

Greater Nashua Continuum of Care
Board of Directors Meeting
Friday, June 16, 2017 @ 10:00 am
Harbor Homes Inc.
77 Northeastern Blvd.
Nashua, NH

Agenda

1. Call to order -Introductions 10:00
Members present: Bob Mack, NCW, Jill O’Neill, Maureen Ryan GNMHC, Ana Pancine (Chair), Tom Lopez (Vice chair) PSL, Kevin O’Meara, Nashua First, Michael Reinke NSKS

2. Minutes – April 14, 2017 – No meeting in May 10:05
(See attached)
Bob made motion to approve, Kevin seconded motion, motion carried without objection

3. Topics for Discussion 10:10

- Presentation – August Meeting Ana

Cathy sent out an email regarding Coalition to Ending Homelessness. Her presentation would not be long enough for a full presentation, COC meetings alternate between subcommittee reporting and agency presentations. Bob Mack proposed a comprehensive presentation of all HUD support housing programs, specifically their unit capacity, eligibility criteria, turnover, and cost. This was approved by the board; Ana agreed to make arrangements.

- COC Application Updates

Ana believes based on what HUD has released this far that project renewal applications will be open in August. As Chair of the COC, she has already completed our preparatory steps by submitting the Grant Inventory Worksheet. She has also renewed the contractor who has helped us with the past two annual renewals for technical assistance. This assists with identifying HUD priorities, changes to guidelines, a collection of necessary documentation, and other tasks the chair cannot manage alone. The GNCOC has approximately 13 projects, two owned by the State, one from Greater Nashua Mental Health, and the rest through Harbor Homes.

The Front Door Agency applied to a project last year but was not approved by HUD. Ana submitted an appeal and agencies have written letters as well with no change in the decision by HUD.

- GNCOC Project – GNMHC Jill O’Neil

GNCOC is assessing it’s housing project to identify its outcomes, characteristics, and demands on the agency. It currently serves four consumers. Jill is signed up for HMIS

training as she could not attend a previous one. Ana will work with her to set up an E SNAPS account. E Snaps is the application mechanism for applying for new projects or renewing existing ones. HUD includes a ranking system where COC's independently rank their projects, and then HUD makes a determination based on the COC's overall score. Our COC typically scores very well. Last year the ranking committee process was less formal, as the executive board role had become more formalized, and projects run by Keystone and Harbor Homes both were withdrawn voluntarily, making ranking less necessary. Maureen asked what GNCOC ranking specifically was last year; Ana will find out and report at next BOD.

July 1 one of the 4 GNCOC participants is up for eviction as the property changed hands and the new landlord did not want to continue the lease. This has prompted GNCOC's evaluation of their program and how it fits into their model. Ana clarified the project typically ranks in the middle. Tom pointed out that in its first year, HUD asked for data on the project before they had provided the resources to start it, and the ranking favors HUD priorities.

GNCOC Officers

Bob pointed out the Data Gathering Committee should have a stronger part of the program review process, It would give the GNCOC a more accurate understanding of how a program performs and what the needs of the overall continuum are. Data is taking on a much larger role in HUD assessment, where APR's contained more narrative portions and were submitted by agencies in the past, they are now drawn directly from HMIS data and have less narrative. Tom agreed that the Data gathering committee could regularly review specific programs throughout the year as well as for the ranking, this would improve stakeholder participation as data was less abstract, and could provide real benefit to program design. Michael pointed out that the chair of the Data Gathering Committee should not be a HUD grantee. Ana and Tom said that there is a need for the chair to have access and familiarity with the COC data gathering tools to chair effectively.

Michael clarified the organization he worked with previously managed the HMIS for a large region. Tom pointed out that the chair should be facilitating discussion and managing agenda. A background in data management and assessment is a strength for this role, but the decision making and conclusions are the results of the committee, and member agencies regularly participate, sending staff to whom participation is relevant. Tom suggested drawing a schedule of dates up in advance with specific topics, but also clarified that the current chair has not had clear guidance from the board of directors regarding what is expected, and agencies have not invested regular participation in the past. Having the current data gathering chair meet with the BOD for a planning session would help and should be a role of the BOD. Ana will make this the focus of the July BOD meeting.

- Other Topics

All

Kevin presented on website needs and roles. Efforts have been made in the past to redesign the GNCOC website, to perform more sophisticated and effective roles. Planning grant money is becoming available to do this and Kevin identified the first of three vendors who

can review, make recommendations and overhaul the GNCOC website. Tom volunteered to work with existing website, to update existing content before redesign as it is currently not updated and many links are inactive. The board approved these strategies.

4. GNCOC Meeting – Next meeting August 2nd, 2017 8:00-9:00 AM,
3rd Floor, Nashua City Hall

5. Next Board Meeting – July 14 at 10 am

6. Adjourn

11:30

Tom moved to adjourn, Bob seconded. Motion carried without objection