

## Greater Nashua Continuum of Care Board of Directors Meeting

Friday, December 15, 2017

Welcoming Light Institute, 45 High St. Nashua N.H

[www.nashua-coc.org](http://www.nashua-coc.org)

In attendance were: Mandy Reagan, Heather Nelson, Gary Hooper, Wendy LeBlanc, Magaly Rios, Bob Mack, Barbara Alves, Michael Reinke, Rick Rutter, Alex Hamel

Call to order: 10:00AM. Introductions were made by all. Minutes from our last meeting were reviewed. Barbara motioned to accept the minutes, with Heather Nelson seconding. All were in favor.

**Committee reviewed Budget Planning Funds.** Website quote- Pearl Marketing & Design. It was noted that Pearl Marketing & Design are great to work with. Marguerites Place has worked with that company in the past and have had a great experience working with them. Looked at 3 different components of her quote. Webpage cannot be more than 5 pages and maintenance will be included for one year. We hope that PSL's IT department can then do the maintenance after that year. Wendy LeBlanc made a motion to move forward with the website design for the \$2,750 rate, with Barbara Alves seconding. The motion carried.

**Outreach position:** This will be a full time position to assist with Coordinated Entry and to do community outreach. We currently have an outreach worker at Greater Nashua Mental Health Center however they assist a specific population. This will fill in the gap. The Nashua Soup Kitchen and Shelter is willing to hire and oversee the person. After this one-year position, we will see the benefit of having an outreach worker and expect to have data to use in applying for a grant to continue to fund the position. Mandy will reach out to Bob Keating in regards to the Ending Homeless Fund to see if that fund can help with additional needs, however we understand that this fund may already be accounted for. Mandy will also be emailing Ana Pancine, to find out if there is additional fund in the PH5 program from the Bonus project. Since Harbor Homes Inc.(HHI) gets the planning funds, the Soup Kitchen will need to contract with HHI. Wendy LeBlanc made a motion to approve to move forward with GNCOC outreach position that will be taken on by Nashua Soup Kitchen and Shelter for the total compensation package, with Rick Rutter seconding with Michael Reinke abstaining. The motion carried.

### **GNCOC Board**

Mandy and Heather had sent out a survey to the GNCOC Board. Some feedback was to have more committee chairs at the Board meeting. Currently we have Data Subcommittee, Ending Homelessness subcommittee, Employment subcommittee, Youth subcommittee, Coordinated Entry committee (as needed they don't meet on a regular basis) the Community Relation Committee has not been meeting should be removed from GNCOC agenda. Mandy will talk to Pat Murphy, chair of this committee, about removing this committee from the agenda. Our guidelines may need to change now that we have some new committees and some committee that no longer meet.

Getting representation from Southern N.H Medical Center and St. Joseph's hospital at the table would be very beneficial. This way instead of the hospital discharging homeless folks back to the streets, they can instead refer them to an agency that can help the individual come out of homelessness.

**Presentation Ideas for February:**

Michael Reinke suggested having folks from other states or other parts of NH come and share their best practices with us on a variety of topics. The group brainstormed around this idea and decided that for the February meeting, we can invite the Balance of State COC outreach worker so we can know what has been working for them and what is not working for them. This will be beneficial for Nashua as we want to replicate other services that other cities are already doing but to tweak it so it works for us. Mandy thought she could reach out to Keene's outreach worker and their hospital to find out how they are working together. Also inviting Sue Mead to present on how she is currently doing her outreach thought the Greater Nashua Mental Health Center is a good idea as well.

**Announcements:**

Employment subcommittee will be meeting at the Nashua Public Library on December 27<sup>th</sup> 1pm.

Next Board meeting will be on Wednesday, February 21 10:00AM-11:30AM at 45 High St. Welcoming Light Institute Room. Magaly and Wendy will not be able will need someone to take the minutes for that meeting.

First grant for the syringe exchange program has been approved for February 2018.

*Minutes taken by Magaly Rios, Case Manager Southern NH HIV/AIDS Task Force-PSL*