

**GNCOC Executive Committee Meeting  
Minutes**

November 21, 2007

Harbor Homes, Inc., 45 High Street

**Present:** Lori Wilshire, Nashua Children's Home, Chair  
Bob Mack, Nashua Welfare Department  
Lisa Christie, Nashua Soup Kitchen and Shelter  
Wendy Furnari, HIV Task Force, Co-Chair  
Chris Pitcher, Community Service Council of NH, HMIS  
Kim Berube, Harbor Homes, Inc., Clerk

**Minutes:**

L. Wilshire opened the meeting at 8:08 a.m. and asked everyone to review the minutes from the October 17, 2007 meeting. W. Furnari motioned to accept the minutes. L. Christie seconded the motion and the motion carried.

**Topics for Discussion:**

• **GNCOC Meetings/Committee Membership Rolls:**

W. Furnari indicated she would follow up with B. Mack and M. Durso in regard to people reporting updates at the general meetings. A form would allow anyone in the community to report on news items such as housing.

B. Mack mentioned he is working on a survey form for the Project Homeless Connect. Maybe this could be used as a template for the GNCOC.

W. Furnari mentioned the form should include a space to report any units available but also should have space for the agencies to include what in new.

B. Mack indicated he may be able to have the form available for January's meeting.

W. Furnari had issued an e-mail to notify members that it is important for attendance at the Executive meetings.

The discussion was made whether to change the day or time of the meetings. W. Furnari suggested giving two options.

L. Wilshire indicated she would like to find out why people aren't attending before any changes are made.

B. Mack suggested asking what are the individuals intentions and if they can not attend the meetings who will be representing the agency.

• **Website Updates:**

Miles Pendry had indicated he will attend meetings and will make changes to the website as needed.

L. Christie mentioned looking for volunteers from the general meeting to update the website.

B. Mack indicated that the save the date items are time sensitive and should drop off.

- **Toolkit:**

L. Wilshire mentioned that Myrcha, Americorps Vista Volunteer from City Hall had been working on updating the toolkit and Jerry Leclerc was also making changes.

Kathy Hersh had contacted L. Wilshire and asked to change the name of the toolkit.

The Committee did not agree.

B. Mack indicated he will asked Jerry Leclerc to bring his changes to the general meeting.

- **HMIS/GAPS/NH PIT:**

L. Wilshire indicated that C. Pitcher would like to incorporate all of the information. This would include the NH PIT, NOFA data needs, SOAR data and GAPS.

B. Mack indicated he would like to have a better understanding of the Committees and make sure that the goals are being hit with the SuperNOFA.

C. Pitcher indicated that the PIT count will be held on January 30, 2008.

Peter Kelleher joined the meeting and L. Wilshire asked who would be representing Harbor Homes, Inc. and Keystone Hall.

P. Kelleher indicated that Joanne Bresnahan will be representing Keystone Hall and Carol Furlong will be representing Harbor Homes, Inc.

L. Wilshire mentioned to P. Kelleher that the committee is looking for someone to update the website and P. Kelleher indicated he would ask Susan Taylor to attend the next meeting.

C. Pitcher mentioned that once chairs attend the Executive Committee meetings there may not be lengthy reports at the general meetings.

W. Furnari offered to rewrite some of the guideline to present at the next Executive meeting.

B. Mack mentioned reaching out to other committee members to let them know their presence is important.

**Adjournment:**

**The meeting adjourned at 9:25 a.m.**

**Minutes prepared by Kim Berube, Harbor Homes, Inc.**