

# **NH-502 Greater Nashua Continuum of Care (GNCOC)**

## **FY26 CoC Program Review, Score, and Ranking Policies and Procedures**

Adopted by vote of GNCOC Executive Committee on July 15, 2026

### **Purpose**

As the GNCOC Collaborative applicant, Harbor Care is responsible for coordinating the Greater Nashua Continuum of Care's annual application through the HUD Notice of Funding Opportunity (NOFO) process. A required component to this process is the adoption and public posting of the CoC's Review, Score, and Ranking Procedures.

### **Review and Scoring Policies and Procedures**

#### **Reviewer Selection**

Projects will be scored and recommended for acceptance, rejection, or acceptance of a reduced amount by GNCOC's Ranking Committee. The Ranking Committee will have at least 3 reviewers.

In compliance with 24 CFR 578.95, Conflicts of Interest, individuals may not participate in a decision-making process regarding any new or renewal application under that would personally or financially benefit them or their organization. Additionally, no Continuum of Care Executive Committee may participate in or influence discussions or resulting decisions concerning the award of a grant or other financial benefits to the organization that the member represents.

#### **Review Process**

Upon release of the NOFO, GNCOC's Executive Committee will finalize the New and Renewal project ranking tools through a vote. The GNCOC Coordinator or a designee will distribute the ranking tools via email and will post the documents on the GNCOC website. Harbor Care will distribute project application packets to reviewers via email.

Ranking tools and project applications will be provided to members of the ranking committee by the GNCOC Coordinator or a designee prior to the ranking meeting.

Ranking teams will review these documents prior to starting their review in order to be consistent in their reviews of applications. Reviewers will complete the scoring tool based on what is in the application, and what is provided by the GNCOC Coordinator or designee, not based on their personal knowledge of a program.

All new project applications that meet HUD threshold criteria will be reviewed and scored based on factors including alignment with HUD and GNCOC priorities, applicant experience, provision of services

to increase employment income and prevent returns to homelessness, required supportive service participation requirements (for housing programs), and anticipated impact on system performance measures.

Renewal project applications will be reviewed and scored based on factors including project performance using HMIS and APR data, HMIS data quality, financial performance, alignment with HUD and GNCOC priorities, provision of services to increase employment income and prevent returns to homelessness, required supportive service participation requirements (for housing programs), and anticipated impact on system performance measures.

The GNCOC Ranking Committee will meet to review project scores and recommend whether projects should be accepted, rejected, or accepted with changes (including budget reductions, budget increases to ensure maximum funding to the GNCOC, and other changes to the proposed project to ensure maximum competitiveness in the CoC's application to HUD).

## **Ranking Policies and Procedures**

All applications will be ranked according to the following prioritization order:

### **Tier 1**

- **Tier 1 Priority 1:** Renewal PSH projects, in order by highest score
- **Tier 1 Priority 2:** New PSH projects created through reallocation, in order by highest score

### **Tier 2**

- **Priority 1:** Projects created by reallocation/replacement of YHDP funds, in order by highest score
- **Priority 2:** All other new Transitional Housing projects created through reallocation, in order by highest score
- **Priority 3:** Renewal HMIS
- **Priority 4:** New SSO-Coordinated Entry projects created through Bonus funds
- **Priority 5:** New SSO-Street Outreach and Transitional Housing created through Bonus funds, in order by highest score

The CoC Planning grant is included in the application packet submitted to HUD but is not ranked.

The GNCOC Executive Committee will vote to approve the list of projects that were accepted and ranked or rejected.

## **Applicant Notification**

Following the Executive Committee vote, the GNCOC will notify all applicants of whether their project was accepted, rejected, or reduced in writing outside of e-snaps. Where a project application is being rejected or reduced, the GNCOC will indicate the reason(s) for the rejection or reduction.

After the appeals period passes, the final Project Ranking will be distributed to the GNCOC via email and will be published on the GNCOC website.

## **Grievance and Appeals Procedure**

If an applicant disagrees with their score, or placement on the ranking list, they must submit an appeal in writing to the GNCOC Coordinator within two business days of the GNCOC's notification to project applicants.

The GNCOC Executive Committee will hold an emergency conference call to discuss the grievance, and to make a final decision. If necessary, the GNCOC will re-rank the accepted project list. The applicant will be notified of the Executive Committee's decision in writing by the GNCOC Coordinator or designee within one business day of the meeting.