

## **SPECIAL CONTINUUM OF CARE MEETING**

Meeting Minutes

Nashua City Hall Auditorium

May 23, 2007

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**Call to Order:** 8:10 a.m. by Chair Lori Wilshire.

**All present introduced themselves and visitors welcomed.**

**Handouts:** Everyone received a copy of the SuperNOFA ranking recommendations from the Executive Committee meeting of May 16, 2007.

**Discussion:** D. Lozeau indicated that Southern NH Services will abstain from voting, she indicated that she objects having any agency vote that are being funded.

R. Peterson asked about the connection between Harbor Homes and Pastoral Care. M. Auer indicated that Pastoral Care provides security deposits for some of the clients and therefore that is used for a leveraging amount.

D. Hilske explained that Harbor Homes use to provide security deposits to new clients. The agency now works with Pastoral Care for that purpose. She also indicated that Pastoral Care also helps Harbor Homes with bus passes and use of their food pantry.

R. Peterson asked about the Harbor Homes family components and if children are helped with services. D. Hilske explained that services are provided for any family member that may need it.

P. Kelleher indicated that the answer may vary. The definition may have changed since HUD began funding these programs.

R. Peterson indicated that there may be a conflict of interest between the agencies looking for funding and voting on the ranking.

**Vote on Prioritization of Projects**

L. Wilshire explained the criteria for voting, each agency is allowed one vote and the agencies voting are based on attendance of 50% or more. Paper ballots were handed out to those eligible to vote.

**The votes were tallied by B. Mack and the votes were unanimous to accept the recommended ranking.**

- 1. PH8-Samaritan Project**
- 2. PH3**
- 3. PH2**
- 4. PH5**
- 5. PH4**
- 6. PH6**
- 7. Marguerite's Place**
- 8. Keystone Hall**
- 9. Nashua Soup Kitchen and Shelter**
- 10. Southern NH Services**
- 11. HMIS**

D. Lozeau requested that the Executive Committee discuss the issue that was brought up while reviewing the charts in regard to having a measurement tool to measure the items the feds listed in the SuperNOFA.

The discussion continued in regard to the conflict of interest issue. It was suggested that a ranking committee of 5 or more people be formed.

M. Auer indicated that as long as Nashua remains in Pro Rata Share all the projects will be funded provided they meet HUD guidelines. She mentioned she thoroughly reviews all exhibit 2 forms to make sure all the documents are complete for funding.

P. Kelleher thanked everyone for their hard work while completing the SuperNOFA.

**Adjournment:** The meeting adjourned at 8:40 a.m.

**Minutes Prepared by Kim Berube, Harbor Homes, Inc.**