

GNCOC Board Meeting

Board of Directors Meeting Minutes

January 14, 2015

Harbor Homes Inc., 45 High St

Ana Pancine, Chair, called the meeting to order at 8:45am

Present at the meeting were:

Ana Pancine, Harbor Homes

Kevin O’Meara, Local First

Abigail Aliciea, Greater Nashua Mental Health Center

Lisa Christie, Nashua Soup Kitchen and Shelter

Annette – Keystone Hall

Laurie, Merrimack Savings

Bob Mack, Nashua City Welfare

Peter Kelleher, Partnership for Successful Living

Marcy Doyle, Lampry

Angela Roberts, Harbor Homes SSVF

Minutes of the December 10, 2014 meeting were reviewed and approved.

**Hearth Implementation**

Policy changes - Bylaws – reviewed approved (June). Need to develop more in-depth Conflict of Interest policy especially in regards to people who abstain to vote. Ana will ask Wendy if she has a conflict of interest policy for us to use.

HMIS policy – COC is responsible for improving, approving, and revising policy. GNCOC needs to have policy and procedures in place as required by HUD. Abigail and Ana went over registry to see if we need a policy and COC is responsible for policy, this information was pulled from registry.

Governance charter reviewed, updated and voted to be approved on a schedule. Discussed voting process and the possibility of a designee vote if an attendee is not present.

Conflict of Interest policy needs to be developed.

Will send government charter before next GNCOC meeting for review.

Money available for GNCOC – resource and identification. Money to bring COC and HUD up to grant. \$40,000. to be utilized and need to show how it’s being utilized.

Phones for Coordinated Access – Peter working on it.

Ana will explore opportunity to have Toni as consultant to guide GNCOC and help develop policy of monitoring and compliance.

**Date Review Policy**

Ranking will be submitted according to HUD guidelines. Policy of monitoring and compliance.

Ranking committee to meet annual – prior to next NOFA. Add ranking committee to bylaws.

Need to start successor plan and start assigning terms for board members.

**Coordinated Access/Ending Homelessness kick-off**

Still refining the outline of policy and procedures for coordinated access. Coordinated access presentation at next GNCOC meeting in February.

Ending homelessness kick off for January 28, 2015. Discussion about workers doing assessment, determining urgency of need and then give referral. Also discussion about 800-number for homeless.