  
Please note that HUD frequently updates this site, to include FAQs. Be sure to check it often.

**Additionally, all applicants are requested to attend a GNCOC-hosted Technical Assistance webinar on September 11, 2024. Applicants who submit letters of intent will be emailed a link to join the webinar. Applicants will be able to ask questions and receive TA from the GNCOC's consultant, as well as several GNCOC member agency staff who are experienced with this funding process. Additional technical assistance may be available to applicants if needed when completing their project applications.**

**Complete PROJECT APPLICATIONS for ALL PROJECTS must be submitted by September 30, 2024 in eSnaps.**

Applicants without an existing e-snaps organizational account can register for one at [\(instructions\)](#)



**What You Can Apply For (or Available New and Renewal Project Types, etc.)**

Funds available through this competition have been allocated to a variety of projects, and those projects currently receiving funds are required to request renewals through this process.

**New Projects** can be created using the following funding sources:

1. CoC Bonus funding to create a new project or expand an existing project.
2. DV Bonus funding to create a new project or expand an existing project.
3. Reallocation of some or all funds from an existing project to create a new or expanded CoC or DV project.
4. Per HUD, the CoC Program requires a 25 percent match of the awarded grant amount minus funds for leasing. Cash or in-kind resources will satisfy the match requirement.

Additionally:

- New projects may use a combination of bonus and reallocation funding.
- DV Bonus funding may be used to expand an existing CoC renewal project so long as the expansion funding is solely for beds, units or services dedicated to DV survivors
- Each DV Bonus project application must request a minimum of \$50,000.

All new projects must meet the Project Quality Thresholds described on pages 59-64 of the [NOFO](#).

Applicants may propose the following new or expansion projects using bonus or reallocation funds, serving the following eligible participants:

Project Type	Eligible Participants
<p><b>CoC Bonus Permanent Supportive Housing (PSH)</b></p>	<ul style="list-style-type: none"> <li>• Households that meet the definition of chronically homeless (see 24 CFR 578.3); or</li> <li>• Households that meet the definition of Dedicated PLUS<sup>1</sup></li> </ul>

<sup>1</sup> <https://www.hudexchange.info/faqs/3284/what-is-a-dedicatedplus-project/>



<p><b>CoC Bonus Rapid Re-housing (RRH), Joint Transitional Housing-RRH (TH-RRH), and Supportive Services Only – Coordinated Entry (SSO-CE)</b></p>	<ul style="list-style-type: none"> <li>Households that meet the definition of category 1 or 4 of HUD’s homeless definition<sup>2</sup></li> </ul>
<p><b>DV Bonus Rapid Re-housing (RRH), Joint Transitional Housing-RRH (TH-RRH), and Supportive Services Only – Coordinated Entry (SSO-CE)</b></p>	<ul style="list-style-type: none"> <li>Individuals and families of persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking who qualify as homeless under category 1 or 4 of HUD’s definition of homeless</li> </ul>

**Renewal projects** can include:

- Permanent Housing (including rapid re-housing and permanent supportive housing)
- Supportive Services Only
- 

With regards to renewal projects HUD will allow the following:

- Project applicants can transition an existing renewable component to another component – i.e. TH to PH-RRH. To take advantage of this, the project applicant must use the reallocation process to relocate the existing eligible renewal component to one of the eligible new project components: PH-PSH, PHRRH, Joint TH and PH-RRH, dedicated HMIS, or SSO-CE. The term of the new grant must be for 1 year.
- Eligible renewal project applications will have the ability to consolidate up to ten renewal projects into one application during the application process. Before beginning the consolidation process, the applicant should contact their local HUD office to



determine if each project is eligible for consolidation. HUD will not permit a TH Project to be consolidated with any other project.

To learn more about the process and to gain a better understanding of the allowable programs, you may access the Notice of Funding Availability for the Continuum of Care Program Competition at the HUD Exchange at: <https://www.hudexchange.info/programs/coc/>

A copy of the previous year's CoC Consolidated Application is available upon request by contacting the GNCOC at [gncoc\\_info@nashua-coc.org](mailto:gncoc_info@nashua-coc.org)

The GNCOC places priority on permanent housing projects for individuals and families who are chronically homeless, which is in line with HUD's national focus. This NOFO supports [HUD's Strategic Plan for Fiscal Years \(FY\) 2022-2026](#). You are expected to align your application to the applicable strategic goals and objectives below. Use the information in this section to describe in your application the specific goals, objectives, and measures that your project is expected to help accomplish. If your project is selected for funding, you are also expected to establish a plan to track progress related to those goals, objectives, and measures. The GNCOC will monitor compliance with the goals, objectives, and measures in your project.

The following goals are applicable to this NOFO:

- Strategic Goal 1: Support Underserved Communities: Fortify support for underserved communities and support equitable community development for all people.
- Strategic Goal 2: Ensure Access to and Increase the Production of Affordable Housing: Ensure housing demand is matched by adequate production of new homes and equitable access to housing opportunities for all people.
- Strategic Goal 3: Promote Homeownership: Promote homeownership opportunities, equitable access to credit for purchase and improvements, and wealth-building in underserved communities.
- Strategic Goal 4: Advance Sustainable Communities: Advance sustainable communities by strengthening climate resilience and energy efficiency, promoting environmental justice, and recognizing housing's role as essential to health.

Additionally, the goals to end homelessness are based on the 2023 Federal Strategic Plan, "All In: The Federal Strategic Plan to Prevent and End Homelessness." The plan focuses on six pillars: equity, data and evidence, collaboration, housing and supports, crisis response, and prevention. The GNCOC seeks projects that help achieve and align with the following:



1. **End Homelessness for All Persons:** Identify and serve all homeless individuals, using local data to tailor services to different subpopulations, and partner with housing and healthcare providers.
2. **Housing First Approach:** Prioritize rapid placement in permanent housing without preconditions, provide supportive services, and engage landlords for housing availability.
3. **Reduce Unsheltered Homelessness:** Utilize all resources to move unsheltered individuals to permanent housing, avoid criminalizing homelessness, and ensure quick assistance through coordinated entry.
4. **Improve System Performance:** Assess homelessness projects using performance measures and improve effectiveness through reallocation, expansion, and continuous quality improvement.
5. **Partner with Housing, Health, and Service Agencies:** Maximize the use of resources, develop partnerships with health and housing organizations, and utilize housing vouchers and supportive services.
6. **Address Racial Equity:** Implement system and program changes to eliminate racial disparities and ensure equitable outcomes for all homeless individuals.
7. **Support LGBTQ+ Individuals:** Ensure privacy, respect, and access to services regardless of gender identity or sexual orientation, and partner with LGBTQ+ organizations.
8. **Involve Persons with Lived Experience:** Include individuals with homeless experience in planning and decision-making processes to improve program effectiveness.
9. **Build an Effective Workforce:** Improve pay and support for staff in the homelessness sector to enhance recruitment and retention.
10. **Increase Affordable Housing Supply:** Advocate for increased affordable housing through local leader engagement, zoning, and land use reforms.

The GNCOC appreciates your assistance in this process and the work your agency does to help end homelessness in Greater Nashua. If you have any questions, please reach out to us at [gncoc\\_info@nashua-coc.org](mailto:gncoc_info@nashua-coc.org) or call Ashley Jackson, GNCOC Coordinator, at 603-816-0119.

Thank you,

Wendy LeBlanc

*GNCOC Chair*

Ashley Jackson

*GNCOC Coordinator*