Committee on Ending Homelessness Meeting
October 1, 2003

<u>Present at the meeting were:</u> Klaas Nijhuis, Bob Mack, Linda Jeynes, Maryse Wirbal, Peter Kelleher, Laura Nault, Donna Juszkiewicz, Bob Marks, Dave Darling, Grace Hicks-Grogan, Maria Brown, Sr. Sharon Walsh, Charlene Brodeur, and Richard Hatin.

K. Nijhuis called the meeting to order at 9:05 am and had everyone introduce themselves.

Copies of last month's minutes were reviewed. P. Kelleher motioned to accept the minutes; B. Mack seconded and the motioned carried.

K. Nijhuis encouraged the various subcommittees to meet and have their reports ready by the next monthly meeting on November 5, 2003.

The remainder of the meeting centered on the report from the **<u>Strategic Planning Subcommittee</u>** for the Ending Homelessness Plan which was facilitated by M. Wirbal. (Handout) The discussion centered on goal one; Prevent Homelessness Whenever Possible. M. Wirbal asked for any additional names of agencies to add to her list of those that currently provide one-time or short-term subsidies.

The problem of collecting agency data was discussed and it was suggested that perhaps a student might be asked to do this as a research project. The subcommittee was asked to develop a survey template to obtain needed information from the agencies.

This data could then be incorporated in a housing resource guide and/or a centralized resource e-mail list giving CoC member agencies the ability to send clients to the right agencies in the right order.

There is also a need for some way of tracking persons discharged from institutions and doubling up/over crowding in existing housing units. Discussion followed.

K. Nijhuis said he would e-mail other committees to have ready their reports with a written draft by the next meeting, if possible, and/or request agenda time if necessary for further discussion with the intention of setting a deadline for final drafts.

The meeting adjourned at 10:17 am. The next Meeting will be November 5, 2003 at 9:00 am in Room 208, Nashua City Hall.

Minutes prepared by Linda Jeynes/Urban Programs