

Greater Nashua Continuum of Care Advisory Board Meeting

45 High St. Nashua NH 03060-Welcoming Light Institute

March 21, 2018

In Attendance were: Magaly Rios, Bob Mack, Wendy LeBlanc, Gary Hooper, Rick Rutter, Mandy Regan, Heather Nelson, Michael Reinke, Maryse Wirbal, Jill O'Neil, Ana Pancine, Dawn Reams, Peter Kelleher, Vanessa Talasazan

Call to order 10:05AM. Introduction were made by all. Tabled the minutes from last month to be revised as the discussion about the fiscal agent/GNCOC donations was a bit confusing for our Clerk and was not captured just right. Our current clerk is new to the position and English is her second language so she may need additional guidance from the leaders. New Chairs were also reminded that they can correct minutes in advance of sending them out, to avoid this in the future. We got clarification that Harbor Homes Inc, (*HHI*) can be our fiscal agent, it just must be clear on the web site that the donations are accepted by *HHI* for the GNCOC. W. LeBlanc made a motion to tables the minutes B. Mack seconded it all in favor.

Mandy Reagan and Doug Howard met with the congregation of the Main St. United Methodist Church over the weekend to present on the GNCOC.

Budget Planning Funds: Website continues to be worked on waiting for the stock photos form the Front Door to be included to the website. Included Facebook link to the site. On the donate here tab, we will need to specify that donations are for the GNCOC and if the donor wants the donation to be for a specific event it must be specified by donor. If a donation is made and it's not addressed for a specific event, then the Advisory board will decide what the money will be used for. D. Reams will share the current fiscal agent agreement Bridges currently has in place.

Handed out GNCOC Planning Project FY2016 that is currently in process also included the GNCOC Planning Project FY2017 that will be starting September 1, 2018. H. Nelson explained to the committee that the GNCOC Planning Project FY2016 agreement is about 30 pages long so, she took out some information from the 30 page document to create a one page bullet points with the most important information. She will send the link to everyone in case folks want a refresher. A consultant did the grant for us, and *HHI* paid the consultant with the planning grant money. In prior years *HHI* would apply for grant and paid for consultant themselves.

We can hire someone to be a consultant to update our current Strategic plan. The person we hire can also make sure we are doing things correctly as the planning grant states. The person may also be able to review the HIC/PIC. This grant is data driven so it is super important we have accurate data to assist with our COC application. We have about \$40,000 remaining in the planning grant. Now that we are clear we cannot spend the money for direct client services, we can use part of the grant to research outreach grants that may be available. This person should know about HUD and COC planning. Will get 3 quotes and this committee will then vote on it.

H. Nelson will email the committee the link to the HUD Exchange for the regulation referenced in the Planning Grant **24 CFR 578.7**.

P. Kelleher reported some data from the Point and Time Count. He stated we had a total of 417 homeless individuals comparing to last year we had a total of 325. Ten were identified as chronically homeless and Zero homeless veterans. More data to come once everything is finalized and de-duplicated.

Discussion took place regarding who has the authority to make decisions about the planning grant funds, HHI or the advisory committee.

H. Nelson is now acting as the Housing Manager for *HHI* after being the HUD Permanent Housing manager.

Coordinated Entry is working with 211 however we are losing some data since 211 has their own intake form and our CE intake form is not getting done. CE data and process is very important to our COC application.

PetSmart Charities will be in Nashua on April 6th. Wants to meet with the GNCOC to see what we are doing here and how they can help us start a pilot program. Mandy will send out information via email.

The Mayor is coming to next months' GNCOC to talk about the new housing units that are being built around the community.

Next meeting will be on April 18th at 45 High St, at 10AM in Welcoming Light Institute

Minutes taken by Magaly Rios, Case Manager Southern NH HIV/AIDS Task Force- Partnership for Successful Living