

**Greater Nashua Continuum of Care  
Executive Minutes  
August 12, 2009**

**Present:** Wendy LeBlanc, HIV Task Force, Chair  
Peter Kelleher, HHI, KH, Task Force, Vice Chair  
Kim Berube, Keystone Hall, Clerk  
Candace C. Gebhart, NH Legal Assistance  
Bob Mack, Nashua City Welfare  
Barbara Alves, Marguerite's Place & MP Housing  
Carol Furlong, Harbor Homes, Inc.

**Call to Order:**

W. LeBlanc opened the meeting at 8:35 a.m. A list of new members was handed out for committee members to contact.

**Minutes:**

W. LeBlanc asked everyone to review the minutes from the June 10, 2009 meeting. B. Alves noted a correction on page 2, paragraph 10. B. Alves motioned to accept the minutes with corrections. B. Mack seconded the motion and the motion carried.

**Oversight of Subcommittee publications:** W. LeBlanc explained that brochures were made for the upcoming Employee Connect Event and a committee member requested that all materials be reviewed before publication. W. LeBlanc indicated that for this event the material was time sensitive and J. Leclerc did send copies for B. Mack and W. Furnari to review.

A suggestion was made that flyers and brochures be reviewed via e-mail to allow members to make suggestions and comments. C. Furlong indicated that this is a problem with the process and if anyone is interested in being involved in the process they should attend the meetings or send someone to represent them. C. Gebhart felt that this maybe a form of micro managing. B. Mack said that we might not want to make it mandatory but would appreciate being kept informed.

**SuperNOFA:** W. Furnari mentioned that a spreadsheet was sent back for review because it did not include Nashua Housing Authority. P. Kelleher explained that this is Shelter + Care grant and it doesn't have to go through the ranking process and is only renewed every 5 years, which is why it was overlooked.

**September Presenters:** W. Furnari explained that there will be two presentations. The first will be given by Angela Linke on the Workplace Opportunity Council. The second will be given by Mariellen Durso on the Nashua Area Health Center.

**GNCOC Logo:** W. LeBlanc mentioned that a staff member had asked her if they could develop a new logo for the COC. The committee unanimously agreed this would be acceptable. W. LeBlanc said that examples will be provided.

**Thank You Letters:** W. LeBlanc mentioned that M. Thornton from the Greater Nashua Area Mental Health Center suggested that some of the agencies send thank you letters to the Immaculate Conception Church for hosting the Shanty Town and to Greater Nashua Area Mental Health Center for their recent media attention regarding homelessness issues.

C. Gebhart indicated that she is big on sending thank you letters whether it be handwritten or sent on letterhead from the Chair of the Continuum. B. Alves indicated that thank you notes were sent to Immaculate Conception from the various agencies that presented and received a donation for doing so and therefore didn't feel that the Continuum needed to do so. B. Mack indicated that it didn't seem necessary to thank agencies for media attention, as we often have articles like this from many of our agencies. The other committee members agreed that these two thank you requests were not necessary to address.

**NSP/HPRP Funding:** P. Kelleher mentioned that Harbor Homes and the City of Nashua will both be receiving funding to purchase properties in the Tree Streets or French Hill.

**Public Forum:** W. LeBlanc explained that there was a plan for a public forum after the media attention that was given due to the incidents at Mines Falls. The forum would be to educate the public and would include the Police Department, City Officials and Homeless Providers.

B. Alves mentioned that Captain Pete Segal of the Nashua Police Department indicated that officers do drop off homeless individuals to local agencies. It was also mentioned that Susan Mead of the Greater Nashua Mental Health Center has been involved in the training of Police Officers.

P. Kelleher explained a public forum may be a strategic opportunity in the future and there would be a need for an audience willing to listen.

C. Gebhart mentioned using a subtle approach to raise awareness such as flyers or banners.

**Adjournment:**

The meeting adjourned at 9:26 a.m.

Minutes prepared by Kim Berube, Keystone Hall.