

Greater Nashua Continuum of Care  
Executive Meeting Minutes  
December 14, 2011

Wendy LeBlanc, Chair called the meeting to order at 8:30AM.

Present at the meeting were: Wendy LeBlanc, Bob Mack, Carol Furlong, Lisa Christie, Barbara Alves, Jerry LeClerc, and Lori Piper.

Minutes of the November 9, 2011 were reviewed. L. Christie motioned to accept the minutes, seconded by B. Alves, and the motion carried unanimously.

**Topics of Discussion:**

**HUD's CoC Check up:**

W. LeBlanc reviewed with the group the instructions for the CoC checkup self assessment that is to take place in January and it was determined who the stakeholder respondents would include. They are:

CoC Lead	Wendy LeBlanc
HMIS Lead	Donna Curley
HPRP/ESG Grantee(s)	Peter Kelleher
CoC Provider	Barbara Alves
CoC Consumer	Ray Villeneuve
Other CoC Stakeholder	Lori Piper
Others that will be asked to participate in the assessment are:	Carol Furlong, Jerry LeClerc, Lisa Christie, Bob Mack, Annette Escalante, Beth Todgham, Lori Wilshire, Mariellen Durso, Lori Skibba and Maryse Wirbal

**Presenters (as they apply to the 10 year plan):**

It was reported that Jo Moncher, Bureau Chief of the Community Based Military Programs under NH DHHS will present at the January meeting, and that Miles Pendry/Bob Mack will also present or facilitate a discussion about the importance of the upcoming point in time count and the housing and inventory chart, and remind members of the procedures and protocols involved in this process, and encourage strong participation. W. LeBlanc shared that Kyle Beaulieu from MCOC is conducting a webinar on how to do complete the PIT count on the Wednesday afternoon following the January GNCOC meeting.

B. Mack, M. Pendry, and W. LeBlanc to meet to pull the necessary PIT and HIC forms together.

M. Durso is coordinating a presentation for March for the various healthcare providers within the GNCOC.

B. Todgham of Southern NH Services would like her colleague to present in May focusing on job employment. All agreed.

**Point in Time (PIT) Count:**

W. LeBlanc reiterated the importance of the PIT count and the need for accuracy this year. The GNCOC has struggled in past years to accurately reflect the data that has been collected, and this issue continues to become more important with each passing year, and could affect scoring of the SuperNOFA if not properly conducted.

**Political Climate/Discussion:**

B. Alves spoke about the concern of the final HUD definition in the HEARTH Act and HUD definition of shelters for the PIT count. She has called Maureen Ryan, Bureau of Homeless DHHS and Gina Schaak was also called. The concern is that transitional housing may be eliminated from the ESG (Emergency Solutions Grant) funding availability. There was quite a bit of further discussion about the confusion on this new definitions and it was determined that Lisa Christie was going to contact Greg Carson at HUD about the definition and report back to the committee.

W. LeBlanc asked about the election of officers and do we need to put forth a slate of officers from the executive committee? It was determined that the current slate will continue in 2012. She also wants to provide a reminder to committee members of the importance of attending the EC, and has asked for help from the members in attendance of soliciting greater participation.

A discussion ensued about some of the partisan announcements that took place at the December GNCOC meeting, and the EC felt it was important to remind the GNCOC members that the GNCOC is a non-partisan body and comments of a political nature should be left out of the discussion.

W. LeBlanc also raised her concern with the EC about the significant number of emails she gets from members asking that she forward the email to the entire GNCOC group. The concern is that the information that is specific to the entire COC body may somehow be being diluted due to the number of emails she is sending out or forwarding for members.

It was determined that the EC, at its January meeting, shall put together a COC policy for sending email to the GNCOC population, the GNCOC website, and general dissemination of information. It was also determined that they would address the importance of the GNCOC maintaining its non-partisan position in the course of the meeting discussions.

L. Christie indicated that the Nashua Soup Kitchen and Shelter will be handing out Christmas baskets on the 22<sup>nd</sup> and 23<sup>rd</sup>.

There being no further business the meeting adjourned at 9:30AM.

Minutes of the meeting were taken by Lori Piper of Merrimack County Savings Bank.