

GNCOC Executive Committee Special Meeting

Minutes

April 19, 2006

Harbor Homes Inc., 45 High Street

PRESENT: Lori Cardin, Nashua Children's Home, Chair
Wendy Furnari, HIV Task Force
Klaas Nijhuis, Harbor Homes, Inc.
Linda Jeynes, Urban Programs
Bob Mack, Nashua City Welfare
Lisa Christie, Nashua Soup Kitchen and Shelter
Sandra Hurd, Keystone Hall
David Cull, Soul Purpose
Mariellen Durso, Nashua Area Health Center
Donnalee Lozeau, Southern NH Services, Inc.
Bridget Belton-Jette, Neighborhood Housing Services of GN, Inc.
Fred Gibbs, Community Services Council, NH

L. Cardin opened the meeting at 8:05 PM and asked everyone to introduce themselves. She welcomed Fred Gibbs who was invited to help with the HMIS questions.

L. Cardin asked everyone to review the minutes (handout) from the March 15th and April 4th meetings. Amendments being noted on each, B. Belton-Jette motioned to accept the March 15th minutes, W. Furnari seconded and the motion carried. W. Furnari motioned to accept the April 4th minutes, K. Nijhuis seconded and the motion carried.

HMIS: L. Cardin explained concerns/questions of the GNCOC about participating in HMIS to F. Gibbs. Gibbs then gave an overview of how the HMIS is supposed to work and said that it would become mandatory for all member agencies of the GNCOC to participate in the HMIS data entry by 2007. There was discussion about how the fees would be billed. D. Lozeau explained the bill her agency had received and why she could not understand it. Gibbs said no one should be receiving such bills. There was discussion about how some agencies could not report such data because of HIPAA laws, but leaving this data out would have an impact on the total figures reported. K. Nijhuis suggested we think about ways we can get more of the non-funded agencies to participate such as having central staff to do the data entry. Gibbs agreed to research the questions/problems discussed and report back to L. Cardin. He invited anyone with more questions to e-mail him directly at fgibbs@cscnh.org or call him at (603) 228-2218, ext. 261.

SuperNOFA: (handout) the committee reviewed Section E and finished it. D. Lozeau stated that she objected to the committee's answers for Section F, #2, a & b.

Project presentations to the GNCOC Executive Committee by agencies seeking funding will be done at the next Committee meeting on May 10th. The tour of projects will take place on May 1st at 9:00 am with everyone meeting at 12 Amherst Street.

Updates: L. Cardin asked all the sub-committee chairs to please update their membership lists and get back to her by the next meeting.

New Business: B. Belton-Jette suggested the GNCOC do something to honor Paul Newman for all the help and support he has been to the COC through the Urban Programs Dept., from which he has recently retired. All agreed and a discussion ensued around how this could be done. It

was agreed to take up a collection from the members to cover any costs and Belton-Jette would chair this project.

The TAC costs (\$1,000) to have the SuperNOFA application reviewed were discussed. K. Nijhuis motioned to divide up by percentage of funding awarded, L. Christie seconded and the motion carried.

D. Lozeau handed out copies of her example leveraging letter process to anyone interested.

The next Executive Committee SuperNOFA meeting will be **April 27, 2006, 8:00 am**, at Harbor Homes Inc., 45 High Street.

The next regular meeting will be **May 10, 2006, 8:00 am**, at **Nashua Pastoral Care Center, 7 Concord Street**.

The meeting adjourned at 9:35 am.