

# GREATER NASHUA CONTINUUM OF CARE

## Meeting Minutes

City Hall – Room 208

February 6, 2002

1. Call to Order – 8:02 a.m. by Chairperson Peter Kelleher.
2. All present introduced themselves. Dolly Bellavance/City of Nashua – Community Services introduced the new Welfare Director Bob Mack, and Linda Sprague, Multicultural Specialist who was called out of town and unable to be present at today's meeting.
3. Minutes from January 9, 2002 were reviewed. With one correction (item #4, the spelling of Berry, **delete** "e", **add** "a". Name should be spelled Eliot Barry. Bob Tamposi moved to approve as corrected; seconded by Lori Piper. Motion unanimously approved.
4. Affordable Housing Trust Fund. Klaas Nijhuis reported that 13 committee members attended this meeting on Monday afternoon (2/4/02). Four proposals were submitted to this committee for review (the \$100,000 allocation by the Board of Aldermen for affordable housing). (Only one applicant was present at this meeting.) Completion time for these projects is 6-18 months or the funds must be returned to the Trust Fund. This is the process to be followed: 1) The AHTF committee will make a recommendation for allocation of funds; 2) it will then be presented to the full CoC for recommendation; 3) it then goes to the Board of Aldermen where a final decision will be made.

After review and discussion of these four proposals, amounts requested, recusal, meeting the criteria of the Trust Fund, three of the proposals were recommended to receive funding. The fourth request, while a valuable and worthwhile proposal, did not, according to the Committee, meet the 'affordable housing' standard as set forth by the Board of Aldermen as it was for a day center. The fourth applicant disagreed with the Committee recommendation, believing their proposal was within the guidelines and requested reconsideration. Discussion of the proposals and their funding requests. Concern was expressed about this proposal, although an excellent program, it did not add permanent affordable housing stock. K. Nijhuis has already started discussions with this applicant for other sources of funding. CoC members expressed desire to assist applicant and will, if requested, write a letter of support. Applicant withdrew his concern and moved to approve the three proposals as recommended by the Affordable Housing Trust Fund Committee; seconded by Alphonse Haettenschwiller. Motion unanimously approved. A letter will be written to the Board of Aldermen thanking and informing them of the CoC action. Discussion then center on the anticipated "Gregg money" - has it been "committed". Klaas Nijhuis related that this money was in the time frame of June-July and that there are established accounting lines in the city budget for various uses of this money.

5. Data Gathering Committee Report. Committee met yesterday and elected a new chairperson Wendy Buice, who spoke of the upcoming homeless count, the purpose of the "point in time", and coordinating the date (possibly March 27) with the Balance of State and Manchester Continuums.

6. HUD Debriefing Session/Manchester/02-05-02. Peter Kelleher and Mary Auer/Harbor Homes, Inc., Sr. Sharon Walsh/ Marguerite's Place, Scott Slattery/Nashua Soup Kitchen & Shelter, Inc., and Tony Epaphras/Southern New Hampshire Services attended a debriefing session of last year's Super NOFA. Meeting was held in Manchester at HUD. The review of last year's Continuum proposal was conducted by Gloria Montgomery/HUD/Washington. Review and discussion by CoC members of the results of this meeting. Peter Kelleher announced that the Super NOFA application for this year would be available end of February. Discussion of some of the strengths and weaknesses of last year's proposals. Peter Kelleher stated that there are four agencies up for renewal: Nashua Soup & Kitchen, Inc., Keystone Hall, Marguerite's Place, and Southern New Hampshire Services, Inc.

Peter Kelleher spoke of HUD wanting to have a concept of a 5-year plan for ending homelessness, and will be asking for more detail on how areas plan to accomplish this. Discussion.

7. CoC Committees and Members Listing. A handout was included in everyone's packets and Peter Kelleher requested any updates should be given to Mary Auer/ Harbor Homes, Inc.

8. Other.

1. Bob Marks noted that the Greater Nashua Interfaith Hospitality Network meets the second Thursday of every month, at Christ the King Lutheran Church, 7:15 p.m. All are welcome.
  2. Peter Kelleher raised the question of CoC officer elections, noting that he has taken on added responsibilities at Harbor Homes, but is more than willing to stay on as chairperson until September when the CoC could make a decision. Discussion. Everyone agreed.
  3. Betty Winberg questioned the Hispanic and Portuguese communities involvement in the CoC, and asked if the meeting date could be added to the Attendance List. This will be done.
  4. Peter Kelleher discussed achieving a greater involvement with surrounding communities by explaining the broader vision of the CoC and encouraging these communities to play a greater role in the solution to ending homelessness. Discussion. Dolly Bellavance suggested contacting the health officers in each community informing them of the assistance that may be available to them. It was also suggested greater use of the Website in reaching out to these communities.
9. No further business, Bob Marks moved to adjourn; seconded by Bob Mack. Meeting adjourned at 8:56 a.m. Next meeting is March 6, 2002.

