

**GNCOC Executive Committee Meeting
Minutes**

October 17, 2007

Harbor Homes, Inc., 45 High Street

Present: Lori Wilshire, Nashua Children's Home, Chair
Bob Mack, Nashua Welfare Department
Lisa Christie, Nashua Soup Kitchen and Shelter
Wendy Furnari, HIV Task Force, Co-Chair
Mariellen Durso, Nashua Area Health Center
Klaas Nijhuis, Private Citizen/Formal Chair
Kim Berube, Harbor Homes, Inc., Clerk

Minutes:

L. Wilshire opened the meeting at 8:10 a.m. and asked everyone to review the minutes from the September 19, 2007 meeting. A correction was noted on page 2, paragraph 10 and on page 1, paragraphs 6 & 9. K. Nijhuis motioned to accept the minutes with revisions. L. Christie seconded the motion and the motion carried.

Topics for Discussion:

Ten Year Plan to End Homelessness:

The committee discussed the ten year plan. M. Durso and B. Mack will work together to prepare a form to present to the Continuum for agency updates.

W. Furnari motioned to add this report to the General meeting agenda.

K. Nijhuis wondered if reporting would discourage people to attend meetings.

W. Furnari suggested that the report be explained at the December meeting. She indicated that some people aren't engaged in the 10 year plan process and maybe this will engage them.

B. Mack indicated that if agencies send different people to meetings they won't feel bogged down.

W. Furnari explained that she feels attending meetings creates new relationships.

M. Durso indicated that after individuals attend meetings she notices a new energy within the agency.

The committee discussed changing the date of the general meetings to make it convenient for others to attend.

K. Nijhuis mentioned that many individuals have been instrumental and asked if switching the date would be valuable.

M. Durso discussed the tensions that could be sensed at the meetings by an outsider. She indicated that disagreements should be discussed at the Executive meetings and everyone should try not to bring them to the General meeting.

B. Mack indicated that focusing on the 10 year plan may take some of the focus off other issues.

B. Mack also discussed trying to get more people to attend the Executive meetings.

W. Furnari mentioned that the committee needs to address the need for funded agencies to attend the Executive meetings.

K. Nijhuis indicated that in the past a form was sent to the agencies to find out what key person will be representing their agencies.

M. Durso asked about reaching out to Maryse Wirbal.

K. Nijhuis suggested setting up a co-meeting with Interfaith Hospitality once or twice a year.

W. Furnari offered to contact members of the funded agencies to increase attendance.

M. Durso indicated that the committee is in need of a facilitator to keep topics on track. She mentioned it should be someone other than the Chair.

GNCOC Meetings:

L. Christie suggested looking at having the General meetings less often.

L. Wilshire recommended every 2 months and we would need to be on top of getting the minutes and agenda out as a reminder.

B. Mack suggested having presentations one month and Lisa mentioned having committee reports on the following months agenda..

B. Mack mentioned that we are looking for more networking so it would be beneficial to continue meeting monthly.

It was suggested that meetings alternate between committee reports and presentations.

B. Mack mentioned sending a survey to get feedback. L. Wilshire indicated that a survey takes too long.

W. Furnari agreed to send an e-mail to the Continuum members to let them know we will be discussing ways to strengthen the Continuum at the November meeting.

Committee Membership/Membership Rolls:

L. Wilshire mentioned that this is in the guidelines of the Continuum. L. Wilshire asked K. Berube to attach a copy of the attendance sheet to the next set of Executive minutes. She mentioned we need to look at purging membership roles and reengaging agencies.

Website Updates:

The committee suggested that Miles Pendry attend the Executive meetings in order to suggest ways to keep the website updated. Some of the information on the website has not been updated within 3 to 4 years.

M. Durso wondered if this would be a function of the Community Relations Committee to review and forward updates to Miles.

HMIS/GAPS:

L. Wilshire was approached by Chris Pitcher to add HMIS to the general meeting agenda. The committee discussed merging HMIS with GAPS. Since HMIS is doing a great deal of the data, it made sense to consider this change.

B. Mack suggested changing the committee name to HMIS instead of GAPS.

W. Furnari agreed to contact Linda Jeynes to discuss the changing of the name of the committee.

L. Wilshire mentioned that Chris Pitcher had sent out an e-mail stating that the N.E. Regional date for the Point in Time survey is January 30th. He mentioned having the NH survey on the same day. Chris will be making an announcement at the November 7th meeting.

L. Wilshire indicated that Maureen Ryan from the NH Bureau of Homeless and Housing Services had a meeting on October 10th to implement a consumer satisfaction survey.

M. Durso mentioned adding a participant survey to the Project Homeless Connect event.

B. Mack indicated that a satisfaction card is usually passed out and it may be a good idea to add 5 questions for a participant survey.

The meeting adjourned at 9:37 a.m.

Minutes prepared by Kim Berube, Harbor Homes, Inc.