

## **Committee on Ending Homelessness Meeting January 21, 2004**

Present at the meeting were: Eileen Brady, Maria Brown, Linda Jaynes, Peter Kelleher, Bob Mack, Klaas Nijhuis, Miles Pendry.

K. Nijhuis called the meeting to order at 8:10 am in Room 208 of City Hall. The minutes were reviewed and corrections noted; B. Mack motioned to accept the corrected minutes; P. Kelleher seconded and the motion carried.

K. Nijhuis lead the discussion around the upcoming retreat scheduled for the March CoC meeting at the Crowne Plaza in Nashua. He reported that the Planning Committee had decided that a better name for the "Memorandum of Agreement" would be "Good Neighbor Agreement".

There was much discussion about the invitation list. It was decided that M. Pendry would e-mail the invitation list from last May's Homelessness Conference to all the CoC members asking them to update information and suggest addition invitees.

New brochures need to be put together. M. Pendry will e-mail an old sample to K. Nijhuis for updating/editing. The brochure needs to ask them to come prepared to work, bring ideas, and cooperate wherever possible to be a part of the plan to end homelessness.

P. Kelleher said that the next planning meeting would be spent on developing the paperwork for this retreat.

Suggestions for the meeting facilitators were: P. Kelleher, Klaas Nijhuis, and Lisa Christie. Nothing was decided.

K. Nijhuis discussed the "Spiel" for the retreat. It would include presenting the boilerplate Good Neighbor Agreement, and then breaking out into focus groups to discuss specific possible services by agencies and resource components for ending homelessness and how to implement them. There would be a continental breakfast and a showing of a nine-minute film (National) to kick off the day and possibly a showing of the film "Home Before Winter" at the end for anyone who wishes to stay longer and have lunch there. Registration would be from 7:15-8:00 am. Pre-registration paperwork would ask them to sign up for a specific focus group.

The next meeting will be February 4, 2004 at 9:00 am in room 208 of the Nashua City Hall immediately following the CoC meeting.

The meeting was adjourned at 9:10 am.

Minutes prepared by Linda Jeynes/Urban Programs

**Flip Charts**

**Invitees**

Prevention

NPCC  
ALC  
YC  
CCN  
Welfare  
SHARE  
SJN  
DHHS  
SA  
HIVTF  
Schools

EMS

NSKS  
HH/Maple  
GNIHN  
Bridges

Support Svcs.

HIVTF  
MAOC  
NCH  
VA  
SNHS  
NHLA  
GNIHN  
SHARE  
SA  
CCN  
ALC  
Bridges  
NAHC  
St. Jo's  
YC  
Hospitals  
Dental Clinic

Funders

UW  
NHHFA  
HUD

Policy

AHTF  
ICH  
Other CoCs  
GSOP  
Govnr's Office  
BOA  
Selectmen  
ZBA/Planning  
Mayor  
NHLA  
State Reps  
NH Child. All.  
BODs  
Staff  
Clients  
NPD  
NRPC  
Chamber

Affordable Hsg.

NHS  
NHHFA  
NHA  
Habitat

Coord.

GSOP  
Martha  
Roy Morrison  
Gerry Prunier  
Lance  
Academy Folks  
UW

Trans. Hs.

MP Hsg.  
Mary's  
NPCC  
NCH

PSH

Harbor Homes  
VA

**Spiel** – Contact info & willingness to share in conf. Material.

Pre-reg. For focus group

You are going to sign onto MOA

Work Sessions to discuss & craft specific commitments, agencies/entities can make towards ending homelessness and how to implement.

We will talk about the plan status and focus which is spec. MOA's with agencies.

### Agenda of Meeting

1. Reg. 7:15 – 8:00 am: Continental Breakfast
2. Opening Remarks
  - Breaking stereotypes
  - The reality of the cycle support services help break
3. Nine minute film
4. Plan
5. MOA
6. Conducting Focus Group
7. Break out
8. Reporting synthesis of ideas
9. Next Steps
10. Closing Remarks
11. One hour film/Lunch

### E-Mail CoC

Russell send invite list – This is the list so far, who else?

We to send context of e-mails to Russell

Specific contact information – Reminder of time and place, when to be sent.

The spiel – you are going to be part of the plan so come figure it out.

Brochure

Have draft ready