

**GNCOC Executive Committee Meeting
Minutes
January 14, 2008**

Present: W. Furnari, HIV Task Force, Chair
Candace C. Gebhart, NH Legal Assistance, Vice Chair
Kim Berube, Keystone Hall, Clerk
Linda Newell, Community Service Council
Bob Mack, Nashua City Welfare
Lynn Censabella, Nashua Housing Authority
Carol Furlong, Harbor Homes, Inc.

Call to Order:

W. Furnari opened the meeting at 8:40 a.m.

Minutes:

W. Furnari asked everyone to review the minutes from the November 12, 2008 meeting. B. Mack motioned to accept the minutes. C. Furlong seconded the motion and the motion carried.

Topics for Discussion:

- **Data Gathering Chair:**

B. Mack suggested combining this committee with HMIS. He also mentioned that the State is looking into using a Survey Monkey for the Point in Time count. C. Gebhart added that the Survey Monkey is becoming more and more popular. W. Furnari mentioned that HMIS has a valuable role with the Data Gathering Committee and suggested to L. Newell that she be the key person. B. Mack indicated that the meeting is not formal and no minutes are taken. L. Newell agreed to step into this role.

- **Engaging Members:**

W. Furnari said that the issue of engaging members has been ongoing. She also added that she has attended HIV meetings that mentors have been assigned to guide and groom new members. B. Mack suggested assigning tasks or personal invitations to connect members.

L. Censabella expressed her concern that new people may not want to attend meetings when there are conflicts. C. Gebhart suggested having a facilitator attend a meeting to discuss proper ways to speak. L. Censabella added that when someone has something

personal to say it should be left off the table. W. Furnari indicated that this should also be discussed at the next meeting.

C. Gebhart suggested pulling the names of new people off the sign in sheet and assigning a mentor at the next Executive meeting.

Speakers/Topics for next year:

L. Censabella said that when she was new to the COC she did not understand what each committee does. The suggestion was made to take a full meeting and have each committee explain what role they have in the COC. W. Furnari indicated that brochures and the COC power point may be helpful.

C. Furlong said that the presentation should be not only what the COC does but what it has accomplished and tell people that the COC has had an impact. W. Furnari indicated that she will send an e-mail to the head of the committees to update them on the February presentation.

W. Furnari asked for suggestions for future presentations. She suggested having Harbor Homes and Affiliates show a presentation on their Inter-Agency Partnership. L. Censabella suggested Workforce Housing.

Additional Committee Report Outs:

W. Furnari asked if anyone attends the NH Coalition to end Homelessness meetings. C. Gebhart and L. Newell indicated they do. C. Gebhart agreed to give a report on these meetings. Katie Merrill attends a shelter provider meeting and has also agreed to give a report.

W. Furnari said that her brother works for Stewart Properties and has agreed to attend an Ending Homelessness meeting to discuss how to engage landlords. W. Furnari asked L. Censabella to attend the next Ending Homelessness meeting in February to discuss Nashua Housing Authorities' role as a landlord.

Announcements:

L. Newall mentioned that the next Point in Time count will be on Wednesday, January 28, 2009 from 12:01 a.m. to 12:00 a.m. the following day. She indicated she will send an e-mail with instructions.

Adjournment:

**The meeting adjourned at 9:28 a.m.
Minutes prepared by Kim Berube, Keystone Hall**

