

**Greater Nashua Continuum of Care (GNCOOC)**  
**Notice of Funding Availability for the FY 2017 Continuum of Care (CoC) Program,**  
**Competition**  
**Published 8/1/2017**

The US Department of Housing and Urban Development (HUD) has released the FY 2017 Notice of Funding Availability (NOFA) for the CoC Program Competition. Harbor Homes Inc. is the collaborative applicant responsible for completing and submitting an annual application for CoC Program funding application on behalf of the GNCoC. The geography includes:

**Hillsborough County**

Harbor Homes Inc. is soliciting request for projects and is providing notice that there are funds available through the NH-502 Greater Nashua Continuum of Care FY 2017 NOFA Competition.

The following guidance applies to all new and renewal CoC Program project applications.

**ELIGIBLE APPLICANTS and COSTS**

- A. Eligible project applicants for the CoC Program Competition are non-profit organizations, States, local governments, and instrumentalities of State and local governments, and public housing agencies, as such term is defined in 24 CFR 5.100, without limitation or exclusion.
- B. Provisions at 24 CFR 578.37 through 578.63 identify the eligible costs for which funding may be requested under the CoC Program.  
<https://www.hudexchange.info/resource/2035/coc-program-interim-rule-formatted-version/>
- C. No Awards to Debarred and Suspended Parties: Harbor Homes Inc. will not make any sub-recipient award or permit any award to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension."

**PROJECT APPLICATIONS TYPES**

- A. Renewal projects
- B. New Permanent Housing (PH) Bonus projects
- C. New Reallocation funding projects

**RENEWAL PROJECTS**

- A. Harbor Homes Inc. will work directly with all eligible renewal projects to complete renewal applications that accurately reflect the project activities.
- B. All agencies will have access in ESNAPS to complete application.
- C. Applications are due electronically, by **August 23, 2017, by 2:00 pm.**

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**POTENTIAL RENEWAL PROJECT CHANGES:**

Expanding projects - Renewal projects are eligible to expand units, beds, persons or services through the creation of a new project application for reallocation or permanent housing (PH) bonus funding. *(NOTE: this will require development and submission of a new project application per the instructions below. The project will be competitively ranked with other new projects.)*

Existing PSH projects – Renewal projects can change to 100% DedicatedPLUS to serve people who fall under the DedicatedPLUS criteria (see definitions end of this document for details). This includes former PSH Bonus and Samaritan Housing Initiative projects from past competitions who committed to serve 100% chronically homeless population.

RRH eligible population expansion – expanded options of eligible populations for RRH (see definitions end of this document for details)

**NEW PROJECTS**

Applications for new projects will be accepted from eligible entities that have submitted an application by the CoC deadline and are proposing projects, in alignment with the CoC and HUD priorities.

**NEW APPLICATION PROCESS:** The application process is a two-step process.

**Letter of intent to apply for new funds must be submitted.**

**Deadline: August 4, 2017, by 2:00 pm.**

Information about submitting new project applications through e-snaps is available on HUD Exchange at <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

The electronic application must be submitted in ESNAPS by.

**Deadline: August 23, 2017, by 2:00 pm.**

A finalized project application, for projects chosen for funding, must be resubmitted electronically.

**Deadline: September 15, 2017, by 2:00 pm.**

Information about submitting new project applications through e-snaps is available on HUD Exchange at <https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

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**PLEASE NOTE:** Failure to submit applications in e-snaps by the deadline means the project may not be included in the final project list for the 2017 NH GNCoC Program funding.

**New Application Funding Sources**

**Reallocation funds:** Approximately \$0 is available this year.

**Bonus Project:** Approximately \$108,785 is available this year.

CoCs may create new permanent supportive housing projects that meet the requirements of DedicatedPLUS or new permanent supportive housing projects where 100 percent of the beds are dedicated to chronic homelessness. DedicatedPLUS project is a permanent supportive housing project where 100 percent of the beds are dedicated to serving individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, that at intake are:

- (1) experiencing chronic homelessness as defined in 24 CFR 578.3;
- (2) residing in a transitional housing project that will be eliminated and meets the definition of chronically homeless in effect at the time in which the individual or family entered the transitional housing project;
- (3) residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- (4) residing in transitional housing funded by a Joint TH and PH-RRH component project and who were experiencing chronic homelessness before entering the project;
- (5) residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- (6) receiving assistance through a Department of Veterans Affairs(VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

