

**Greater Nashua Continuum of Care
Special Executive Committee Meeting
Minutes
May 16, 2007
Harbor Homes Inc., 45 High Street**

Present: Lori Wilshire, Nashua Children's Home, Chair
Wendy Furnari, HIV Task Force
Sister Sharon Walsh, Marguerite's Place
Bob Mack, Nashua Welfare Department
Lisa Christie, Nashua Soup Kitchen and Shelter
Deb Fluet, Nashua Soup Kitchen and Shelter
Linda Jeynes, Urban Programs
Donnalee Lozeau, Southern New Hampshire Services
Mary Auer, Harbor Homes Inc., Keystone Hall
Klaas Nijhuis, Former Chair-joined via conference call
Bridget Belton-Jette, Neighborhood Housing
Barbara Alves, Marguerite's Place
Beverly Doolan, Marguerite's Place
Gene Murray, Southern New Hampshire Services
Carol Furlong, Harbor Homes, Inc.
Linda Newell, Community Service Council
Chris Pitcher, Community Service Council
Steve Dooley, Harbor Homes, Inc.
Ed Ewers, Harbor Homes, Inc.
Danielle Hilske, Harbor Homes, Inc.
Cristin Cahill, Harbor Homes, Inc.
Miles Pendry, Harbor Homes, Inc.
Susan Stearns, Harbor Homes, Inc.
Mara Huberlie, Harbor Homes, Inc.

Call to order: L. Wilshire opened the meeting at 8:07 am and asked everyone to introduce themselves.

SuperNOFA Presentations:

L. Wilshire explained that anyone submitting a proposal should take 5-7 minutes for each of their presentations.

Cristin Cahill-PH2/PH6:

PH2 has 13-16 units and the program is currently serving 13 individuals and 2 families. The program provides stable permanent housing, supportive employment and has been HUD funded for 15 years.

C. Cahill indicated there have been many success stories with this program. Sr. S. Walsh asked if there was an end date for the program and C. Cahill responded she was unsure.

M. Auer asked if the program was participating in HMIS. C. Cahill replied yes.

C. Cahill explained she is the new program manager for the PH6 program. She indicated the program is similar to the PH2 program. The program has 5 units and currently is serving 5 individuals. The staff works with the individuals to access mainstream and community resources.

M. Auer asked how many individuals were chronically homeless. C. Cahill indicated two.

Danielle Hilske-PH3/Safe Haven:

D. Hilske explained the Safe Haven program helps individuals stabilize housing and access mental and health services.

She explained the PH3 program has 28 scattered sites within Nashua, Merrimack and Hudson. The program offers supportive and mainstream benefits and has also offered parenting skills and has had HUD funding for the last 11 years.

D. Hilske mentioned 10 people are working with the Employment Service Program through Harbor Homes, Inc., 2 people are in competitive employment.

She also indicated that 21 individuals have been in the program for 5 or more years and 10 individuals have been in the program for 8 or more years.

She has had 2 success stories, where individuals have left the program and obtained better jobs and earned degrees.

D. Lozeau asked how the rents are paid in the Safe Haven program and D. Hilske explained the grant covers the rent there is no Section 8 funding.

B. Mack asked if Safe Haven was the first 5 bed Safe Haven. D. Hilske explained it was and M. Auer indicated that Manchester is also starting a 5 bed Safe Haven.

Steve Dooley-PH4/PH5:

S. Dooley indicated PH4 is a 6 year project. The program has 10 leased apartments. He mentioned 4 families live in Milford and several individuals have stayed up to 5 years.

W. Furnari indicated that a lot of the programs are similar. M. Auer mentioned that most of the programs began when HUD had bonus money.

M. Auer asked about the leveraging amount and S. Dooley indicated the amount came from most of the agencies involved with the committee.

S. Dooley explained the PH5 program provides housing and supports for 18 individuals that have been dual diagnosed with a mental illness and substance abuse. He indicated that Keystone Hall helps with supportive programs.

B. Mack indicated that this program needs to be expanded.

Chris Pitcher-CSC/HMIS:

C. Pitcher explained that HMIS is the tracking system for agencies funded through HUD, The system tracks the nature and scope of homelessness. C. Pitcher and L. Newell indicated that they have been working closely with all three Continuums and have also undertaken the statewide point in time.

C. Pitcher mentioned that the State of New Hampshire receives the grant and then forwards it to CSC for HMIS.

E. Ewers asked if it would be possible to add an HMIS category for administrative costs.

Gene Murray-Homeless Outreach:

G. Murray explained this is an unsheltered program.

L. Christie wondered why the leveraging amount was not 2-1 and D. Lozeau indicated that a lot of the other programs do not have a 2-1 ratio.

Beverly Doolan-Marguerite's Place:

B. Doolan indicated that Marguerite's Place is a transitional program. She mentioned that 44% of the women who exited the program, left with employment income and she indicated that 89% moved to permanent housing.

The program provides case management, teaches life skills and provides childcare. B. Mack indicated that this is also a program that needs to expand.

Deb Fluet-Nashua Soup Kitchen and Shelter:

D. Fluet indicated that Zach is usually the contact for the Employment Program. She indicated that this is a support program and they work closely with the Technical College and the Adult Learning Center.

Susan Stearns-PH VIII:

S. Stearns indicated that this will be submitted as the Bonus Project. She mentioned that this program will provide supported services for 2 chronically homeless individuals with severe mental illness. This will be a HUD funded program, leveraging \$52,000.00 for 2 years. The goal will be to provide 10 new Permanent Housing beds within the next year.

This program will need to be ranked number 1.

Mara Huberlie-Transitional Living Center/Keystone Hall:

M. Huberlie mentioned this program would provide permanent housing along with sober case management. The program would provide a support network for individuals with mental illness and may have been within the prison system. This program has helped 52% access employment.

The Presentations ended at 9:22 am.

D. Lozeau stated that Southern NH Services will be recusing from the voting and ranking process.

K. Nijhuis motioned to rank the programs as follows:

1. PH VIII
2. PH III
3. PH II
4. PHV
5. PHIV
6. Marguerite's Place
7. PHVI
8. Keystone
9. Nashua Soup Kitchen
10. Southern NH Services
11. HMIS

B. Jette seconded the motion. L. Christie indicated she prefers the voting system. This motion failed.

L. Christie motioned to use the voting system. W. Furnari seconded the motion and the motion carried.

Voting Ballots were handed out for ranking and B. Mack and L. Jeynes tallied them.

K. Nijhuis indicated he will be voting as past chair and member of the Continuum per the guidelines.

M. Pendry indicated he will be representing Harbor Homes, Inc. for Peter Kelleher.

The ranking was tallied as follows:

1. **PH8-Samaritan Project**
2. **PH3**
3. **PH2**
4. **PH5**
5. **PH4**
6. **PH6**
7. **Marguerite's Place**
8. **Keystone Hall**
9. **Nashua Soup Kitchen and Shelter**
10. **Southern NH Services**
11. **HMIS**

L. Christie motioned to accept the ranking. Sr. S. Walsh seconded the motion and the motion carried.

The ranking results will be presented to the Continuum on May 23, 2007 at 8:00am, Nashua City Hall Auditorium.

The meeting adjourned at 9:59 am.

