

GREATER NASHUA CONTINUUM OF CARE

Meeting Minutes
Auditorium, City Hall
May 4, 2005
www.nashua-coc.org

1. Call to Order: 8:05 a.m. by Chairperson Klaas Nijhuis.
2. All present introduced themselves and visitors were welcomed.
3. Minutes of April 6, 2005: D. Lozeau motioned to table April minutes until the next meeting because of the full agenda today, A. Haettenschwiller seconded and the motion carried.
4. Report of the Executive Committee: K. Nijhuis reported that entire focus of the last Executive Committee meetings have been devoted to their sections of the SuperNOFA. When the edits have been completed, it will be posted on the GNCOC website later this week
5. Report of Ending Homelessness Committee: B. Mack reported that this committee was working on their portion of the SuperNOFA and will have another meeting immediately following this meeting in Room 208. He also reminded everyone of the meeting with the Town of Amherst Selectmen on May 5, 2005 in Amherst. Pat Murphy from Merrimack Welfare has interested the Amherst Selectmen and Tim Tiperman, their Town Manager, in signing the Good Neighbor Agreement. Chris Ortega and Klaas Nijhuis will be making the presentation at that meeting.
6. SuperNOFA Report: M. Auer said that everyone has been working very hard on the appointed sections in order to have it done in a timely fashion. She asked that everyone respond as quickly as possible to any questions directed to their group as the final edits are being made. The next NOFA team meeting will be today at 11:30 at the Merrimack County Savings Bank. K. Nijhuis said that the Executive Committee suggested a training session for the NOFA team (handout) and he has put together a document explaining the SuperNOFA, (NOFA=Notice of Funds Available – Super=bundled together). It includes a short history, how the ranking has been done, changes that have taken place and a list of the renewal projects up for consideration this year. The emphasis is on developing more participatory and inclusionary ranking of projects. The GNCOC has increased attendance of agencies and legislative/municipal participation over the last few years. Agencies presenting projects must have ready a completed Exhibit 2 of the SuperNOFA, the Logic Model and an annual performance record by Sunday, May 9th. This will give the Executive Committee time to read all submissions before their meeting on May 18th to develop a ranking of the projects to be presented for the GNCOC final vote on May 25th. After that vote, the application will be sent to HUD for a preliminary reading/advice, with the final draft due June 10th. M. Auer

stressed the importance of Exhibit 1 being completed by everyone carefully to gain the most points for funding. D. Lozeau reported that her agency would abstain from voting because she feels it is a “conflict of interest” to be voting if her agency is requesting funds. She also questioned the definition of individual votes (vs. agencies). K. Nijhuis said at this time we were only going on the history of what has been done in the last few years. A. Haettenschwiller asked if there had been a bonus project submitted yet. K. Nijhuis responded that no one had as yet but that anyone was welcome to do so. D. Cull said his agency, Soul Purpose, might submit one. T. Epaphras suggested a committee be formed to prioritize the projects. K. Nijhuis said that the Executive Committee would be doing this.

7. Quarterly Homeless Census: K. Nijhuis reported that the GAPS committee sent out an abbreviated quarterly homeless count request to be taken on April 26th noon to April 28th noon. It was sent to 19 agencies that have a history of reporting accurately the most homeless people at the annual “point-in-time” count. It will be sent again at the end of July. D. Lozeau questioned how the GAPS Committee determines duplication in reporting. K. Nijhuis explained the process used.

8. Project Updates:

Permanent Supportive Housing for those with Alcohol Addictions: P. Kelleher explained again the project he was working on with the other state COC’s and HUD. He has asked Anheuser-Bush to match the funding and is awaiting their decision later this week. He has others who may agree to support the project if Anheuser-Bush does. He must submit the project to HUD by the end of this month. K. Nijhuis asked if he needed a letter of support from GNCOC. Lisa Christie motioned to have the GNCOC write such a letter, Sr. S. Walsh seconded and the motion carried. P. Kelleher said he would let the Chair know when or if he needed the letter to be written.

NHS – 2 Shattuck Street Project: K. Nijhuis reported that this project went before the Human Affairs Committee with B. Belton-Jette presenting 230 signatures in support this Neighborhood Housing Services project. The committee voted to allocate the funds and she is grateful for the support of the GNCOC. She still needs to acquire all the special permits for this project before she can begin.

Consolidated Plan: K. Nijhuis reported that several members of the GNCOC have voiced or submitted comments by e-mail. He said the period of comment is now over, but this is a live document and amendments could be considered later. The document will soon be on its way to HUD.

9. Continua Reports: T. Epaphras reported that the Manchester COC has not met because they are meeting in smaller committees to work on the SuperNOFA at this time. M. Auer reported that BOSCOC is working also on the SuperNOFA with a five-member committee selected from around the State to do the ranking. They will also do another homeless count in July, the same as they did in January. They are developing a "Safe Haven" similar to the one in Nashua which she has invited them to visit. K. Nijhuis said that the Executive Committee wants to work together more with the other NH COC's.

10. Upcoming Meetings:
 - a. Exec. Committee Meeting – May 18th, Davidson Landing Community Room, 143 Ledge Street, 8:00 am (Project presentations)
 - b. Ending Homelessness Committee – May 4, 2005, 9:00 am City Hall Rm.208; May 26, 8:30 am, HHI Board Room, 78 Main Street
 - c. Special Meeting of the General Membership (SuperNOFA Project Ranking meeting) – May 25, 8:00 am City Hall Auditorium
 - d. SuperNOFA Team Meetings – May 4 and May 18, 11:30 am, Merrimack County Savings Bank Conf. Room, 101 Broad Street

11. Announcements: K. Kuenning (handout) announced that the New Hampshire Coalition to End Homelessness was having their monthly coalition meeting in Nashua on June 3, 2005, 9:30 – 11:00 am in R00m 208 (possibly changed to the auditorium) at the Nashua City Hall. He said they are doing this because they want everyone in the State to become involved in this organization. This would be a good opportunity to ask questions of the State. Their group regularly meets on the First Friday on every month.

12. Next Meeting: The next (special) meeting will be May 25, 2005 at 8:00 am in the Auditorium of Nashua City Hall to vote on ranking of the SuperNOFA projects. The regular monthly meeting will be June 1, 2005, 8:00 am in the City Hall Auditorium.

13. Adjournment: The meeting adjourned at 9:00.