CoCs may create new Rapid ReHousing (RRH) that will serve homeless individuals and families, including unaccompanied youth, who meet the following criteria:

- 1) residing in a place not meant for human habitation;
- 2) residing in an emergency shelter;

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- 3) persons meeting the criteria of paragraph #4 of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- 4) residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition;
- 5) residing in transitional housing funded by a Joint TH and PH-RRH component project; or
- 6) receiving services from a VA-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

CoCs may create new Joint Transitional Housing (TH) and RRH component projects to better serve homeless individuals and families. The Joint TH and RRH component project includes two existing program components—transitional housing and permanent housing—rapid rehousing—in a single project to serve individuals and families experiencing homelessness.

**GNCoC may shift funds in whole or part from existing renewal projects to create one or more new projects.**

**Eligible Project Applicants includes** non-profit organizations, States, Local Governments, and instrumentalities of State and local governments, and public housing agencies. For-profit entities are not eligible to apply for grants or to be sub-recipients of grant funds.

All project applicants seeking funding under this NOFA must have a DUNS number and include the number in their letter of intent. All project applicants seeking this funding must also have an active SAM (System for Award Management) registration. (SAM replaces the Central Contractor Registration (CCR). Go to [www.SAM.gov](http://www.SAM.gov) for more information.

To learn more about the process and to gain a better understanding of the allowable programs, you may access the Notice of Funding Availability for the Continuum of Care Program Competition at the HUD Homelessness Resource Exchange at <http://hudhre.info/> or <https://www.hudexchange.info/programs/e-snaps/fy-2017-coc-program-nofa-coc-program-competition>

The GNCOOC has established a Prioritization and Evaluation Committee that will review the letters of intent, and notify the applicant as to whether the project:

- Meets the priorities of the GNCOOC Strategic Plan and
- Complies with the requirements of HUD for funding.

Upon notification from the Prioritization and Evaluation Committee that a project meets the above criteria, a project applicant must then complete its application and submit its application by the deadline. The committee will review and rank the applications for submission as part of the GN Continuum of Care Application.

**Applicants who are not chosen for submission will be notified by September 12, 2017.**

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Letters of Intent should be prepared on agency letterhead, sent to Ana Pancine and must include the following:

- 1) The program for which you are applying; (permanent housing, transitional housing, supportive services only, HMIS;
- 2) The amount of funds requested;
- 3) The number of people you propose to serve annually;
- 4) Any special target populations for which you are serving, (individuals, families, chronic homeless, veterans)
- 5) Whether the project is new or a renewal;
- 6) The name, email and phone number for the project key contact person

Assistance with information on where to access technical assistance on HUD's website can be found at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>. Further, a copy of the CoC Consolidated Application is available upon request by contacting the GNCOOC.

Submission of a Letters of Intent also implies consent to the following:

- 1) All clients served by the project must meet the homeless criteria as established by HUD.
- 2) Recipient will enter client data into the GNCOOC HMIS system
- 3) The recipient will spend funding (should it be received) in a timely fashion, drawing project funds on a quarterly basis at the minimum.
- 4) The recipient will complete all reporting requirements, including Annual Performance Reports (APR) as required by HUD and the GNCOOC according to the due dates established.
- 5) Proposed project's assistance will include assisting program participants to achieve and maintain independent living and establishing a record of success (including but not limited to maintaining permanent housing for more than 6-months, increase of income through employment and connection with mainstream resources, etc.)
- 6) The project will meet the Project Eligibility Requirements of the FY 2017 Notice of Funding Availability for the 2017 CoC Program Competition - General Section.
- 7) The recipient will provide a signed Certification of Consistency with the Consolidated Plan (Form HUD-2991) (if the applicant is not a state or unit of local government) that the application for funding is consistent with the jurisdiction's HUD-approved consolidated plan.
- 8) The recipient will participate in the annual point-in-time count, conducted during the last week in January.
- 9) Successful letters of intent for any new projects will also include an agreement to provide a completed Project Application in accordance with the requirements outlined by HUD.

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The GNCOC appreciates your assistance in this process and the work your agency does to help the homeless in our area. If you have any questions on any of this, please let me know.

Sincerely,

Ana Pancine  
GNCOC Chair