

Greater Nashua Continuum of Care
Executive Committee Meeting Minutes
45 High Street, Nashua, NH
September 11, 2013

The meeting was called to order by Chair, Wendy LeBlanc at 8:30 AM.

Present: Wendy LeBlanc, Mariellen Durso, Barbara Alves, Bob Mack, Abigail Alicea, Ana Pancine, Lisa Christie, Beth Todgham, Cate Sementa, Michael Flaherty, Peter Kelleher, Alex Hamel and Lori Piper.

August minutes were reviewed. L. Christie motioned to accept the minutes with the revisions noted. A. Alicea seconded her motion, and the minutes were accepted unanimously.

Topics for Discussion:

VISTA:

Ana Pancine indicated that the VISTA person has been hired. She starts work on 11/25/13. She is a UNH graduate who majored in psychology and justice. She has done a lot of volunteer work in the Manchester area. She will be visiting all NOFA funded agencies, will take minutes for the various committee meetings, work on the website and work on the NOFA/COC application.

Upcoming GNCOC Presentations:

October will be a report out month. There was a discussion about the presentations for November and it was determined based on the rollout of the Affordable Care Act that the meeting should be devoted to only one presentation regarding the ACA, Medicaid and Managed Care Medicaid in the State of NH. Mariellen Durso of Lamprey Health will spearhead a presentation, along with Manchester Health Care and Harbor Care Clinic at the November meeting.

NOFA:

W. Leblanc reported that the grant inventory worksheet was completed and sent to HUD on 9/10/13. A. Pancine indicated there is an outstanding question for the NHA, however she believes this to be a mistake and they are researching. It was indicated that we need to receive the annual renewal demand so that the committee can register for the COC application. She indicated that the new consultant, Toni, has been providing good support thus far. A. Pancine indicated that she and others attended a HUD Webinar training of the new requirements and spoke about the changes to the matching and leasing requirements. W. Leblanc recommended that members watch the 45 minute debriefing by HUD as it will be helpful to the executive committee, particularly those agencies that are funded under the NOFA. A. Alicea also attended the HUD Webinar and brought up the Conflict of Interest policy (Federal Register 578.95) and its enactment date of 8/30/2014. The EC board may need to be made of a different composition in order to comply with the federal register. She mentioned there was discussion regarding requirements for environmental reviews for owned and leased properties. This needs to be more

thoroughly reviewed for clarification. A. Pancine to follow up on unanswered questions discussed today by sending the questions to the HUD website.

Review Draft Guidelines:

Article 6 – Article 9 were reviewed by the committee. Minor changes were made, and it was determined that the EC should wait to get HUD clarification on several items before presenting the newly drafted guidelines to the full GNCOC for approval.

HEARTH Act issues:

EC is looking for board composition clarification under the new law.

Symposium Planning:

B. Mack talked about the refugee population and indicated that there is a symposium on 11/1/13 for refugees. He asked if many agencies are seeing many refugees. A few agencies indicated that they have seen some.

Advocacy issues/other discussion:

P. Kelleher discussed working on point in time strategies to better meet the requirements of the subpopulations being counted under the HUD mandates. C. Sementa shared discussion points that took place at the No. Country Veterans Meeting.

Vote for Slate of Officers:

B. Alves motioned to approve for recommendation to the full GNCOC membership at the October board meeting on 10/2/13, the following slate of officers. This motioned was seconded by M. Durso and approved unanimously by the executive committee with no abstentions. The slate to be recommended is:

Co-Chairpersons: Ana Pancine and Cate Sementa
Vice Chairperson: Abigail Alicea
Clerk: Beth Todgham

The meeting adjourned at 9:55AM.

Minutes taken by Lori M. Piper, Merrimack County Savings Bank.