

**Greater Nashua Continuum of Care
Executive Minutes
December 9, 2009**

Present: Wendy LeBlanc, HIV Task Force, Chair
Bob Mack, Nashua City Welfare
Carol Furlong, Harbor Homes, Inc.
Meghan Bilz, Southern NH Services
Lisa Christie, Nashua Soup Kitchen and Shelter

Call to Order:

W. LeBlanc opened the meeting at 8:46 a.m., noting the poor turnout due to the snowstorm and some conflicts for committee members

Minutes:

W. LeBlanc asked everyone to review the minutes from the September 9, 2009 meeting, mentioning the need to add L. Christie to the list of those present. C. Furlong motioned to accept the minutes as revised. M. Bilz seconded the motion and the motion carried.

Data Gathering:

Discussion took place regarding the annual Point in Time count and data gathering in general. W. LeBlanc shared input given to her from Cristin Cahill and Kathy Paquette from the meeting with MCOC and BOSCOG regarding the PIT. She also shared concerns regarding the lack of data gathering committee participants and added that Linda Newell should not be expected to carry out all the functions and duties of this committee. B. Mack suggested that all agencies participating in HMIS, particularly SuperNOFA funded agencies, should be asked to assign a staff person to this committee. He also suggested that this committee could be charged with reviewing the APRs each year. It was decided that W. LeBlanc would email this committee and ask for each agency to assign a person, and to ask Linda Newell to coordinate a meeting before the end of the year to prepare for the PIT.

January Presenters:

W. LeBlanc shared that she has been approached by Emily Manire at Linkabilities to do a presentation and that we need one other. B. Mack suggested Ray Petersen and the Asset Building Coalition. M. Bilz said she could provide contact info for Tammy Bond but also thought we could start with Ray. W. LeBlanc agreed to email Ray.

L. Christie suggested that we ask Maureen Ryan or the Way Home to present on HPRP funds. We determined that this will be requested for March or January if Ray Petersen declines.

2010 Plans:

B. Mack suggested that our January Executive Committee meeting focus on the 10 year Plan to End Homelessness. He agreed to check the GNCOC website to determine if the most current edition of the plan is posted. M. Bilz suggested asking our HUD field rep. to come in and talk to us at a future meeting about the HEARTH Act and potential APR changes.

Other:

We reviewed the attendance list and W. LeBlanc agreed to call the two new attendees.

Adjournment:

The meeting adjourned at 9:15 a.m.
Minutes prepared by Wendy LeBlanc