## Continuum of Care Attendance

February 6, 2002

[p] Indicates present

Peter Kelleher[p]	(Chair) Harbor Homes, Inc.
Lisa Christie	(Vice Chair) Nashua Soup Kitchen & Shelter
Diana Owen	Adult Learning Center
Mary Allers-Korostynski	Adult Learning Center
Sandy Pelletier	Area Agency of Greater Nashua, Inc.
George Barrett[p]	Area Agency of Greater Nashua, Inc.
Lori Piper[p]	Bank of New Hampshire
Klaas Nijhuis[p]	City of Nashua – Urban Development
Linda Jeynes[p]	City of Nashua – Urban Development
John Slebodnick	City of Nashua – Urban Programs
Paul Newman	City of Nashua – Urban Programs
Dolly Bellavance[p]	City of Nashua – Community Services
Heidi Peek[p]	City of Nashua – Environmental Health
Therese Charest[p]	City of Nashua – Welfare Department
Bob Mack[p]	City of Nashua – Welfare Department
Mike Vaccaro	City of Nashua – Fire Marshal's Office
Barry Zani	City of Nashua – Outreach
Susan Mead[p]	Community Council of Nashua
Russ Johnson	Community Council of Nashua
Gianni Giannetti	Community Council of Nashua
Alphonse Haettenschwiller[p]	Community Member
Sharon Face	Department of Health & Human Services
Cathy Duffy	Girls, Inc.
Jen Indeglia	Girls, Inc.
Peter Swenson	Greater Nashua Council on Alcoholism
Dave Darling	Greater Nashua Habitat for Humanity
Jim Allard	Greater Nashua Habitat for Humanity
Diana Maisonave	Greater Nashua Housing & Development
Bob Marks[p]	Greater Nashua Interfaith Hospitality Network, Inc.
Helen Gutekunst	Greater Nashua Interfaith Hospitality Network, Inc.
Mary Auer[p]	Harbor Homes, Inc.
Miles Pendry	Harbor Homes, Inc.
Melanie Lee[p]	Harbor Homes, Inc.
Sue Bultman[p]	Harbor Homes, Inc.
Eric Corliss	Harbor Homes, Inc.
Steve Dooley	Harbor Homes, Inc.
Robert Tamposi[p]	Harbor Homes, Inc.
Michelle Martin[p]	Harbor Homes, Inc.
Sharon Walsh[p]	Marguerite's Place
Kathy Card	Mary's Place
Matt Davis	Merrimack River Medical Services
Desiree White	Milford High School
Maria Brown	Milford, Town of – Welfare
Jody Stephens	Nashua Foundation for Mental Health

**Continuum of Care Attendance  
February 6, 2002**

[p] Indicates present (continued)

Maryse Wirbal	Nashua Pastoral Care
Jade Marco	Nashua Public Health – Street Outreach
Kathy Treggiari	Nashua Soup Kitchen & Shelter, Inc.
Eileen Brady	Nashua Soup Kitchen & Shelter, Inc.
Scott Slattery[p]	Nashua Soup Kitchen & Shelter, Inc.
Bridget Belton-Jette[p]	Neighborhood Housing Services of Greater Nashua
Lina Ruiz-Mingote	Neighborhood Housing Services of Greater Nashua
Carol Carberry[p]	New Hampshire Catholic Charities
Betty J. Winberg[p]	Private Citizen
Wendy Buice[p]	Rape and Assault Support Services, Inc.
Mary Moriarty	St John Neumann Church
Robert Demers[p]	St Joseph Hospital
David Picard	Southern New Hampshire HIV Task Force
Mike Amichetti[p]	Southern New Hampshire HIV Task Force
Ellen O’Shea	Southern New Hampshire Medical Center
Donna Lee Lozeau	Southern New Hampshire Services
Katherine Rondor-Escalera	Southern New Hampshire Services
Pam Koval	Southern New Hampshire Services
Tony Epaphras[p]	Southern New Hampshire Services
Linda Hoppe[p]	Southern New Hampshire Services
Nick Lorang[p]	Southern New Hampshire Services
Rae Miller[p]	Southern New Hampshire Services
Jillian Safer	The Telegraph
Corene Bruce	The Telegraph
Andrew Nelson[p]	The Telegraph
Ray Peterson	United Way of Greater Nashua
Don Casey	Veteran’s Administration
Bruce Bissett	V.A.M.C.
Lori Cardin[p]	Board of Aldermen (Ward 7)
Matt Leahy	Senator Gregg’s Office
Neil Levesque	Congressman Bass’ Office
Mark Sanborn	Congressman Bass’ Office