

**Greater Nashua Continuum of Care Executive Committee**

*The Front Door Agency, 7 Concord street, Nashua NH 03064*

*Wednesday, July 17, 2019*

In Attendance were: Heather Nelson, Mandy Reagan, Ashley Gauthier, Wendy LeBlanc, Bob Mack, Magaly Rios, Jill O'Neill, Pam Wellman, Maryse Wirbal, Lloyd Curtis, Maureen Magro

Call to order 10:00am

Introduction was made by all. Minutes from our June meeting were reviewed, Heather motioned to approve the minutes as amended seconded by Pam. All were in favor.

Ashley and Mandy went to the Manchester COC general assembly meeting. Handouts were given including the minutes, and materials from that meeting. The MCoC is also in need of a Coordinator for their Coordinated Entry System just like we are. Looked at the City of Manchester's Planning and Community Development Process to figure out how to go about receiving funding to hire a CE outreach worker within our CoC. Explained Ashley's role as the GNCoC Coordinator vs CE outreach worker role. We have data from our CE system but we cannot enter the data into HMIS. Heather is looking into getting a license to be able to enter data into HMIS and once we get the quote we may be able to purchase multiple licenses. Once we purchase a HMIS license then Ashley can start entering CE data.

It was reported that the CE hot line is getting better and is now returning peoples calls. We currently don't know who is answering the CE phones. The City budget has already passed so we cannot ask them to assist us with a GNCoC paid position. It is encouraged we look at materials.

2019 NOFA Prep/ Discussion (Exhibit 1) - If you are planning on applying for CoC funding all Letter of Intents must be in by today. If we get bonus funding this year through the NOFA we may be able to cover supportive services for an outreach worker for Coordinated Entry.

The executive committee voted on applying for the bonus project. Maryse motioned to approve, second by Jill, all in favor. We will make sure NSKS is still interested with the same plan we had last year. HHI will be the lead agency and sub with the NSKS.

**Racial Disparities Assessment-** We will have a presentation during next month's GNCoC meeting on Racial Disparities. DHHS will be doing the presentation for free.

**Provider Surveys**, Ashley has made a draft provider survey for us to do. It will identify who knows about CE and Outreach within the Greater Nashua area. We reviewed the survey and did some edits as a committee. The survey will identify some gaps that providers are seeing. Committee members recommend that a consumer survey be done so we have a better idea on what people know about the GNCoC, CE and outreach. Feedback is welcome as to what to include on these two surveys.

- NOFA Meeting Times- Toni our CoC consultant will be conferenced called into these meetings. There will be 2 hour meetings held every Thursday in the month of August for input on the NOFA Application. An email will be sent out prior to the meeting for details and participation from the entire GNCoC if interested in this year's NOFA process.
- Data Committee is meeting tomorrow from 1pm-2pm fir the draft ranking form. Everyone is welcome to come. Location is 100 West Pearl St. We will vote on the final ranking tool.
- Elections for GNCOC Chairs will be discussed at the GNCOC meeting. Looking for new Chairs/Vice Chair and Clerk. Ashley will do a list of what each role consist of and a list of our current board members and their terms limits will be available.
- Mandy will be working for the state of NH and will have a new role at the balance of state. She has a 2-year commitment here at the GNCOC and DHHS is okay with her continuing to be the co-chair.

### **Upcoming Meetings**

*Ending Homelessness Committee- August 7, 2019 @ 9am*

*GNCOC Executive Meeting – August 21, 2019 @ 10am*

*Next General GNCOC Meeting – August 7, 2019 @ 8am*

Meeting adjourned