

**GNCOC Executive Committee Meeting
Minutes**

January 16, 2008, 8am
Harbor Homes, Inc., 45 High Street

Present: Lori Wilshire, Nashua Children's Home, Chair
Bob Mack, Nashua Welfare Department
Lisa Christie, Nashua Soup Kitchen and Shelter
Wendy Furnari, HIV Task Force, Co-Chair
Klaas Nijhuis, Former Chair
Mariellen Durso, Nashua Area Health Center
Carol Furlong, Harbor Homes, Inc.
Joanne Bresnahan, Keystone Hall
Peter Kelleher, Harbor Homes, Inc., Keystone Hall, So NH HIV/AIDS Task Force
Barbara Alves, Marguerite's Place
Linda Jeynes, Urban Programs
Greg Schneider, Southern New Hampshire Services
Kim Berube, Harbor Homes, Inc., Clerk

Minutes:

L. Wilshire opened the meeting at 8:05 a.m. and asked everyone to review the minutes from the December 19, 2007 meeting. B. Alves mentioned that she represents MP Housing and not Mary's Place. W. Furnari motioned to accept the minutes with corrections. Lisa seconded the motion and the motion carried.

L. Wilshire welcomed Greg Schneider from Southern New Hampshire Services. He will be replacing Donnalee Lozeau.

Topics for Discussion:

• **GNCOC Meetings/Committee Membership Rolls:**

L. Wilshire mentioned that the topic for February's meeting will be SOARS. Peter indicated that this program imports skills and technical assistance to increase better access to the Social Security Administration. Having these skills will help to improve the outcome on first time Social Security applications. On April 2, 2008 there will be a presentation by Christine Valley to discuss landlord matters. L. Wilshire indicated she received a call from the Council on Fundraising. B. Alves mentioned that this presentation may not be relevant to the Continuum. The topics that are discussed are grant writing and fundraising. M. Durso mentioned she would like to do a review of the Health Center in September. She indicated that the last few weeks there has been an increase in the chronic homeless. K. Berube indicated that Linda Carter from Healthy at Home is waiting for a date for her presentation. L. Wilshire mentioned that June would be okay for the Healthy @ Home presentation. W. Furnari suggested having more than one presentation because some of them may be too short.

Committee Membership Rolls/Ten Year Plan:

L. Wilshire motioned, having voted in the prevailing affirmative vote, to reconsider the vote from the last executive committee meeting of December 19, 2007 to have the committee chairs from

the GNCOC standing committees, attend the Executive Committee. W. Furnari suggested that the chairs be given the option to attend. L. Wilshire motioned to reconsider the vote. P. Kelleher seconded the motion and the motion carried.

L. Wilshire mentioned that there aren't any minutes taken for some of the standing committees. B. Mack indicated that there aren't opportunities to get additional tasks done.

P. Kelleher asked if everyone is clear on what committee handles each portion of the Ten Year Plan. M. Durso mentioned that the void is the lack of manpower such as an administrative assistant. B. Mack indicated that there has been a lot of progress made on the plan's action steps. W. Furnari suggested going through some of the actions steps at the Executive meetings.

K. Nijhuis indicated that in an attempt to align all of the organizations with a common goal all of the Board of Directors should come together to discuss the plan. Each agency would have a chance to present a strategic plan. B. Mack mentioned trying to reinvent the plan and have Aldermen, Selectmen and the Board Members from each agency. It was suggested that a Planning Committee put together a conference. W. Furnari indicated that the conference should be geared to the community, not necessarily the board.

P. Kelleher indicated that there is uncertainty and he is not confident that there is enough information to finish the plan. He also mentioned that the housing market change will make have an effect. M. Durso indicated that this will be a good chance to regroup and K. Nijhuis mentioned it will be good to hear what other groups are doing.

The committee agreed to have a lunch meeting to discuss the benefits of planning a conference. L. Wilshire agreed to send an e-mail.

L. Christie mentioned she sees the NOFA Committee functioning differently. P. Kelleher indicated there will be new regulations and requirements, abbreviated sections, drop down menus and electronic submissions.

B. Mack mentioned the HMIS/Data Gathering will be online by the end of January. L. Wilshire indicated there will be training on preparing HMIS forms and the PIT count on January 25, 2008 at Harbor Homes, Inc.

Announcements:

P. Kelleher discussed a bill for more permanent housing vouchers and mentioned that there will be a positive impact with New Hampshire Housing.

The Manchester Ten Year Plan has been rolled or is about to be rolled.

P. Kelleher asked if the Ten Year Plan could be reviewed at the next Executive meeting.

B. Mack announced that the Tool Kit has been updated and is available on line. The kit includes landlord resources, City of Nashua services, legal resources and code enforcement.

L. Christie mentioned that the shelters are full, Deb Fluett has left the Soup Kitchen, Olga will be the new Program Director and there will be a need for a new employment advocate.

B. Alves indicated that Sister Sharon is working from home and they are in need of 2 teachers and a case manager is needed. On May 3, 2008 there will be a celebration for Sister Sharon and Mass will be held at the Parish of Resurrection. Sister Sharon is also up for election with her order.

B. Mack announced that Public Health Department is looking for a Preparedness Coordinator.

Adjournment:

The meeting adjourned at 9:19 a.m.

Minutes prepared by Kim Berube, Harbor Homes, Inc.