

Greater Nashua Continuum of Care  
Executive Committee Meeting Minutes  
45 High Street, Nashua, NH  
April 10, 2013

The meeting was called to order by Chair, Wendy LeBlanc at 8:30AM.

Present: Wendy LeBlanc, Annette Escalante, Mariellen Durso, Beth Todgham, Barbara Alves, Lisa Christie, Bob Mack, Abigail Alicea, Vanessa Talazasan, Ana Pancine, Peter Kelleher, Michael Flaherty, and Lori Piper.

February and March minutes were reviewed. B. Alves motioned to accept the minutes of both months, and P. Kelleher seconded her motion. They were accepted unanimously.

**Topics for Discussion:**

**VISTA:**

V. Talazasan indicated that she had completed an application for a VISTA employee and that \$5000 is needed to hire a VISTA person. B. Mack agreed to speak with the United Way about funding the VISTA person in the event the NOFA Tier Two grant doesn't get approved.

**HIC (Housing Inventory Chart) and PIT (Point in Time Count) to HUD HDX (HUD Data Exchange):**

W. LeBlanc explained that the HIC and PIT need to be entered into the HUD HDX. The HDX is basically HUD's HMIS system. It was recommended that the responsible party for input of this data should be the Data Committee. P. Kelleher will ask Miles Pendry to take this task on.

**Unmet Need for PIT submission to HUD:**

W. LeBlanc indicated that the deadline for this submission is 4/30/2013. And the Executive Committee needs to determine the appropriate counts. There was a lengthy discussion as to the populations the various agencies serve. The numbers have been more significant going forward under the new HEARTH requirements and there is concern that the executive committee participants don't think it is getting better and more effort is needed into how this data is collected and logically used. There were questions about the trending flows and whether or not we can get the funding dollars to help drill down into the statistics. It was recommended that the Nashua Housing Authority could provide another valuable measure, and we may be able to request both the NHA and NHHFA to track this data. It was determined at this meeting that a necessary action step is to put in place a planning process that should include other agencies such as NHHFA and NHA; possibly a larger committee is needed.

Ana Pancine worked through the various calculations with comparative of last year to this year in order to calculate the number of households being reported; percentage of individuals being reported; and number of units being reported for families.

P. Kelleher to ask a NHHFA representative to regularly attend the Executive Committee of the GNCOC.

### **HEARTH regulations ad-hoc committees**

W. LeBlanc reported that the guidelines committee met initially to review tasks related to the Chair and Co-Chair duties, as well as to start discussing the new guidelines. V. Talasazan offered to get a copy of MCOC's guidelines to work off of, which she did after the meeting. We are scheduled to meet again next month.

A. Escalante reported that the committee to form a Board met and discussed the three areas missing according to the HEARTH regulations are schools (M. Durso to pursue), law enforcement (B. Todgham to pursue) and a homeless/formerly homeless person. W. LeBlanc made a suggestion of a COC participant for consideration. The committee will meet again in a few months to review progress.

W. LeBlanc reported that she received an email from Maryse Wirbal who was asked by B. Alves to chair the ad-hoc committee on coordinated intake, asking for names of committee members so that she can schedule a meeting. Thus far a first meeting has not been scheduled.

L. Christie shared info from the first statewide meeting on coordinated intake and assessment. They discussed what is working in various communities as well as concerns folks have. She said that folks were "all over the place" in terms of what they think may work. The State is working on putting together a pilot program and Lisa suggested that it not be for shelters, but perhaps a program type that isn't quite as immediate such as Transitional Housing.

### **Advocacy Issues/Discussion**

W. LeBlanc updated the group regarding HUD's reasoning for not funding HMIS in Tier 1 of the NOFA awards. Because HUD said we were \$8 over in our Tier 1 calculations, despite their instructions and awareness of challenges in the leasing budgets, it was dropped to Tier 2. B. Mack suggested contacting our Senators and W. LeBlanc agreed to contact Senator Shaheen's office as they are regular participants in the GNCOC.

B. Todgham passed along thanks from Granite State Futures for the opportunity to work with the GNCOC last week.

The meeting adjourned at 9:40

Minutes taken by Lori M. Piper, Merrimack County Savings Bank and Wendy LeBlanc, Southern NH AIDS Task Force